

Carol

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 25, 2007
6:00 p.m.**

Council Chambers, Fort Vermilion, Alberta

AGENDA

				Page
CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a)	Minutes of the April 11, 2007 Regular Council Meeting	7
BUSINESS ARISING OUT OF THE MINUTES:	4.	a)		
		b)		
DELEGATIONS:	5.	a)		
		b)		
GENERAL REPORTS:	6.	a)		
		b)		
PUBLIC HEARINGS:	7.	a)	None	
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	8.	a)	Council Committee Reports	
		b)	CAO & Director Reports	
PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:	9.	a)	LiDAR Imaging	23
		b)		
		c)		
OPERATIONAL SERVICES:	10.	a)	Dust Control	49
		b)	Awarding Machesis Lake/Wadlin Lake Caretaking Contract	

c)	Gravel Loading, Hauling, Spreading and Initial Grading	51
d)	Hill Crest Community School – Traffic Impact Assessment	53
e)	Road Bans	57
f)	Grader Purchases	61
g)	Alberta Sustainable Resource Development	63
h)	MADD	
i)	Engineering Proposals (Handout)	
j)		

**CORPORATE
SERVICES:**

11.	a)	Heritage Awards – Alberta Historical Resources Foundation	67
	b)	Rocky Lane Agricultural Society	75
	c)	Advertising	79
	d)	Mackenzie County – 2007 Ratepayers Meeting	83
	e)	Alberta Seniors Advisory Council	85
	f)	CAANA Annual General Meeting	89
	g)	Information/Correspondence	93
	h)		
	i)		

**IN CAMERA
SESSION:**

12.	a)	Town of High Level Negotiations	
	b)		
	c)		

**NEXT MEETING
DATE:**

13.	a)	Regular Council Meeting Tuesday, May 8, 2007	
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10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 14. a) Adjournment

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 25, 2007
6:00 p.m.**

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		b)		
DELEGATIONS:	5.	a)		
		b)		
GENERAL REPORTS:	6.	a)		
		b)		
PUBLIC HEARINGS:	7.	a)	Bylaw 581/06 – Land Use Bylaw Amendment SE 16-110-19-W5M Rezone Agricultural District 1 "A2 to Country Residential District 1 "RC1"	
	7.	b)	Bylaw 620/07 Area Structure Plan SE 16-110-19-W5M Fox Haven Golf Course	
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	8.	a)	Council Committee Reports	
		b)	CAO & Director Reports	
PLANNING, EMERGENCY, AND	9.	a)	LiDAR Imaging	23

**ENFORCEMENT
SERVICES:**

- b) *Safety Codes Council (Peter)*
- Camps
c) *- deadline for input.*

**OPERATIONAL
SERVICES:**

10. a) Dust Control 49
b) Awarding Machesis Lake/Wadlin Lake Caretaking Contract
c) Gravel Loading, Hauling, Spreading and Initial Grading 51
d) Hill Crest Community School – Traffic Impact Assessment 53
e) Road Bans 57
f) Grader Purchases 61
g) Alberta Sustainable Resource Development 63
h) MADD
i) Engineering Proposals (Handout)

- j) *Waterline Thawing (Greg)*
- private property - why are we thawing them?

*(difficult to determine
on whose side it's
frozen.
- Operations Committee*

**CORPORATE
SERVICES:**

11. a) Heritage Awards – Alberta Historical Resources Foundation 67
b) Rocky Lane Agricultural Society 75
c) Advertising 79
d) Mackenzie County – 2007 Ratepayers Meeting 83
e) Alberta Seniors Advisory Council 85
f) CAANA Annual General Meeting 89
g) Information/Correspondence 93

- h) *AAMDC Call for Peer Group Participants*
i) *Municipal Governance Amalgamation Review*

**IN CAMERA
SESSION:**

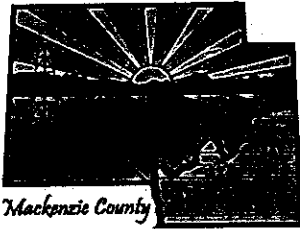
- 12. a) Town of High Level Negotiations
- b) *Interim Budget*
- c)

**NEXT MEETING
DATE:**

- 13. a) Regular Council Meeting
Tuesday, May 8, 2007
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

- 14. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the April 11, 2007 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 11, 2007 Regular Council meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the April 11, 2007 Regular Council meeting be adopted as presented.

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Wednesday, April 11, 2007

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT: Bill Neufeld Reeve
Walter Sarapuk Deputy Reeve
Peter Braun Councillor
John W. Driedger Councillor (arrived at 10:09 a.m.)
Jim Thompson Councillor
Lisa Wardley Councillor (arrived at 10:40 a.m.)
Greg Newman Councillor
Stuart Watson Councillor

ABSENT: Ed Froese Councillor

ALSO PRESENT: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services, Recording
Secretary
Paul Driedger Director of Planning & Emergency Services
John Klassen Manager of Utilities & Facilities

Members of the media

Minutes of the Regular Council meeting for Mackenzie County held on Wednesday, April 11, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:06 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 07-311 **MOVED** by Councillor Sarapuk

That the agenda be adopted as amended with the addition of:

- 9. e) Bylaw 620/07 – Fox Haven Area Structure Plan
- 9. f) LiDar Imaging

CARRIED

Councillor Driedger joined the meeting at 10:09 a.m.

**ADOPTION OF THE
PREVIOUS MINUTES:**

- 3.a) **Minutes of the March 27, 2007 Special Council Meeting**

MOTION 07-312

MOVED by Councillor Thompson

That the minutes of the March 27, 2007 Special Council meeting be adopted as corrected.

CARRIED

- 3.b) **Minutes of the March 28, 2007 Regular Council Meeting**

MOTION 07-313

MOVED by Deputy Reeve Sarapuk

That the minutes of the March 28, 2007 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

- 4.a) **Motions 07-270, 07-271 and 07-286**

DELEGATIONS:

- 5.a) **Fox Haven Golf Course Representatives – Rick Kennedy and Dave Arsenault**

- 9.e) **Bylaw 620/07 – Fox Haven Area Structure Plan**

MOTION 07-314

Requires unanimous

MOVED by Councillor Newman

That First reading be given to Bylaw 620/07 – Fox Haven Area Structure Plan.

CARRIED

IN CAMERA SESSION:

- 4.a) **Motions 07-270, 07-271 - Out of Scope Staff and Organizational Chart**

MOTION 07-315

MOVED by Councillor Watson

That Consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 10:18 a.m.

12. a) Town of High Level Negotiations
12. c) Personnel and Contracts (motions 07-270, 07-271)

CARRIED

Councillor Wardley joined the meeting at 10:40 a.m.

Reeve Neufeld recessed the meeting for lunch at 12:02 p.m. and reconvened the meeting at 12:40 p.m.

MOTION 07-316

MOVED by Deputy Reeve Sarapuk

That Council move out of camera at 1:28 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 1:28 p.m. and reconvened the meeting at 1:30 p.m.

10 . a) Gravel – Tender Opening

MOTION 07-317

MOVED by Councillor Watson

That the gravel crushing tenders be opened.

CARRIED

One tender was received from Knelsen Sand & Gravel in the amount of \$1,929,835 for 175,000 m³.

MOTION 07-318

Requires 2/3

MOVED by Councillor Braun

That the 2007 gravel crushing tender be awarded to Knelsen Sand & Gravel subject to verification by administration.

CARRIED

12 . a) Town of High Level Negotiations

MOTION 07-319

MOVED by Councillor Driedger

That a response be sent to the Town of High Level as discussed.

CARRIED

10 . b) 2007 Road Requests

MOTION 07-320

Requires 2/3

MOVED by Councillor Newman

That Mackenzie County approve the five road requests as presented for the 2007 budget year at the following locations:

2007 Approved Road Requests Affected Land Locations	
Road 1	SW ¼ Section, 22 Township, 110 Range, 18 West of 5 Meridian
	SE ¼ Section, 21 Township, 110 Range, 18 West of 5 Meridian
Road 2	SW ¼ Section, 29 Township, 109 Range, 14 West of 5 Meridian
Road 3	SE ¼ Section, 18 Township, 107 Range, 14 West of 5 Meridian
	NE ¼ Section, 17 Township 107 Range, 14 West of 5 Meridian
Road 4	SW ¼ Section, 24 Township, 106 Range, 15 West of 5 Meridian
Road 5	SE ¼ Section, 36 Township, 105 Range, 15 West of 5 Meridian

CARRIED

10. Rocky Lane Waste Transfer Station

MOTION 07-321

MOVED by Councillor Wardley

That the hours of operation at the Rocky Lane waste transfer station remain as is.

CARRIED

MOTION 07-322

MOVED by Councillor Thompson

That the Manager of Utilities & Facilities report be accepted for information.

CARRIED

12. Chief Administrative Officer Evaluation

MOTION 07-323

MOVED by Deputy Reeve Sarapuk

That the Chief Administrative Officer (CAO) contract be approved as presented by the Finance Committee retroactive to January 1, 2007 and that the CAO evaluation be finalized at Council's earliest convenience.

CARRIED

12. Personnel & Contracts

MOTION 07-324

M O V E D by Councillor Watson

That Council approve the out-of-scope senior staff employment agreements as amended and presented by the Chief Administrative Officer and the Finance Committee retroactive to January 1, 2007.

C A R R I E D

6. a) Action List

MOTION 07-325

M O V E D by Councillor Newman

That the action list be accepted for information.

C A R R I E D

**6. b) Municipal Planning Commission Meeting Minutes
February 12th and February 27th, 2007**

MOTION 07-326

M O V E D by Councillor Braun

That the Municipal Planning Commission meeting minutes of February 12th and 27th, 2007 be accepted for information.

C A R R I E D

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

8. a) Council Committee Report

Deputy Reeve Sarapuk reported on the Regional Economic Development Initiative and Finance Committee meeting.

Councillor Driedger reported on the Mackenzie Economic Development Corporation meetings, meeting with Dr. VanNetten, Health Retention Committee meeting, and grader presentations and review.

Councillor Wardley reported on the Zama Recreational Board activities.

Councillor Thompson had nothing to report.

Councillor Watson reported on the Finance Committee meeting, grader presentation and review.

Councillor Newman reported on the spring AAMD&C convention.

Councillor Braun reported on the teleconference with the Regional Economic Development Initiative (REDI) regarding Highway 88, Mackenzie Waste Commission (teleconference), REDI Recreational Committee, Finance Committee meeting, grader presentation and review.

Reeve Neufeld reported on the meeting with Dr. VanNetten, Finance Committee, grader presentation and review, and the teleconference on municipal sustainability – AAMD&C survey.

MOTION 07-327

MOVED by Councillor Watson

That the Council committee verbal reports be accepted as information.

CARRIED

8. b) Chief Administrative Officer & Director Reports

MOTION 07-328

MOVED by Councillor Wardley

That the Director of Corporate Services verbal report be accepted for information.

CARRIED

MOTION 07-329

MOVED by Councillor Wardley

That the Director of Planning & Emergency Services report be accepted for information.

CARRIED

MOTION 07-330

MOVED by Councillor Newman

That the Chief Administrative Officer report be accepted for information.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

- 9. a) Bylaw 618/07 Land Use Bylaw Amendment for the Cancellation of a Portion of Plan 992 – 0062, Block 1, Lot 1 for the Purpose of Consolidation**

MOTION 07-331

MOVED by Councillor Braun

That first reading be given to Bylaw 618/07 being a Land Use Bylaw Amendment for the cancellation of a portion of Plan 992-0062, Block 1, Lot 1 for the purpose of consolidation with NW 13-106-15-W5M.

CARRIED

9. b) Quality Investment Corporation – Road Widening Costs (La Crete)

MOTION 07-332

Requires 2/3

MOVED by Councillor Driedger

That the 2007 capital budget be amended to include the Quality Investment Corporation (Part of SW 9-106-15-W5M –Subdivision 47—SUB-04) road widening project in the amount of \$11,138.28 to be funded out of the General Capital Reserve as per DEV001 policy.

CARRIED

9. c) Payment of Land for Peter and Eva Krahn Road Closure

MOTION 07-333

Requires 2/3

MOVED by Councillor Thompson

That the closed road allowance lying between NW 10-104-17-W5M and SW 15-104-17-W5M in Tompkins be sold to Peter N. and Eva Krahn for a total of \$188.68.

CARRIED

9. d) Fire-Rescue Response Fee Comparison

MOTION 07-334

MOVED by Councillor Thompson

That the fire fee comparison be received for information.

CARRIED

9. f) LiDar Imaging

MOTION 07-335

MOVED by Councillor Newman

That LiDar Imaging be tabled to the next meeting.

CARRIED

**OPERATIONAL
SERVICES:**

10. c) Road Inspections

MOTION 07-336

MOVED by Councillor Driedger

That Council set the date for the annual main roads inspection tour for April 20, 2007 at Fort Vermilion at 9:00 a.m.

CARRIED

10. d) Bridges

MOTION 07-337

MOVED by Councillor Wardley

That Council approve the services of EXH Engineering in preparing the tenders for bridges as attached in the Chief Administrative Officer report.

CARRIED

10. e) Dust Control

MOTION 07-338

MOVED by Councillor Braun

That dust control be tabled to the next meeting.

CARRIED

10. f) Graders

MOTION 07-339

Requires 2/3

MOVED by Councillor Wardley

That Council approve the purchase of four (4) CAT (two All-Wheel Drive graders and two Two-Wheel Drive graders, with additional funding coming from Vehicle & Equipment and Public Works Reserves.

Description	Cost	Trade/ Buyback	AMIP grant	Total
\$540,000 - 2007 Budget:				
Two graders (Volvo) (CAT 160M)	607,426	(250,000)	(280,000)	77,426 (V&E reserve)
Two graders (CAT) (CAT 160M-AWD)	666,510	(395,000)		271,510

A recorded vote was requested by Reeve Neufeld:

In Favor:

Deputy Reeve Sarapak
Councillor Driedger
Councillor Thompson
Councillor Wardley
Councillor Newman
Councillor Watson

Opposed:

Councillor Braun
Reeve Neufeld

CARRIED

MOTION 07-340

Requires 2/3

MOVED by Councillor Braun

That one All Wheel Drive John Deere grader be purchased at \$20,000.00 for the south area with funds coming from Public Works Reserve.

A recorded vote was requested by Councillor Driedger:

In Favor:

Reeve Neufeld
Deputy Reeve Sarapak
Councillor Braun
Councillor Thompson
Councillor Wardley

Opposed:

Councillor Newman
Councillor Watson
Councillor Driedger

DEFEATED

10- . g) Engineering

MOTION 07-341

MOVED by Councillor Wardley

That DCL Siemens Engineering services be contracted for the provisions of engineering services for the Zama projects.

CARRIED

MOTION 07-342

MOVED by Councillor Newman

That administration contract the appropriate engineering firms to undertake projects.

CARRIED

Reeve Neufeld recessed the meeting at 4:20 p.m. and reconvened the meeting at 4:30 p.m.

**10. i) Service Agreements R6-033/07
Alberta Infrastructure & Transportation**

MOTION 07-343

MOVED by Deputy Reeve Sarapuk

That the roadside mowing Service Agreement R6-033/07 with Alberta Infrastructure and Transportation be accepted as presented.

CARRIED

10. j) Operations Committee Terms of Reference

MOTION 07-344

MOVED by Councillor Newman

That the Operations Committee Terms of Reference be amended as follows:

5. Meeting Schedule

The Operations Committee will meet on an as needed basis.

CARRIED

11. f) FIN018 – Frontage for Curb, Gutter, Pavement and Sidewalk

MOTION 07-345

MOVED by Councillor Newman

That FIN018 policy be amended by removing 4) and amending 3) to read the following:

Improvements are defined as a structural enhancement such as ditch to curb and gutter, and no sidewalk to sidewalk.

CARRIED

**CORPORATE
SERVICES:**

11. a) Bylaw 621/07 – Local Improvement Tax for Reconstruction and Pavement of the 99th Street from 94th Avenue to 104th Avenue in the Hamlet of La Crete

MOTION 07-346

Requires 2/3

MOVED by Councillor Braun

That Bylaw 621/07 – Local Improvement Tax for Reconstruction and Pavement of the 99th Street from 94th Avenue to 104th Avenue in the Hamlet of La Crete be received for information.

CARRIED

11. b) Bylaw 622/07 – Local Improvement Tax for Curb, Gutter and Sidewalk on 102 Street and 94th Avenue from Plan 962-3343, Block 1, Lot 1, 2 and 32; Block 2, Lot 2 and 3; Block 5, Lot 1 to 7 in the Hamlet of La Crete

MOTION 07-347

Requires 2/3

MOVED by Councillor Newman

That first reading be given to Bylaw 622/07 being a local improvement bylaw for curb, gutter and sidewalk on 102 Street and 94th Avenue from Plan 962-3343, Block 1, Lot 1, 2 and 32; Block 2, Lot 2 and 3; Block 5, Lot 1 to 7 in the Hamlet of La Crete.

CARRIED

11. c) RESV15 Policy – Funding to Community Non-Profit Groups

MOTION 07-348

MOVED by Councillor Wardley

That RESV15 Policy – Funding to Community Non-Profit Groups be received for information.

CARRIED

11. d) Budget Development – Policy FIN022

MOTION 07-349

MOVED by Councillor Thompson

That Policy FIN022 – Budget Development be amended as presented.

CARRIED

11. e) Risk Control Policy – ADM045

MOTION 07-350

MOVED by Councillor Braun

That Policy ADM045 – Risk Control be approved as presented.

CARRIED

MOTION 07-351

MOVED by Deputy Reeve Sarapuk

That administration prepare a letter of agreement/understanding

for each current additional named insured.

CARRIED

1. g) March 31, 2007 Income Statement and Term Deposits Report

MOTION 07-352

MOVED by Councillor Wardley

That the operating revenue and expenditures and term deposits report for the period ended March 31, 2007 be received for information.

CARRIED

1. h) Mackenzie Applied Research Association – Proposed Memorandum of Understanding

MOTION 07-353

MOVED by Deputy Reeve Sarapuk

That Council accept the draft Memorandum of Understanding between Mackenzie County and Mackenzie Applied Research Association and approve the continuation of funding, as presented.

CARRIED

1. i) Council Workshop

MOTION 07-354

MOVED by Deputy Reeve Sarapuk

That Council hold a workshop on June 28 and 29, 2007 in Edmonton.

CARRIED

1. j) June 28, 2007 Council Meeting

MOTION 07-355

MOVED by Councillor Driedger

That Council change the June 28, 2007 Council meeting to June 29, 2007 at 10:00 a.m.

CARRIED

1. k) Open House & Ratepayer Meeting – High Level Rural

MOTION 07-356

MOVED by Councillor Watson

That the open house and ratepayer meeting for High Level rural be set for June 14, 2007 at the High Level Rural Hall.

CARRIED

MOTION 07-357

MOVED by Councillor Newman

That the La Crete and Fort Vermilion open house and ratepayer meetings be changed to the following dates:

La Crete – June 7, 2007

Fort Vermilion – June 8, 2007

CARRIED

11. I) Information/Correspondence

MOTION 07-358

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Neufeld recessed the meeting at 5:50 p.m. and reconvened the meeting at 6:00 p.m.

IN CAMERA SESSION:

MOTION 07-359

MOVED by Councillor Wardley

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:00 p.m.

12. d) Mackenzie Housing Management Board

12. e) Gravel Supply

CARRIED

MOTION 07-360

MOVED by Councillor Watson

That Council move out of camera at 8:10 p.m.

CARRIED

12. d) Mackenzie Housing Management Board

MOTION 07-361

MOVED by Councillor Braun

That an Operations Committee meeting be scheduled for Monday, April 16, 2007 at 1:00 p.m.

CARRIED

12. e) Gravel Supply

MOTION 07-362

Requires 2/3

MOVED by Councillor Newman

That the Chief Administrative Officer and Deputy Reeve Sarapuk be authorized to make an offer to purchase the Fitler properties as discussed.

CARRIED

NEXT MEETING DATE:

13. a) Regular Council Meeting

Wednesday, April 25, 2007

6:00 p.m.

Council Chambers, Fort Vermilion, Alberta

ADJOURNMENT:

14. a) Adjournment

MOTION 07-363

MOVED by Councillor Driedger

That the Regular Council meeting be adjourned at 8:13 p.m.

CARRIED

These minutes will be presented to Council for approval on Wednesday, April 25, 2007.

Bill Neufeld, Reeve

Joulia Whittleton, Director of Corporate
Services, Recording Secretary

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Wednesday, April 11, 2007

10:00 a.m.

Council Chambers

Fort Vermilion, AB

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	John W. Driedger	Councillor (arrived at 10:09 a.m.)
	Jim Thompson	Councillor
	Lisa Wardley	Councillor (arrived at 10:40 a.m.)
	Greg Newman	Councillor
	Stuart Watson	Councillor
 ABSENT:	 Ed Froese	 Councillor
 ALSO PRESENT:	 William (Bill) Kostiw	 Chief Administrative Officer
	Joulia Whittleton	Director of Corporate Services, Recording Secretary
	Paul Driedger	Director of Planning & Emergency Services
	John Klassen	Manager of Utilities & Facilities
	 Members of the media	

Minutes of the Regular Council meeting for Mackenzie County held on Wednesday, April 11, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:06 am.

AGENDA: 2. a) Adoption of Agenda

MOTION 07-311 MOVED by Councillor Sarapuk

That the agenda be adopted as amended with the addition of:

- 9. e) Bylaw 620/07 – Fox Haven Area Structure Plan
- 9. f) LiDar Imaging

CARRIED

Councillor John W. Driedger joined the meeting at 10:09 am.

**ADOPTION OF THE
PREVIOUS MINUTES:**

3. a) Minutes of the March 27, 2007 Special Council Meeting

MOTION 07-312

MOVED by Councillor Thompson

? That the minutes of the March 27, 2007 Special Council meeting be adopted as corrected.

CARRIED

3. b) Minutes of the March 28, 2007 Regular Council Meeting

MOTION 07-313

MOVED by Deputy Reeve Sarapuk

That the minutes of the March 28, 2007 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) Motions 07-270, 07-217^{271?} and 07-286

DELEGATIONS:

5. a) Fox Haven Golf Course Representatives – Rick Kennedy and Dave Arsenault

9. e) Bylaw 620/07 – Fox Haven Area Structure Plan

MOTION 07-314

Requires unanimous

MOVED by Councillor Newman

That first reading be given to Bylaw 620/07 – Fox Haven Area Structure Plan.

CARRIED

IN CAMERA SESSION:

4. a) Motions 07-270, 07-217⁷¹ - Out of Scope Staff and Organizational Chart

MOTION 07-315

MOVED by Councillor Watson

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 10:18 a.m.

12. a) Town of High Level Negotiations

12. c) Personnel and Contracts (motions 07-270, 07-217⁷¹)

CARRIED

Councillor Lisa Wardley joined the meeting at 10:40 a.m.

Newfeld
The Reeve recessed the meeting for lunch at 12:02 p.m. and
~~The Reeve~~ reconvened the meeting at 12:40 p.m.

MOTION 07-316

MOVED by Deputy Reeve Sarapuk

That Council moves out of camera at 1:28 p.m.

CARRIED

Newfeld
~~The Reeve~~ recessed the meeting at 1:28 p.m. and
~~The Reeve~~ reconvened the meeting at 1:30 p.m.

10. a) Gravel – Tender Opening

MOTION 07-317

MOVED by Councilor Watson

the
That ~~Gravel~~ Crushing Tenders be opened.

CARRIED

One tender was received from Knelsen Sand & Gravel in the amount of \$1,929,835 for 175,000 m³.

MOTION 07-318

Requires 2/3

MOVED by Councilor Braun

the
That ~~2007~~ gravel crushing tender be awarded to Knelsen Sand & Gravel, subject to verification by administration.

CARRIED

12. a) Town of High Level Negotiations

MOTION 07-319

MOVED by Councilor Driedger

That a response be sent to the Town of High Level as discussed.

CARRIED

10. b) 2007 Road Requests

MOTION 07-320

Requires 2/3

MOVED by Councillor Newman

That Mackenzie County approve the five road requests as presented for the 2007 budget year at the following locations:

2007 Approved Road Requests Affected Land Locations	
Road 1	SW ¼ Section, 22 Township, 110 Range, 18 West of 5 Meridan
	SE ¼ Section, 21 Township, 110 Range, 18 West of 5 Meridan
Road 2	SW ¼ Section, 29 Township, 109 Range, 14 West of 5 Meridan
Road 3	SE ¼ Section, 18 Township, 107 Range, 14 West of 5 Meridan
	NE ¼ Section, 17 Township 107 Range, 14 West of 5 Meridan
Road 4	SW ¼ Section, 24 Township, 106 Range, 15 West of 5 Meridan
Road 5	SE ¼ Section, 36 Township, 105 Range, 15 West of 5 Meridan

CARRIED

10. h) Rocky Lane Waste Transfer Station

MOTION 07-321

MOVED by Councillor Wardley

That the hours of operation at the Rocky Lane waste transfer station remain as is.

CARRIED

MOTION 07-322

MOVED by Councillor Thompson

That the Manager of Utilities & Facilities report be accepted for information.

CARRIED

12. f) Chief Administrative Officer Evaluation

MOTION 07-323

MOVED by Deputy Reeve Sarapuk

That ^{the} CAO contract be approved as presented retroactive to January 1, 2007 and ^{the} finalizes CAO evaluation at council's earlier convenience. ^{be finalized}

CARRIED

12. c) Personnel & Contracts

MOTION 07-324

MOVED by Councilor Watson

That Council approves ^{the} out-of-scope senior staff employment agreements as amended and presented retroactive ^{to} January 1, 2007.

CARRIED

6. a) Action List

MOTION 07-325

MOVED by Councilor Newman

That ^{the} Action List be accepted for information.

CARRIED

**6. b) Municipal Planning Commission Meeting Minutes
February 12th and February 27th, 2007**

MOTION 07-326

MOVED by Councilor Braun

That ^{the} Municipal Planning Commission meeting minutes of February 12th and 27th, 2007 be accepted for information.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

8. a) Council Committee Report

Deputy Reeve Sarapuk reported on the REDI, Finance Committee.

Councillor Driedger reported on the MEDC meetings, Doctor VN, Doctors Retention, graders presentations and review.

Councillor Wardley reported on the Zama Recreational Board activities.

Councillor Thompson had nothing to report.

Councillor Watson reported on the Finance Committee meeting, graders presentation and review.

Councillor Newman reported on the spring AAMD&C convention.

Councillor Braun reported on the teleconference with REDI on Hwy88, Mackenzie Waste Commission (teleconference), REDI Recreational Committee, Finance Committee meeting, grader presentation and review.

~~Councillor Freese (absent).~~

Reeve Neufeld reported on the Doctor VN, Finance Committee, graders presentation and review, teleconference on municipal sustainability – AAMD&C survey

MOTION 07-327

MOVED by Councillor Watson

That the Council Committee verbal reports be accepted as information.

CARRIED

8. b) Chief Administrative Officer & Director Reports

MOTION 07-328

MOVED by Councillor Wardley

That the Director of Corporate Services verbal report be accepted for information.

CARRIED

MOTION 07-329

MOVED by Councillor Wardley

That the Director of Planning & Emergency Services report be accepted for information.

CARRIED

MOTION 07-330

MOVED by Councillor Newman

That the Chief Administrative Officer report be accepted for information.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT**

**9. a) Bylaw 618/07 Land Use Bylaw Amendment for the
Cancellation of a Portion of Plan 992 – 0062, Block 1,**

SERVICES:

Lot 1 for the Purpose of Consolidation

MOTION 07-331

MOVED by Councillor Braun

That first reading be given to Bylaw 618/07 being a Land Use Bylaw Amendment for the cancellation of a portion of Plan 992-0062, Block 1, Lot 1 for the purpose of consolidation with NW 13-106-15-W5M.

CARRIED

9. b) Quality Investment Corporation – Road Widening Costs (La Crete)

MOTION 07-332

Requires 2/3

MOVED by Councillor Driedger

That the 2007 capital budget be amended to include the Quality Investment Corporation (Part of SW 9-106-15-W5M –Subdivision 47-SUB-04) road widening project in the amount of \$11,138.28 to be funded out of the General Capital Reserve as per DEV001 policy.

CARRIED

9. c) Payment of Land for Peter and Eva Krahn Road Closure

MOTION 07-333

Requires 2/3

MOVED by Councillor Thompson

That the closed road allowance lying between NW 10-104-17-W5M and SW 15-104-17-W5M in Tompkins be sold to Peter N. Krahn and Eva Krahn for total of \$188.68.

CARRIED

9. d) Fire – Rescue Response Fee Comparison

MOTION 07-334

MOVED by Councillor Thompson

That the Fire Fee Comparison be received for information.

CARRIED

9. f) LiDar Imaging

MOTION 07-335

MOVED by Councillor Newman

That LiDar Imaging be tabled until the next meeting.

CARRIED

**OPERATIONAL
SERVICES:**

10. c) Road Inspections

MOTION 07-336

MOVED by Councillor Driedger

That Council set the following date for the annual main roads inspection tour: April 20th, 2007 at Fort Vermilion @ 9:00 a.m.

CARRIED

10. d) Bridges

MOTION 07-337

MOVED by Councillor Wardley

That Council approve the services of EXH Engineering in preparing the tenders for bridges as attached in the CAO report.

CARRIED

10. e) Dust Control

MOTION 07-338

MOVED by Councillor Braun

That dust control be tabled to the next meeting.

CARRIED

10. f) Graders

MOTION 07-339

Requires 2/3

MOVED by Councillor Wardley

That Council approves ^{the} purchase of four (4) CAT, two AWD graders and two 2WD graders, with additional funding coming from Vehicle & Equipment and Public Works Reserves.

Description	Cost	Trade/ Buyback	AMIP grant	Total
\$540,000 - 2007 Budget:				
Two graders (Volvo) (CAT 160M)	607,426	(250,000)	(280,000)	77,426 (V&E reserve)
Two graders (CAT) (CAT 160M-AWD)	666,510	(395,000)		271,510

A recorded vote was requested by ~~the~~ Reeve Neufeld:
Opposed – Councilor Braun, Reeve Neufeld

CARRIED

MOTION 07-340
Requires 2/3

MOVED by Councillor Braun

That one AWD John Deer grader be purchased at \$ 320,000 for the south area with funds coming from Public Works Reserve.

A recorded vote was requested by Councillor Driedger:
Opposed - Councillor Newman, Councillor Watson, Councillor Driedger

DEFEATED

10. g) Engineering

MOTION 07-341

MOVED by Councillor Wardley

That DCL Engineering services be contracted for the provisions of engineering services for the Zama projects.

CARRIED

MOTION 07-342

MOVED by Councillor Newman

That administration contracts appropriate engineering firms to undertake projects.

CARRIED

Neufeld
~~The Reeve~~ recessed the meeting at 4:20 p.m. and
~~The Reeve~~ reconvened the meeting at 4:30 p.m.

10. i) Service Agreements R6-033/07
Alberta Infrastructure & Transportation

MOTION 07-343

MOVED by Deputy Reeve Sarapuk

That the roadside mowing Service Agreement R6-033/07 with Alberta Infrastructure and Transportation be accepted as presented.

CARRIED

10. j) Operations Committee Terms of Reference

MOTION 07-344

MOVED by Councillor Newman

That ^{the} Operational ^s Committee Terms of Reference be amended as follows:

5. Meeting Schedule

The Operational ^s Committee will meet on as needed basis.

CARRIED

11. f) FIN018 – Frontage for Curb, Gutter, Pavement and Sidewalk

MOTION 07-345

MOVED by Councillor Newman

That FIN018 policy be amended by removing 4) and amending 3) to read the following:

Improvements are defined as a structural enhancement such as ditch to curb and gutter, and no sidewalk to sidewalk.

CARRIED

CORPORATE
SERVICES:

11. a) Bylaw 621/07 – Local Improvement Tax for Reconstruction and Pavement of the 99th Street from 94th Avenue to 104th Avenue in the Hamlet of La Crete

MOTION 07-346
Requires 2/3

MOVED by Councillor Braun

That Bylaw 621/07 – Local Improvement Tax for Reconstruction and Pavement of the 99th Street from 94th Avenue to 104th Avenue in the Hamlet of La Crete, ^{be} received for information.

CARRIED

11. b) Bylaw 622/07 – Local Improvement Tax for Curb, Gutter and Sidewalk on 102 Street and 94th Avenue from Plan 962-3343, Block 1, Lot 1, 2 and 32; Block 2, Lot 2 and 3; Block 5, Lot 1 to 7 in the Hamlet of La Crete

MOTION 07-347
Requires 2/3

MOVED by Councillor Newman

That first reading be given to Bylaw 622/07 being a local improvement bylaw for curb, gutter and sidewalk on 102 Street and 94th Avenue from Plan 9623343, Block 1, Lot 1, 2 and 32; Block 2, Lot 2 and 3; Block 5, Lot 1 to 7 in the Hamlet of La Crete.

CARRIED

11. c) RESV15 Policy – Funding to Community Non-Profit Groups

MOTION 07-348

MOVED by Councillor Wardley

RESV15 Policy
That be received for information.

CARRIED

11. d) Budget Development – Policy FIN022

MOTION 07-349

MOVED by Councillor Thompson

That Policy FIN022 – Budget Development be amended as presented.

CARRIED

11. e) Risk Control Policy – ADM045

MOTION 07-350

MOVED by Councillor Braun

That Policy ADM045 – Risk Control be approved as presented.

CARRIED

MOTION 07-351

Deputy Reeve
MOVED by Councillor Sarapuk

That administration prepares letters of agreement/understanding for each current additional named insured.

CARRIED

11. g) March 31, 2007 Income Statement and Term Deposits Report

MOTION 07-352

MOVED by Councillor Wardley

That ^{the} operating revenue and expenditures and terms deposits report for the period ended March 31, 2007 be received for information.

CARRIED

11. h) Mackenzie Applied Research Association – Proposed Memorandum of Understanding

MOTION 07-353

MOVED by Deputy Reeve Sarapuk

That Council accept the draft Memorandum of Understanding between Mackenzie County and Mackenzie Applied Research Association and approve the continuation of funding, as presented.

CARRIED

11. i) Council Workshop

MOTION 07-354

MOVED by Deputy Reeve Sarapuk

That Council hold a workshop on June 28 and 29, 2007 in Edmonton.

CARRIED

11. j) June 28, 2007 Council Meeting

MOTION 07-355

MOVED by Councillor Driedger

That Council change the June 28, 2007 Council meeting to June 25, 2007 at 10:00 a.m.

CARRIED

11. k) Open House & Ratepayer Meeting – High Level Rural

MOTION 07-356

MOVED by Councillor Watson

That the Open House and Ratepayer meeting for High Level rural be set for June 14, 2007 at the High Level Rural Hall.

MOTION 07-357

MOVED by Councillor Newman

That the Open House and Ratepayer meeting be changed to the following dates: La Crete – June 7, 2007 and Fort Vermilion – June 8, 2007

CARRIED

11. I) Information/Correspondence

MOTION 07-358

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

Newfeld
~~The~~ Reeve recessed the meeting at 5:50 p.m. *and.*
~~The~~ Reeve reconvened the meeting at 6:00 p.m.

IN CAMERA SESSION:

MOTION 07-359

MOVED by Councillor Wardley

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:00 p.m.

12. d) Mackenzie Housing Management Board
12. e) Gravel Supply

CARRIED

MOTION 07-360

MOVED by Councillor Watson

That Council move out of camera at 8:10 p.m.

CARRIED

12. d) Mackenzie Housing Management Board

MOTION 07-361

MOVED by Councillor Braun

That ^{an}Operational ^sCommittee meeting be scheduled for Monday, April 16, 2007 at 1:00 p.m.

CARRIED

12. e) Gravel Supply

MOTION 07-362

Requires 2/3

MOVED by Councillor Newman

That, ^{the} CAO and Deputy Reeve Sarapuk be authorized to make an offer to purchase the Fidler properties as discussed.

CARRIED

NEXT MEETING DATE:

13. a) Regular Council Meeting

Wednesday, April 25, 2007

6:00 p.m.

Council Chambers, Fort Vermilion, Alberta

ADJOURNMENT:

14. a) Adjournment

MOTION 07-363

MOVED by Councillor Driedger

That the Regular Council meeting be adjourned at 8:13 p.m.

CARRIED

These minutes will be presented to Council for approval on Wednesday, April 25, 2007.

Bill Neufeld, Reeve

Joulia Whittleton, Director of Corporate
Services, Recording Secretary

7. a)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	PUBLIC HEARING Bylaw 581/06 – Land Use Bylaw Amendment SE 16-110-19-W5M Rezone Agricultural District 1 "A1" to Country Residential District 1 "RC1"

BACKGROUND / PROPOSAL:

Bylaw 581/06 was given first reading at the June 28, 2006 Council meeting being a Land Use Bylaw Amendment to rezone Part of SE 16-110-19-W5M from Agricultural District 1 (A1) to Rural Country Residential District 4 (RC4) to allow for multi-lot country residential development.

The applicant was required to submit an Area Structure plan prior to second and third reading. On March 7, 2007 the County received the Area Structure Plans for Part of SE16-110-19-W5M.

OPTIONS & BENEFITS:


The subject property is an existing golf course one mile north of the Town of High Level boundary about a quarter mile east of Highway 35.

This application is to subdivide three, three acre country residential lots from the south east corner of the said quarter. The purpose of the subdivision is to provide revenue with the sale of the lots to help reduce the debt incurred in the construction of the golf course.

The applicant has expressed that they would like to see only the construction of single family dwellings on these lots. The developer's application indicated that they were to

Author: Eva Schmidt
Planning Supervisor

Reviewed By:

 **CAO**

rezone to Rural Country Residential 4 "RC4" as it does not allow for mobile or modular homes. However this particular zoning does allow as a permitted use, Owner/Operator businesses which allows for shops. After confirming with the applicant, it was felt that this zoning "RC4" would not suit their particular needs. It was agreed upon to change the zoning to Rural Country Residential District 1 "RC1" which allows only single family dwellings (houses) and ancillary buildings as permitted uses. Modular homes are allowed only as a discretionary use.

7.30 RURAL COUNTRY RESIDENTIAL DISTRICT 1 "RC1".

The general purpose of this district is to provide for the development of multi-lot country residences.

A. PERMITTED USES

- (1) Ancillary building or use.
- (2) Dwelling - Single detached.

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) Garden suite.
- (3) Home based business.
- (4) Intensive recreation use.
- (5) Modular home
- (6) Public use.

C. LOT AREA

Country Residential Uses:

- (a) Minimum Lot Area: 1.2 hectares (3.0 acres).
- (b) Maximum Lot Area: up to 2.02 hectares (5 acres).

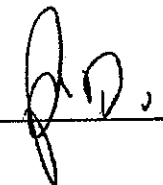
D. MINIMUM FRONT YARD SETBACK

Lot fronting onto a provincial highway or local road:

41.1 metres (135 feet) from right of way.

Author: Eva Schmidt
Planning Supervisor

Reviewed By:



CAO

Lot fronting onto an internal subdivision road:

15.24 metres (50 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet) from property line, or

in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

G. APPEARANCE

Buildings shall be either of new construction or moved in unless otherwise require by the Development Officer. Exterior finish to be wood, metal, or similar siding, brick or stucco to the satisfaction of the Development Officer. The finish and appearance of buildings should complement other structures and natural site features.

H. THE KEEPING OF ANIMALS

A maximum of one non-domestic animal per 3-acres or 2 non-domestic animals per 5 acres.

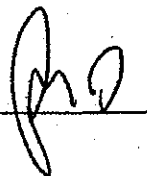
I. REZONING REQUIREMENTS

(1) In order to ensure a firm commitment for development has been received the following are requirements for the rezoning application:

a) An Area Structure Plan for the parcel.

Author: Eva Schmidt
Planning Supervisor

Reviewed By:



CAO

- b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided.
 - c) The subdivision must have legal access that meets Municipal District of Mackenzie standards.
 - d) Where the existing municipal road is not up to the standard required for the parcel, a road request or upgrade must be part of the subdivision application.
- (2) Once approval has been granted, the developer shall have a period of one (1) year, or as required by the Development Authority, to develop the subdivision including, but not limited to, the installation of utilities, roads and plan registration.

J. SUBDIVISION REQUIREMENTS

1. The Developer shall enter into a Developer's Agreement with the Municipality for payment of off-site levies, if required, for rural multi-lot subdivisions.
2. No subdivision shall be approved unless utility services, including water supply and sewage disposal, can be provided with sufficient capacity to accommodate development of the proposed parcel(s).
3. The Developer shall submit, along with his subdivision application, a Water Management Plan as required by the Water Act RSA 2000 Chapter W-3.
4. The Subdivision Authority may require a sewage collection report from a qualified plumbing inspector to ensure sewage disposal will not have a negative impact on the parcel and/or adjacent land or water resources.
5. Municipal Reserve money in the amount of 10% of market value of the proposed subdivision land or 10% land if required for parks or schools.
6. A Traffic Impact Assessment may be required to identify the traffic impact onto the existing infrastructure.

K. ON-SITE PARKING

Author: Eva Schmidt
Planning Supervisor

Reviewed By: _____

CAO _____

In accordance to Section 4.28 of this Bylaw.

L. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

COSTS & SOURCE OF FUNDING:

To be borne by the developer.

RECOMMENDED ACTION:

That second reading be given to Bylaw 581/06 being a Bylaw to rezone Part of SE 16-110-19-W5M from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1".

That third reading be given to Bylaw 581/06 being a Bylaw to rezone Part of SE 16-110-19-W5M from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1".

Author: Eva Schmidt
Planning Supervisor

Reviewed By: _____

CAO

LEGALS, PUBLIC NOTICES, TENDERS, JOB OPPORTUNITIES, REAL ESTATE ...

GOT "CABIN FEVER"?

MERCHANDISING CONSULTANTS ASSOCIATES requires a Retail Merchandiser to service Greeting Cards in High Level.

- Computer, Internet and reliable vehicle an asset
- Approx. 2-4 daytime "flexible" hours/week based on seasons.
- \$12.00/hour plus travel is necessary
- Send resume to blfam@telus.net or fax resume to 1-866-225-7385 For more info, call 1-888-595-8315

House For Sale By Owner



Excellent neighbourhood, 1150 sq.ft., 4 bedrooms, 3 bathrooms, finished basement, central vac, in-floor heating in basement and in attached garage, corner lot. For more information, call 926-4410

RAINBOW-CENTER-ESSO

Requires F/T Gas Bar Attendants
Grocery Store Cashiers

\$10.00/hr, 40hrs/wk. Receive & process payments, accept reservations/take orders, stock shelves, clean counter areas. Will train.

Ph: 1-966-223-1322 or Fax resume to (780) 956-3377



Royal Canadian Mounted Police
Gendarmes royales du Canada



INVITATION TO TENDERS

Janitorial Contract

The Fox Lake R.C.M.P. Detachment is seeking tenders for a two year plus one year option janitorial contract.

Interested parties may obtain a copy of the Custodial Maintenance Service Specification, Terms of the Contract and Bid Sheet by contacting the Fox Lake R.C.M.P. detachment.

Tenders should be submitted no later than May 3rd, 2007.

The contract may not necessarily be awarded to the lowest bidder.

For more information, please contact Cst. Dennis Munroe at the Detachment in Fox Lake at (780) 659-2081.



KNELSEN SAND AND GRAVEL LTD.

Employment Opportunity

Knelsen Sand & Gravel Ltd. in High Level is currently accepting applications for **Concrete Mixer Trucks for May 1st & Class 1 or Class 3 Drivers Required**. Resumes/applications may be delivered to our office at 9610 Hwy 58 or faxed to (780) 926-2490



MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND-USE BYLAW NO 620/07

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 620/07 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

To adopt the Area Structure Plan for SE 16-110-19-W5M, in the Rural High Level Area.

The Public Hearing is to be held at 8:00 p.m. Wednesday April 25, 2007 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m. Friday April 20, 2007. If you have any questions regarding the hearing, the bylaw, please call Mackenzie County Development Officer at 927-3718.



MACKENZIE COUNTY

CARETAKING OF Wadlin Lake Campground

CARETAKING OF Machesis Lake Campground

Mackenzie County invites quotations for the caretaking of Wadlin Lake Campground and the caretaking of Machesis Lake Campground.

Quotation packages are available at MD offices in High Level, Fort Vermilion, and La Crete.

Call for Proposals

**LABELLED "CARETAKING - WADLIN LAKE
CAMPGROUND"**

Or

**LABELLED "CARETAKING - MACHESIS LAKE
CAMPGROUND"**

are to be submitted by Thursday, April 19, 2007.

**MACKENZIE COUNTY
BOX 1690**

La Crete, Alberta, T0H 2H0

Attn: John Klassen, Manager of Utilities & Facilities

For further information on the quotation package contact John Klassen at (780) 928-3983.

LAND AUCTION

ALBERTA SUSTAINABLE RESOURCE DEVELOPMENT

NW 18-101-24-5, 160 acres, more or less - LOCATED APPROXIMATELY 19 kilometres (12 miles) northwest of Keg River, Alberta.

Lands Division will take bids in the Main Boardroom, Provincial Building, in Peace River, Alberta, on May 3, 2007, at 11:00 a.m., for a Sale on the above.

Bidders must be 18 years of age or older, and Canadian citizens or permanent residents of Canada.

Disposition of this land is subject to a reserve bid.

Payment terms: 10% down payment, plus 6% GST on the total purchase price. The balance of the purchase price will be payable within 30 days of the date of the sale.

Other restrictions may apply. For additional information, terms and conditions, please contact

Alysa Book, Peace River
Phone: (780) 624-6116

Eveline Zuk, Edmonton
Phone: (780) 415 4661

Brad Pickering
Deputy Minister
Sustainable Resource Development

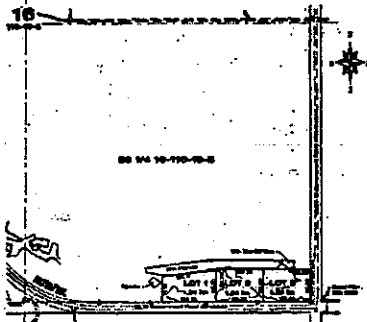


MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND-USE BYLAW NO 581/06

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 581/06 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That the land use designation of the subject parcel known as Part of SE 16-110-19-W5M, in Rural High Level and identified in the sketch below, be rezoned from Agricultural District 1 "A1" to Rural County Residential District 1 "RC1".



The Public Hearing is to be held at 8:00 p.m. Wednesday April 25, 2007 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m. Friday April 20, 2007. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 927-3718.

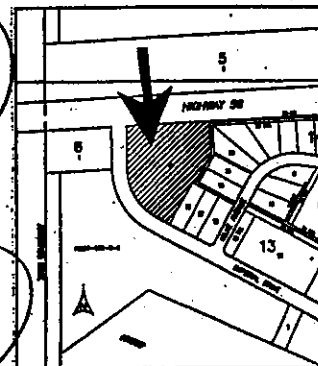


Town of Rainbow lake Notice of public hearing Proposed Bylaw No. 2007-01

Pursuant to the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26 as amended, notice is hereby given that the Council for the Town of Rainbow Lake will hold a public hearing prior to the second reading of Bylaw No. 2007-01, a bylaw to amend the Land-Use Bylaw No. 99/05.

The proposed amendment is:

1. That Land Use Bylaw No. 99-05 is amended to change the land use designation of Lot 19 Plan 8722 514 from Municipal Reserve (MR) to Industrial Residential (M2).



The Public Hearing is to be held at 8:00 PM on April 23, 2007 in the Council Chambers of the Town of Rainbow Lake at 65 Imperial Drive. The proposed bylaw is available at the Town of Rainbow Lake Office during regular office hours. Please forward written submissions to the Development Officer prior to 4:30 PM, Monday, April 16, 2007. If you have any questions regarding the hearing or the bylaw, please call the Development Officer at (780) 956-3934.

LEGALS, PUBLIC NOTICES, TENDERS, JOB OPPORTUNITIES, REAL ESTATE...

OFFICE/RETAIL SPACE FOR LEASE

Approximately 1200 Sq. Ft.
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@ (780) 926-5537

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for an Appointment
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MACKENZIE COUNTY TENDERS FOR ROADSIDE MOWING

Mackenzie County invites bids for roadside mowing of grass and small brush. Mowing will be done on a job contract basis, not on an hourly basis. The total area to be mowed will be divided into smaller districts. Interested contractors should place separate bids for each different area.

Bid packages can be picked up at County offices in Fort Vermillion and La Crete. Sealed tenders must be submitted to the County office in Fort Vermillion prior to 1:00 PM on Tuesday, May 22, 2007

Sealed tenders may also be mailed or couriered

Mailing address:
Mackenzie County
P.O. Box 640
Fort Vermillion, Alberta
T0H 1N0
Courier address:
4511-46 Ave, Ft. Vermillion

Attention: Grant Smith, Agricultural Fieldman,
927-3718

Mackenzie County reserves the right to refuse or reject any tender it deems necessary.



MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND-USE BYLAW NO 620/07

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 620/07 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

To adopt the Area Structure Plan for SE 16-110-19-W5M, in the Rural High Level Area.

The Public Hearing is to be held at 6:00 p.m. Wednesday, April 25, 2007 in the Mackenzie County Council Chamber in Fort Vermillion. The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermillion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m. Friday April 20, 2007. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 927-3718.

LAND AUCTION

AUCTION OF GRAZING LEASE RIGHTS

ALBERTA SUSTAINABLE RESOURCE DEVELOPMENT

LSO's 9, 10 and 16 of Section 31-108-13-W5, 160 acres, more or less LOCATED APPROXIMATELY 9.5 kilometres (6 miles) northwest of Fort Vermillion, Alberta.

Lands Division will take bids in the Public Lands Office, in Fort Vermillion, Alberta, on May 17, 2007, at 1:30 p.m., for a 10 year Grazing Lease on the above.

Bidders must be 18 years of age or older, and Canadian citizens or permanent residents of Canada.

The auction bid will be for a once only bonus.

DISPOSITION OF THIS LAND IS SUBJECT TO A MINIMUM RESERVE BONUS BID OF \$100.00 PLUS GST.

Other restrictions may apply. For additional information, terms and conditions, please contact:

Sonja Raven, Fort Vermillion
Phone: (780) 927-3712

Eveline Zuk, Edmonton
Phone: (780) 415 4661.

Brad Pickering
Deputy Minister
Sustainable Resource Development



MACKENZIE COUNTY EMPLOYMENT OPPORTUNITY

SUMMER GENERAL MAINTENANCE LABORERS/UTILITIES ASSISTANT

Mackenzie County is currently accepting applications for Summer General Maintenance Laborers for La Crete, Fort Vermillion and Zama and a Summer Utilities Assistant for La Crete, Fort Vermillion and Zama.

General Maintenance Laborer Duties:-

- Operation and minor maintenance of equipment;
- Maintenance & repairs of signs, culverts, bridges, washing, etc.;
- Assist with road construction, brush control, crackfilling, regravelling, etc.;
- Maintenance of parks and playgrounds

Utilities Assistant Duties:

- Hydrant and sewer flushing, valve exercising, water meter installations, etc.

Education & Experience Requirements:

- Grade 12 Diploma;
- Capable of working with minimum supervision;
- Good Communication Skills;
- Valid Class 5 Drivers License is required;
- Valid Class 1 Drivers License would be an asset.

Applications/Resumes can be forwarded to:

Bernie Driedger
Mackenzie County
Box 640 Fort Vermillion, AB, T0H 1Z0

Phone: (780) 927-3718 Fax: (780) 927-4266
E-mail: bdriedger@md23.ab.ca

Closing Date: 4:30 p.m., Tuesday May 1, 2007

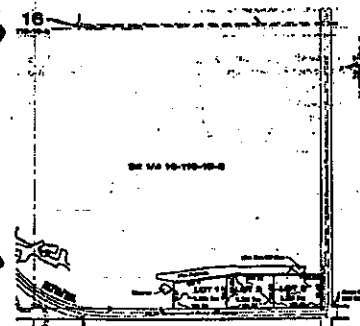


MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND-USE BYLAW NO 581/06

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 581/06 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That the land use designation of the subject parcel known as Part of SE 16-110-19-W5M, in Rural High Level and identified in the sketch below, be rezoned from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1".



The Public Hearing is to be held at 6:00 p.m. Wednesday, April 25, 2007 in the Mackenzie County Council Chamber in Fort Vermillion. The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermillion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m. Friday April 20, 2007. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 927-3718.



MACKENZIE COUNTY EMPLOYMENT OPPORTUNITY

ADMINISTRATIVE ASSISTANT SUMMER POSITIONS

Mackenzie County is currently inviting applications for the position of Administrative Assistant for Fort Vermillion and La Crete. These are temporary summer positions.

Reporting to the Director of Corporate Services, the successful candidate will be responsible for:

- Assist in administration of day-to-day operations at front desks.
- Pick up and deliver mail on a daily basis.
- Excellent communication, organizational skills, and public relations.
- Must be a team player, and able to work in a team environment.
- Assist others as required.

Education and Experience

- Minimum Level of Education - Grade 12 Diploma
- Office Administration Certificate from a recognized post-secondary institution would be an asset.
- Must have a valid class 5 drivers license.
- Working knowledge of Microsoft Word, Excel, and Windows.
- Ability to complete task with minimal or no supervision.

Salary Range: \$15.20 to \$20.89 per hour.

Deadline: Tuesday May 1, 2007 4:30 pm

Please submit resumes to:

Mackenzie County
Re: Summer Administrative Assistant Position
Box 640 Fort Vermillion, AB T0H 1N0
Fax: 80-927-4266
E-mail: jwhittleton@mackenziecounty.com

Thank you for your interest in Mackenzie County, however only those chosen for an interview will be contacted.

BYLAW NO. 581/06

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a multi lot subdivision.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Part of SE 16 -110-19-W5M, in Mackenzie County be amended from Agricultural District 1 "A1" to Country Residential District 1 "RC1", as outlined in Schedule "A".

First Reading given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

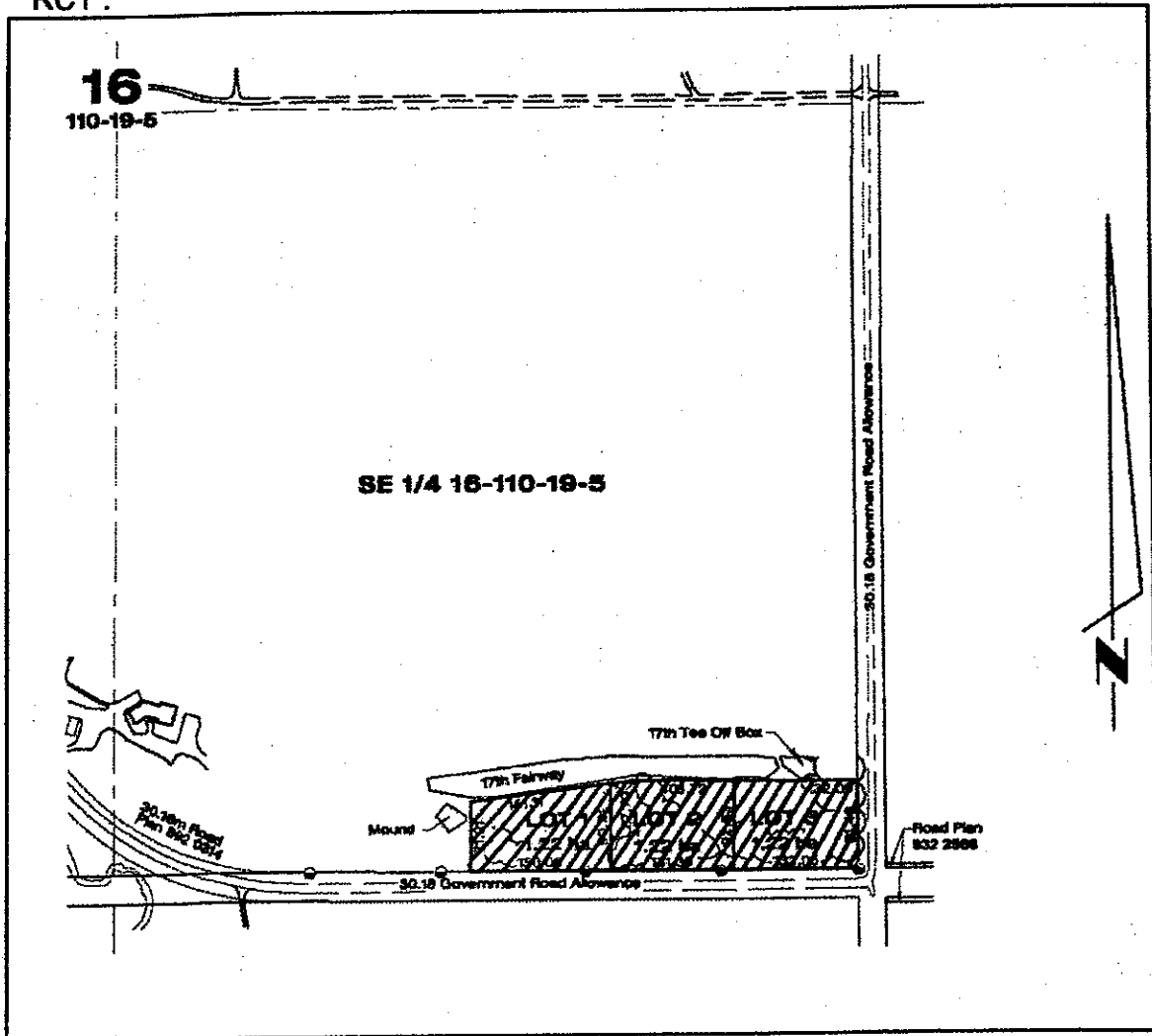
Carol Gabriel, Executive Assistant

BYLAW No. 581/06

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of SE 16-110-19-W5M in Mackenzie County, north of the Town of High Level, be amended from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1".



From: Agricultural District 1 "A1"

To: Country Residential District 1 "RC1"

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2007.

Room 301, Provincial Building
Bag 900-29, 9521-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone (780) 624 6280 Fax (780) 624 2440

March 13, 2007

Our File: 2511 - (5-19-110-16 SE)
2512 - (5-19-110-16 SE)

Mr. William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Mr. Kostiw,

**Re: Proposed Fox Haven Subdivision;
East of Highway 35; SE 16-110-19-W5M;
Mackenzie County**

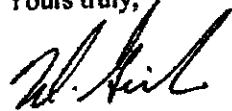
Alberta Infrastructure and Transportation has received a copy of the draft area structure plan for this development at the golf course north of High Level from the developer's consultant and will be directing our comments on this proposed planning document to your planning and development staff in the near future.

Please also note that the developer of this property, the High Level Golf and Country Club, has made this department aware that they wish to develop a single residential lot prior to being required to provide a traffic impact assessment (TIA) for the intersection of Highway 35 and Township Road 1102. It is understood that the sale of this single lot would assist them in funding the traffic study.

Alberta Infrastructure and Transportation does not object to this proposal. Once the Fox Haven ASP has been completed and endorsed by this department and Mackenzie County, Alberta Infrastructure and Transportation will not require the municipality to provide an acceptable TIA for a proposed subdivision meeting the requirements of the ASP and that results in a single residential parcel being created from this unsubdivided quarter section.

Please call Robert Lindsay at (780) 624-6280 if you have any questions regarding this matter.

Yours truly,

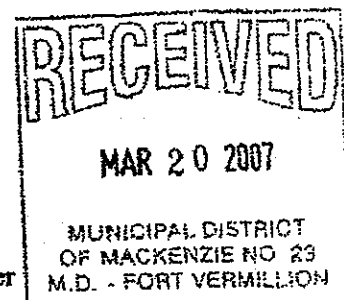


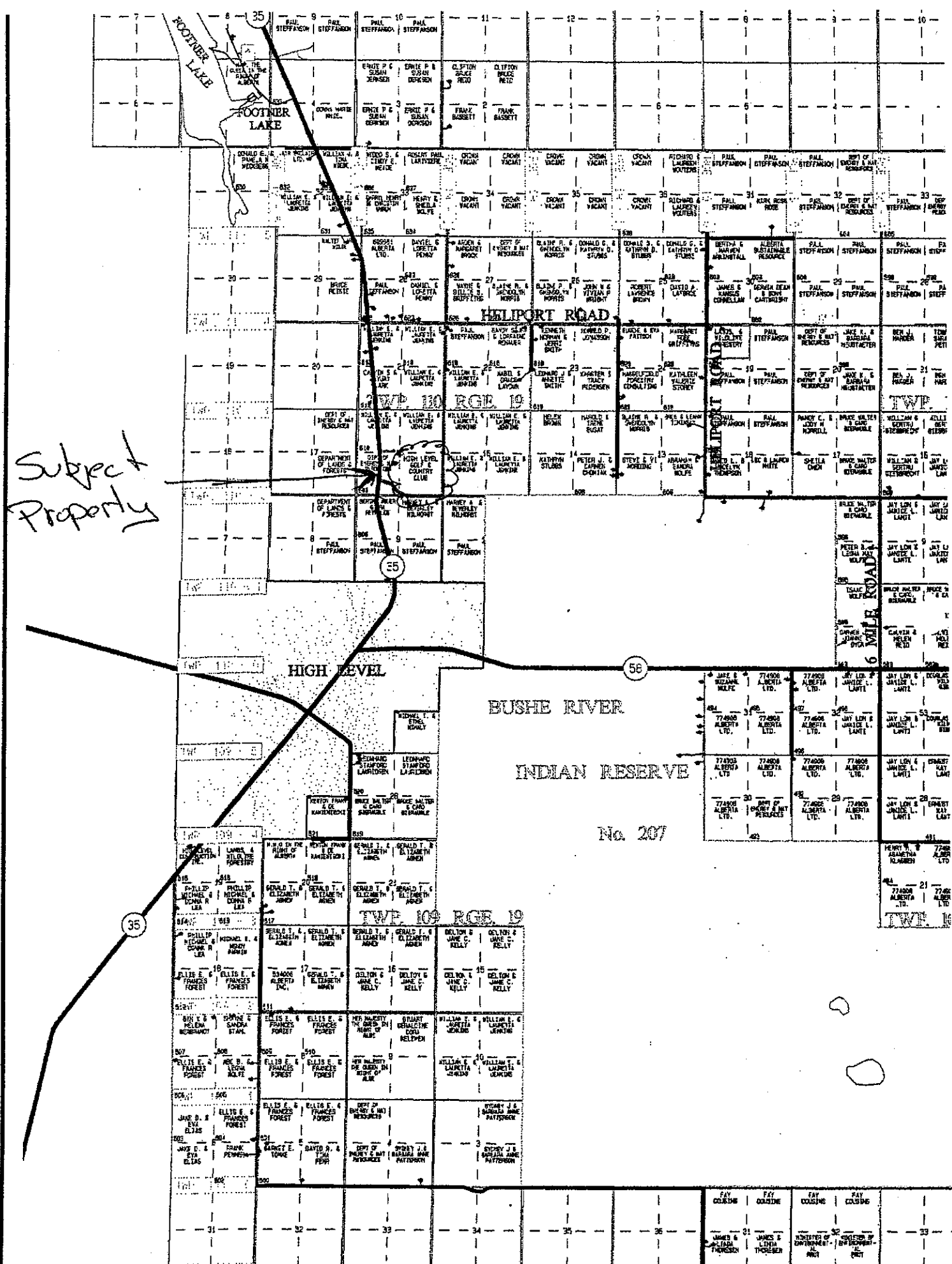
William Gish, P.Eng.
Operations Manager

/RJL

cc: Robert Lindsay, Alberta Infrastructure and Transportation, Peace River
Jamshid Yazdani, Alberta Infrastructure and Transportation, Peace River
Glen Tjostheim, Alberta Infrastructure and Transportation, Edmonton

S:\PUBLIC\Operation\USERS\Robert\2007\Development\2511\MACK\51911016SE 01.doc







MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	PUBLIC HEARING Bylaw 620/0 7 Area Structure Plan for SE 16-110-19-W5M Fox Haven Golf Course

BACKGROUND / PROPOSAL:

Bylaw 620/07 was given first reading at the April 11, 2007 Council meeting being a bylaw to adopt the Area Structure Plan for SE 16-110-19-W5M.

When a developer subdivides and rezones a piece of land to Rural Country Residential District, it is required in Mackenzie County's Land Use Bylaw that an Area Structure Plan be submitted. Fox Haven Golf Course has submitted an Area Structure Plan for the proposed subdivision on SE 16-110-19-W5M.

Bylaw 620/07 is a bylaw to adopt the Area Structure Plan for SE 16-110-19-W5M.

OPTIONS & BENEFITS:

The Area Structure Plan for the proposed subdivision is for three county residential parcels, each being three acres in size. The Area Structure Plan shows the parcels to be zoned as Rural Country Residential 4 "RC4" as the owners desire that no mobile or modular homes are allowed, only single family dwellings.

In discussions with the developer, it was recommended that they proceed with Rural Country Residential 1 "RC1" which does not allow owner/operator business and modular homes are discretionary. The developer was in favor and sent a letter confirming the change.

Author: Eva Schmidt, Planning Reviewed By:  CAO

Fox Haven Golf course has developed the majority of this quarter into fairways, except for an area of land on the northeast corner. This area is large enough to exactly fit three, three acre size parcels that will access onto Range Road 110-2.

The Area Structure Plan indicates that the proposed acreages are to be serviced from the Town of High Level's municipal water distribution system. On April 2, 2007 administration received a letter from Maltais informing that the developer has requested that the water and sewer services be changed from municipal services to cisterns and private sewage. EXH will provide the County with an updated ASP as soon as it's completed.

The proposed development is located 3.2 km north of the Town of High Level and 1.6 km (1600m) east of Highway 35. As the proposed development is 1.6 km (1600m) away from Highway 35, places it outside the requirements of Section 14 of the Subdivision and Development Regulations (if the application is within 0.8 kilometers (800m) of a highway right-of-way) therefore the County is not required to request comments from Alberta Infrastructure and Transportation. Alberta Infrastructure and Transportation has received a draft copy of the Area Structure Plan from the surveyors for review and will provide comments upon request from the County.

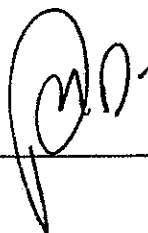
COSTS & SOURCE OF FUNDING:

To be borne by the developer.

RECOMMENDED ACTION:

That second reading be given to Bylaw 620/07, being a bylaw to adopt the Area Structure Plan for SE 16-110-19-W5M.

That third reading be given to Bylaw 620/07, being a bylaw to adopt the Area Structure Plan for SE 16-110-19-W5M.

Author: _____ Review Date:  _____ CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

LEGALS, PUBLIC NOTICES, TENDERS, JOB OPPORTUNITIES, REAL ESTATE...


OFFICE/RETAIL SPACE FOR LEASE

Approximately 1200 Sq. Ft.
Call 926-4129 or 841-8911

FOR LEASE

From \$300 / month.
250 - 3,500 Sq. Ft. Available
CALL M&M REAL ESTATE
@ (780) 927-3537

Relax Revitalize Renew



Mosaics of Health
Reflexology & Reiki
Donna Lea

New! EPFX
Biofeedback Sessions

Call 841-0123 or 841-5293
for an Appointment
Gift Certificates Available



MACKENZIE COUNTY

TENDERS FOR ROADSIDE MOWING

Mackenzie County invites bids for roadside mowing of grass and small brush. Mowing will be done on a job contract basis, not on an hourly basis. The total area to be mowed will be divided into smaller districts. Interested contractors should place separate bids for each different area.

Bid packages can be picked up at County offices in Fort Vermilion and La Crete. Sealed tenders must be submitted to the County office in Fort Vermilion prior to 1:00 PM on Tuesday, May 22, 2007

Sealed tenders may also be mailed or couriered

Mailing address:
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0
Courier address:
4511-46 Ave, Ft. Vermilion

Attention: Grant Smith, Agricultural Fieldman
927-3718

Mackenzie County reserves the right to refuse or reject any tender it deems necessary.



MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND-USE BYLAW NO 620/07

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 620/07 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

To adopt the Area Structure Plan for SE 16-110-19-W5M, in the Rural High Level Area.

The Public Hearing is to be held at 6:00 p.m., Wednesday April 25, 2007 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday April 20, 2007. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 927-3718.

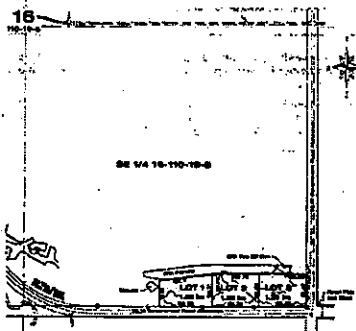


MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND-USE BYLAW NO 581/06

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 581/06 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That the land use designation of the subject parcel known as Part of SE 16-110-19-W5M, in Rural High Level and identified in the sketch below, be rezoned from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1".



The Public Hearing is to be held at 6:00 p.m., Wednesday April 25, 2007 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday April 20, 2007. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 927-3718.

LAND AUCTION

ACTION OF GRAZING LEASE RIGHTS

ALBERTA SUSTAINABLE RESOURCE DEVELOPMENT

LSO 10 and 16 of Section 31-108-13-W5, 160 acres, more or less
LOCATED APPROXIMATELY 9.5 kilometres (6 miles) northwest of
Fort Vermilion, Alberta.

Land Division will take bids in the Public Lands Office, in Fort Vermilion, Alberta, on May 17, 2007, at 1:30 p.m., for a 10 year Grazing Lease on the above.

Bidders must be 18 years of age or older, and Canadian citizens or permanent residents of Canada.

The auction bid will be for a once only bonus.

POSITION OF THIS LAND IS SUBJECT TO A MINIMUM RESERVE BONUS OF \$100.00 PLUS GST.

Other restrictions may apply. For additional information, terms and conditions, please contact:

Sarah Raven, Fort Vermilion
Phone: (780) 927-3712

Yveline Zuk, Edmonton
Phone: (780) 415 4661.

Brian Pickering
Deputy Minister
Sustainable Resource Development



MACKENZIE COUNTY

EMPLOYMENT OPPORTUNITY

SUMMER GENERAL MAINTENANCE LABORERS/UTILITIES ASSISTANT

Mackenzie County is currently accepting applications for Summer General Maintenance Laborers for La Crete, Fort Vermilion and Zama and a Summer Utilities Assistant for La Crete, Fort Vermilion and Zama.

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- Grade 12 Diploma;
- Capable of working with minimum supervision;
- Good Communication Skills;
- Valid Class 5 Drivers License is required;
- Valid Class 1 Drivers License would be an asset.

Applications/Resumes can be forwarded to:

Bernie Driedger
Mackenzie County
Box 640 Fort Vermilion, AB, T0H 1Z0

Phone: (780) 927-3718 Fax: (780) 927-4266
E-mail: bdriedger@md23.ab.ca

Closing Date: 4:30 p.m., Tuesday May 1, 2007



MACKENZIE COUNTY

EMPLOYMENT OPPORTUNITY

ADMINISTRATIVE ASSISTANT SUMMER POSITIONS

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- Assist in administration of day-to-day operations at front desks.
- Pick up and deliver mail on a daily basis.
- Excellent communication, organizational skills, and public relations.
- Must be a team player, and able to work in a team environment.
- Assist others as required.

Education and Experience

- Minimum Level of Education - Grade 12 Diploma
- Office Administration Certificate from a recognized post-secondary institution would be an asset.
- Must have a valid class 5 drivers license.
- Working knowledge of Microsoft Word, Excel, and Windows.
- Ability to complete task with minimal or no supervision.

Salary Range: \$15.20 to \$20.89 per hour.

Deadline: Tuesday May 1, 2007 4:30 pm

Please submit resumes to:

Mackenzie County
Re: Summer Administrative Assistant Position
Box 640 Fort Vermilion, AB T0H 1N0
Fax: 780-927-4266
E-mail: jwhittleton@mackenziecounty.com

Thank you for your interest in Mackenzie County, however only those chosen for an interview will be contacted.

LEGALS, PUBLIC NOTICES, TENDERS, JOB OPPORTUNITIES, REAL ESTATE ...

GOT "CABIN FEVER"?

MERCHANDISING CONSULTANTS ASSOCIATES requires a Retail Merchandiser to service Greeting Cards in High Level.

- Computer, Internet and reliable vehicle an asset
- Approx. 2-4 daytime "flexible" hours/week based on seasons.
- \$12.00/hour plus travel is necessary
- Send resume to blfarr@telus.net or fax resume to 1-866-225-7385 For more info, call 1-888-595-8315

House For Sale By Owner

Excellent neighbourhood, 1150 sq.ft., 4 bedrooms, 3 bathrooms, finished basement, central vac, in-floor heating in basement and in attached garage, corner lot. For more information, call 926-4410

RAINBOW CENTER ESSO

Requires FIT Gas Bar Attendants
Grocery Store Cashiers

\$10.00/hr, 40hrs/wk. Receive & process payments, accept reservations/take orders, stock shelves, clean counter areas. Will train.
Ph: 1-866-223-1322 or Fax resume to (780) 956-3377

**KNELSEN SAND AND GRAVEL LTD.****Employment Opportunity**

Knelsen Sand & Gravel Ltd. in High Level is currently accepting applications for

Concrete Mixer Trucks for May 1st & Class 1 or Class 3 Drivers Required

Resumes/applications may be delivered to our office at 9610 Hwy 58 or faxed to (780) 926-2450

LAND AUCTION

ALBERTA SUSTAINABLE RESOURCE DEVELOPMENT

NW 18-101-24-5, 160 acres, more or less - LOCATED APPROXIMATELY 19 kilometres (12 miles) northwest of Key River, Alberta.

Lands Division will take bids in the Main Boardroom, Provincial Building, in Peace River, Alberta, on May 3, 2007, at 11:00 a.m., for a Sale on the above.

Bidders must be 18 years of age or older, and Canadian citizens or permanent residents of Canada.

Disposition of this land is subject to a reserve bid.

Payment terms: 10% down payment, plus 6% GST on the total purchase price. The balance of the purchase price will be payable within 30 days of the date of the sale.

Other restrictions may apply. For additional information, terms and conditions, please contact

Alysa Cook, Peace River
Phone: (780) 624-6116

Eveline Luk, Edmonton
Phone: (780) 415 4661

Brad Pickering
Deputy Minister
Sustainable Resource Development

**MACKENZIE COUNTY****NOTICE OF PUBLIC HEARING-
PROPOSED LAND-USE BYLAW NO 620/07**

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 620/07 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

To adopt the Area Structure Plan for SE 16-110-19-W5M, in the Rural High Level Area.

The Public Hearing is to be held at 6:00 p.m. Wednesday, April 25, 2007 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m. Friday April 20, 2007. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 927-3718.

**MACKENZIE COUNTY****CARETAKING OF
Wadlin Lake Campground****CARETAKING OF
Machesis Lake Campground**

Mackenzie County invites quotations for the caretaking of Wadlin Lake Campground and the caretaking of Machesis Lake Campground.

Quotation packages are available at MD offices in High Level, Fort Vermilion, and La Crete.

Call for Proposals
**LABELED "CARETAKING - WADLIN LAKE
CAMPGROUND"**

Or
**LABELED "CARETAKING - MACHESIS LAKE
CAMPGROUND"**

are to be submitted by Thursday, April 19, 2007.

**MACKENZIE COUNTY
BOX 1690**

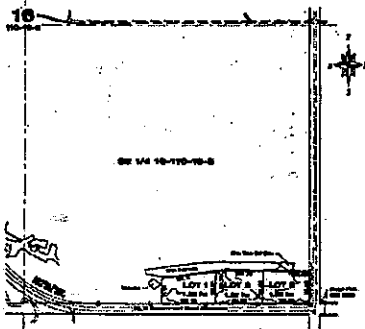
La Crete, Alberta, T0H 2H0
Attn: John Klassen, Manager of Utilities & Facilities

For further information on the quotation package contact John Klassen at (780) 928-3983.

MACKENZIE COUNTY**NOTICE OF PUBLIC HEARING
PROPOSED LAND-USE BYLAW NO 581/06**

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 581/06 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That the land use designation of the subject parcel known as Part of SE 16-110-19-W5M, in Rural High Level and identified in the sketch below, be rezoned from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1".



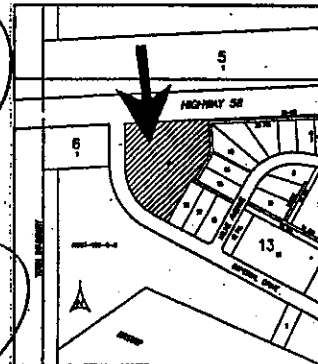
The Public Hearing is to be held at 6:00 p.m. Wednesday, April 25, 2007 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m. Friday April 20, 2007. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 927-3718.

**Town of Rainbow Lake
Notice of public hearing
Proposed Bylaw No. 2007-01**

Pursuant to the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26 as amended, notice is hereby given that the Council for the Town of Rainbow Lake will hold a public hearing prior to the second reading of Bylaw No. 2007-01, a bylaw to amend the Land-Use Bylaw No. 99/05.

The proposed amendment is:

- 1 That Land Use Bylaw No. 99-05 is amended to change the land use designation of Lot 19 Plan 8722 514 from Municipal Reserve (MR) to Industrial Residential (M2).



The Public Hearing is to be held at 8:00 PM on April 23, 2007 in the Council Chambers of the Town of Rainbow Lake at 65 Imperial Drive. The proposed bylaw is available at the Town of Rainbow Lake Office during regular office hours. Please forward written submissions to the Development Office prior to 4:30 PM, Monday, April 16, 2007. If you have any questions regarding the hearing or the bylaw, please call the Development Officer at (780) 956-3934.

BYLAW NO. 620/07

**BEING A BYLAW OF
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,**

**TO ADOPT THE
AREA STRUCTURE PLAN FOR SE 16-110-19-W5M FOR
FOX HAVEN GOLF COURSE**

WHEREAS, the Council of Mackenzie County in the Province of Alberta has deemed it advisable to adopt an Area Structure Plan for SE 16-110-19-W5M,

NOW THEREFORE, the Council of the Mackenzie County in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the Area Structure Plan for a Rural Country Residential subdivision on SE 16-110-19-W5M be adopted as attached.

First Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

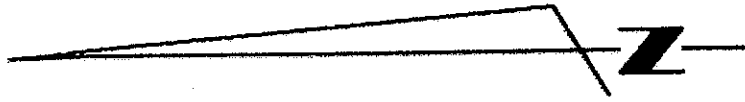
Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

16

110-19-5

SE 1/4 16-110-19-5



Road Plan
932 2506

17th Tee Off Box

17th Fairway

Mound

30.18 Government Road Allowance

30.18m Road
Plan 932 2506





Maltais Geomatics Inc.

Box 89, 9802-100 Street, High Level, Alberta T0H 1Z0 • Phone (780) 926-4123 • Fax (780) 926-4550
highlevel@maltaisgeomatics.com • www.maltaisgeomatics.com

April 5, 2007

Our File: H027606

Mackenzie County
P.O. Box 640
4601 - 46th Avenue
Fort Vermillion, AB
T0H 1N0

Attention: **Liane Lambert**
Development Officer

Dear Ms. Lambert;

Re: **Fox Haven Subdivision**
Request for Amendment to the Application Form

This letter has been prepared to request a change to the re-zoning application and the subdivision application. Our original application requested the land use be changed from Agricultural to Country Residential 4, however in light of the permitted uses, we would prefer the application to request the proposed land use as Country Residential 1.

Please revise the applications to read Country Residential 1 as the proposed land use.

Please feel free to call our office if you have any questions or concerns.

Yours truly,

MALTAIS GEOMATICS INC.

Dave Arsenault
Branch Manager

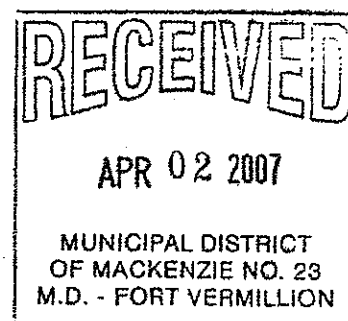
DAA/clw

pc MGI - Edmonton
Ric Kennedy - Fox Haven Golf Course
Mark Onaba - EXH Engineering

March 29, 2007

Our File: H027606

Mackenzie County
P.O. Box 640
4601 - 46th Avenue
Fort Vermillion, AB
T0H 1N0



Attention: Liane Lambert
Development Officer

Dear Ms. Lambert;

Re: Fox Haven Subdivision
Request for Amendment to the Application Form

At the request of our client, Fox Haven Golf Club, we require an amendment to the subdivision application from dated June 19, 2006. Under item #7, Water and Sewer Services, we are requesting the proposed water supply type be changed from Municipal Service to Cistern and Hauling. We trust this will cause no inconvenience and you will revise the form at your earliest convenience. We are contacting Mark Onaba at EXH Engineering in La Crete to make the same revision to the draft Area Structure Plan.

Please feel free to call our office if you have any questions or concerns.

Yours truly,

MALTAIS GEOMATICS INC.

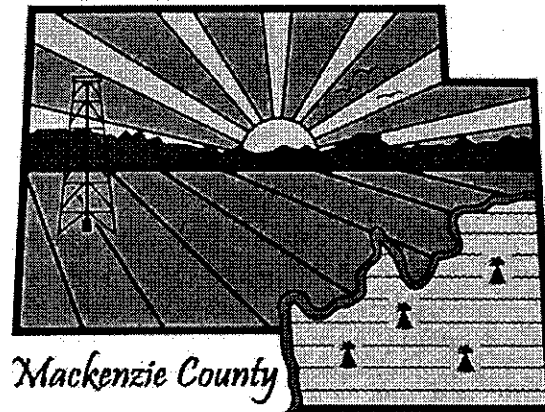
A handwritten signature in black ink, appearing to read "Dave Arsenault".

Dave Arsenault
Branch Manager

DAA/clw

pc MGI - Edmonton
Ric Kennedy - Fox Haven Golf Course
Mark Onaba - EXH Engineering

Mackenzie County



Proposed Area Structure Plan For Country Residential Development (Located Within SE 16-110-19-W5M)

Prepared by Mark Onaba, E.I.T.
Reviewed by Jeff Johnston, C.E.T.

EXH Engineering
Services
Ltd.



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APPENDICES

Appendix A – Land Use Map

Appendix B – Area Structure Plan

Appendix C – Bylaw Information



1.0 INTRODUCTION

1.1 Purpose

EXH Engineering Services Ltd. (EXH) has been retained by Maltais Geomatics to prepare an Area Structure Plan (ASP) relating to the proposed subdivision development located within the SE¼ 16-110-19-W5M.

This ASP is a requirement under the existing Mackenzie County's Land Use Bylaw 462-04, which specifically applies to rezoning of the said lands to Rural Country Residential District 1 ("RC1"). This plan should assist the Mackenzie County in their evaluation and assessment of the proposed development.

1.2 Plan Area and Location

The ASP relates to all lands located within and surrounding SE¼ 16-110-19-W5M. The location of the proposed development is approximately 3.2 km north of the Town of High Level and is situated approximately 1.2 km east of Highway 35. The study area focused on ± 9 acres (3.66 hectares).

1.3 Land Ownership

The following table illustrates the land ownership of the entire SE¼ 16-110-19-W5M.

Ownership of the tentative subdivision layout, including easements, municipal reserves (MR), public utility lots (PUL) and road right-of-ways, will remain with the developer until final approval is granted.

Once all approvals are in place, the landowner will transfer all lands of public interest to the local road authority and the applicable utility operators.

Owner	Lot #	Area Owned (+/-)
High Level Golf and Country Club	SE 16-110-19-W5M	155.72 acres
	Total	155.72 acres

2.0 POLICY AND CONTEXT

2.1 Compliance with the Mackenzie County Municipal Development Plan Bylaw

The ASP concept plan identifies three country residential parcels of 3.0 acres (1.2 hectares). The existing Mackenzie County Bylaw 462-04 allows for a minimum area of 3.0 acres to a maximum of 5.0 acre within this land use district

The rezoning requirements in section 7.30, of Mackenzie County's Bylaw 462-04, state that "A minimum of 10 parcels per rezoning application, or where the total area



to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided." The total developable area in the subject quarter section is ± 9 acres.

3.0 PLAN AREA CONTEXT AND DEVELOPMENT CONSIDERATIONS

3.1 Existing Land Use

References in this section are to existing land use districts as set out in Mackenzie County's Bylaws. The subject property is zoned Agricultural District 1 (A1).

3.2 Surrounding Land Use

Surrounding land use is illustrated in *Appendix A – Land Use Map*. For the purpose of this plan, surrounding land use is defined as lands within 1/2 mile (0.8 km) of the development area boundary.

As shown, the surrounding land is predominantly agricultural. Farmsteads and other essential buildings necessary to conduct farming operations are developed in this area.

3.3 Transportation

3.3.1 Mackenzie County

Currently, Heliport Road to the north and Township Road 110-2 to the south, access Provincial Highway 35, located to the west of the parcel in question. Range road 19-3 makes a north/south connection between the two roads.

3.3.2 Projected Traffic volumes

Trip generation for this ASP is based on an average of 9.57 trips per day per lot for a single family, based on the publication *Trip Generation Vol. 2* by the Institute of Transportation Engineers.

Since a total of three lots are proposed that would be approximately 29 trips per day or 29 AADT added to the local road network.

3.4 Municipal Services

Currently, all municipal services (water distribution or sanitary/storm water sewer systems) are connected to the Golf Course Club House located in the same quarter section as the proposed lots.



3.5 Utilities

The site has access to power, telephone and gas which are currently connected to the Golf Course Club House.

4.0 DEVELOPMENT CONCEPT

4.1 Development Concept

This acreage development is to be developed in one phase as illustrated in *Appendix B –Area Structure Plan*. The developer plans to develop all 3 country residential lots in one phase.

Once development has been approved, utilities will be extended and/or upgraded and additional municipal services may be required as the development progresses.

4.2 Land Use

Land uses within the ASP are shown as Agricultural District 1 (A1) and are required to be rezoned to Rural Country Residential 1 (RC1) before development can commence. Once approved, these parcels will be developed as per the County's Bylaws. Further information on section 7.30 of this Bylaw is supplied in *Appendix C – Bylaw information*.

4.3 Transportation and Access

4.3.1 Access Management and Local Road Network

All three proposed lots will have direct access to Township Road 110-2 which connects to Highway 35 to the west.

If required, a Traffic Impact Assessment (TIA) will be provided to Alberta Infrastructure and Transportation, by the developer, at no cost to the department.

The developer will construct intersection improvements, prior to the development of the subdivision, should the accepted TIA warrant an intersection upgrade. All intersection improvements will be constructed to the satisfaction of Alberta Infrastructure and Transportation and at no cost to the department.

However, since the proposed development will not significantly increase traffic volumes on the local road or Highway 35 (see section 3.3.2 *Projected Traffic Volumes*), the developer requests that a TIA be waived at this time.



4.4 Municipal Services and Standards

4.4.1 Water Distribution

The developer plans to use cisterns to provide water services to the proposed lots.

4.4.2 Sewage Disposal

A sanitary sewage collection system is not constructed in the Plan area so private sewage disposal systems will be required. Septic tanks and field systems are proposed for individual developments.

4.4.3 Drainage

Drainage of the development will rely on individual lot grading in conjunction with the use of culverts, roadside and drainage ditches.

4.5 Utilities

As the Plan area has access to power, telephone and gas the developer will be responsible for servicing each lot developed.

5.0 SUMMARY

This Area Structure Plan has been prepared on behalf of Maltais Geomatics. The Plan will assist Mackenzie County in their decision making process of granting their approvals for this proposed development.

This Plan will also serve as the framework for the proposed development and any future developments which may occur in the area. Key issues relating to the development were considered and addressed. Once approved, the developer will proceed with the development with full intentions of meeting the Plan requirements.

This plan has been prepared using the best up-to-date information available. As the development progresses this plan and any other assessments may be re-examined to ensure validity.

Appendix A

Land Use Map

Appendix B

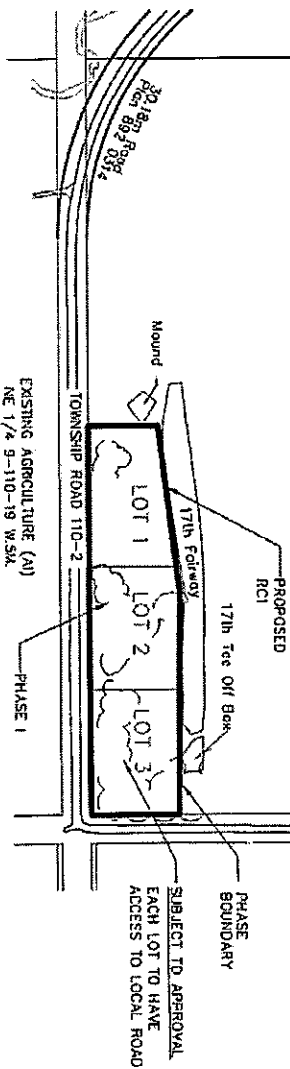
Area Structure Plan

16-110-19-3

EXISTING AGRICULTURE (A)
NE 1/4 15-110-19 W.5M.

SE 1/4 16-110-19-5

EXISTING AGRICULTURE (AI)
SW 1/4, 15-10-19 W.5M.



PROPERTY NO.	20	DATE	8/10/80
FROM	140	POSTAL CODE	42170-6
ADDRESS	7014-01		
REMARKS			

Appendix C

Bylaw Information

7.30 RURAL COUNTRY RESIDENTIAL DISTRICT 1 "RC1".

The general purpose of this district is to provide for the development of multi-lot country residences.

A. PERMITTED USES

- (1) Ancillary building or use.
- (2) Dwelling - Single detached.

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) Garden suite.
- (3) Home based business.
- (4) Intensive recreation use.
- (5) Modular home
- (6) Public use.

C. LOT AREA

Country Residential Uses:

- (a) Minimum Lot Area: 1.2 hectares (3.0 acres).
- (b) Maximum Lot Area: up to 2.02 hectares (5 acres).

D. MINIMUM FRONT YARD SETBACK

Lot fronting onto a provincial highway or local road:

41.1 metres (135 feet) from right of way.

Lot fronting onto an internal subdivision road:

15.24 metres (50 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet) from property line, or

in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

G. APPEARANCE

Buildings shall be either of new construction or moved in unless otherwise require by the Development Officer. Exterior finish to be wood, metal, or similar siding, brick or stucco to the satisfaction of the Development Officer. The finish and appearance of buildings should complement other structures and natural site features.

H. THE KEEPING OF ANIMALS

A maximum of one non-domestic animal per 3-acres or 2 non-domestic animals per 5 acres.

I. REZONING REQUIREMENTS

- (1) In order to ensure a firm commitment for development has been received the following are requirements for the rezoning application:
 - a) An Area Structure Plan for the parcel.
 - b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided.
 - c) The subdivision must have legal access that meets Municipal District of Mackenzie standards.
 - d) Where the existing municipal road is not up to the standard required for the parcel, a road request or upgrade must be part of the subdivision application.
- (2) Once approval has been granted, the developer shall have a period of one (1) year, or as required by the Development

Authority, to develop the subdivision including, but not limited to, the installation of utilities, roads and plan registration.

J. SUBDIVISION REQUIREMENTS

1. The Developer shall enter into a Developer's Agreement with the Municipality for payment of off-site levies, if required, for rural multi-lot subdivisions.
2. No subdivision shall be approved unless utility services, including water supply and sewage disposal, can be provided with sufficient capacity to accommodate development of the proposed parcel(s).
3. The Developer shall submit, along with his subdivision application, a Water Management Plan as required by the Water Act RSA 2000 Chapter W-3.
4. The Subdivision Authority may require a sewage collection report from a qualified plumbing inspector to ensure sewage disposal will not have a negative impact on the parcel and/or adjacent land or water resources.
5. Municipal Reserve money in the amount of 10% of market value of the proposed subdivision land or 10% land if required for parks or schools.
6. A Traffic Impact Assessment may be required to identify the traffic impact onto the existing infrastructure.

K. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

L. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

CAO REPORT TO COUNCIL
April 25, 2007

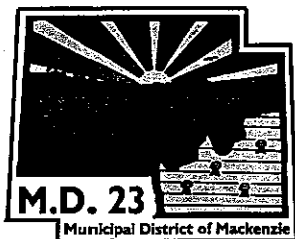
All aspects of the County affairs are moving forward and we look forward to a very busy construction year. I will provide a detailed project report for the next meeting outlining how we have planned to proceed with projects.

Thank you and have a good productive meeting.

William Kostiw
CAO

Attachments

	Page
a. Procedural Report	1
b. Air Service	4



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

DRAFT

April 20, 2007

Memo to Council/Senior Directors.

This memo is in regards to the final negotiations with all out of scope senior staff and acceptance by council April 11, 2007 and staff prior to April 20, 2007. The entire agreement is laid out in the employment contracts. The contract terms and salary adjustments will be retroactive to January 1, 2007, as well be the union agreement. The overall intent of the negotiations was to standardize and bring clarity to the contracts and job responsibilities for both Council and staff benefit.

Although there was plenty of debate pro and con we think the end result will serve the county well into the foreseeable future. Some past changes in job responsibilities were adopted and some new changes were implemented.

The following generally outlines the protocol and changes of scope.

These changes will be tested and may be amended by "council" as they contemplate A need. As the CAO my mission has been to involve council as well as staff in the total decision-making process as it relates to policy, procedures, projects, hiring and firing of senior staff, and to provide feedback. Generally speaking only the elected officials should operate in the political arena and they can only do this effectively if they are well informed and party to the process.

General Procedures

A. Budget

The budget is the big picture of our intent for the coming year. Passing the budget is the first step to moving forward on next year's business, but to actually implement or purchase a council resolution or a requisition is required. We are still working on a purchasing policy that will provide financial control and flexibility to get the job done. Please feel free to provide advice to the management committee or Finance committee.

B. Contracts

All contracts need council, finance committee, or CAO/Reeve approval prior to awarding or implementing.

C. Employees

All hiring and firing of permanent employees requires approval of the area

supervision and either council or CAO until council resolves otherwise. Every organizational chart will clearly indicate council approval, be dated and depict council as the head of the county before they are implemented.

D. Conference Training Etc.

Directors/Managers will clearly indicate on their monthly reports and calendars their intent to attend and get their supervisors approval in writing or by resolution even if it is in the budget or contract. I am considering implementing A minimum two week written notice period for outside events.

E. Project Implementation and Management

To assist in the process we have made or are making some changes in procedures.

(I) Joulia and corporate staff will likely manage the financial aspect of the contracts and approve progress and final payments once the project "sponsors" have dealt with them. Example, Bill Kostiw, John Klassen, and Paul Driedger may be job sponsors. Joulia is the go to person for project finances for the whole county with Bill's assistance.

(II) Paul will move to the main office by May to provide better project and office management as well as improve visibility to developers, and the public. His old office may become a business small meeting room accessible by council and staff.

Paul will retain his current responsibilities and also provide general office coordination for the La Crete office, as well as the "go to" person for La Crete and area with John's assistance or backup.

(III) John Klassen will retain his current title and job description as well as be part of the Public Works management team. Generally John will be responsible for project management once the project has been awarded. John and Bill will share this responsibility until we find either a permanent or specific project manager. I am searching for a person that has both technical and hands on experience.

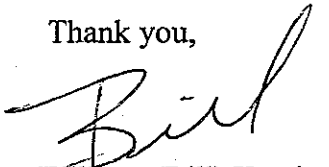
F. Annual Ratepayers Meeting

We will have to discuss the procedure for these meetings at council, but please make every effort to be in attendance. Department Heads should bring hard copy backups of any controversial matters.

In summary I think we have and are progressing well but much more needs to be done on the overall business affairs of the County. I really feel we are now moving forward to tackle regional and provincial problems and working more effectively as a "team".

I look forward to completing our union negotiations and other regional agreements then we can really concentrate on tax base and economic development. Please help me in keeping good productive dialogue going, and let's make our decisions in the boardroom to the highest extent possible. I also look forward to continue being a part of the Mackenzie County team.

Thank you,



William (Bill) Kostiw

Wanita Mitchell

From: Anna Chandra [anna.chandra@aagi.ca]
Sent: Thursday, April 12, 2007 11:55 AM
To: John Szumlas; Mary-Anne Stanway; Eugene Wauters; Wayne Ayling; Julian Koziak; George deRappard; Shaun Miles; Lloyd Johnston; Gary Friedel; Paul Gervais; Gordon Hay; Jane Hettinger; Mike Mihaly; Sylvia Kennedy; John Brodrick; Don Grimbale; Jenny Wallace; Radjko Dodic; Denis Shigematsu; Bernadette Hebert; Ray Danyluk; Randy Hodgkinson; Don Good; Michele Baldwin; Tim Stone; John Watt; Jim Spalding; Melissa Blake; Barry Robinson; Peter Kirylchuk; Paul Chalifoux; Roger Jackson; Allan Romeril; Diane Slater; Bob Miles; John Chadi; Neil Shelley; Graham Kedgley; Rene Bernier; Mike Rodzick; Luc Mercier; Ralph Henderson; Dale Monaghan; Rob King; Bob Hall; Leanne Beaupre; Bill Neufeld; Bill Kostiw; Mr. Denis Ducharme
Subject: Note to CAANA Members
Attachments: Mayor of High Level letter to Premier, April 12, 2007.pdf; Mayor of High Level's letter to MP Warkentin April 11, 2007.pdf



Mayor of High Level
letter to ...



Mayor of High
Level's letter t...

Hello everyone,

As follow-up to our note of yesterday regarding the suspension of Peace Air flights, I am attaching letters that Mike Mihaly, Mayor of the Town of High Level, will be forwarding to Premier Stelmach, and to Chris Warkenton, Member of Parliament.

I urge all CAANA members to write to the Premier, their MLA and MP, regarding uninterrupted and continuous air passenger service to/from the Capital City Airport. The real impact of Peace Air action provides a window of opportunity for our Commuter Air Strategy to be implemented.

If you have any questions, please call me at 780 415-5153.

Regards,

George de Rappard



10511 - 103 Street
High Level, Alberta
T0H 1Z0
Tel (780) 926-2201
Cell (780) 926-0209
Fax (780) 926-2899
www.highlevel.ca

OFFICE OF THE MAYOR

April 11, 2007

Premier Ed Stelmach
307 Legislature Building
10800 - 97 Avenue
Edmonton AB
T5K 2B7

Dear Sir:

RE ALBERTA COMMUTER AIR STRATEGY

The Town of High Level is once again experiencing the disruption of air service from High Level to the Edmonton City Centre Airport, which is a vital link in our economy.

The Town endorsed the proposed Alberta Commuter Air Strategy for open skies in December 2005 presented by CAANA, which asked for all Albertans to have access to commuter air services.

The smaller regional airports in High Level, Peace River, Lethbridge, Medicine Hat and Lloydminster are very important to the economic development of these communities, and the Province. Similarly their link to the City Centre airport is vital to commuter air travel.

There needs to be an Alberta wide open skies system of commuter air services to provide business efficiencies. The present imbalanced system is repeatedly hampered by the Edmonton Regional Airport Authority's control over the City Centre Airport, whereby an unelected, unaccountable body, and not the marketplace, controls the access from regional airports into Edmonton. We fully support the ERAA's mandate to operate the Edmonton airports, but do not support their tight restrictions on the size of aircraft and number of flights into the City Centre airport.

The residents and contract workers of our region, spread over a large land mass in northern Alberta, depend greatly on air transportation for business, personal and medical needs. An open skies policy by the Province would enable them to travel to any other regional airport in Alberta.

We once again urge the Premier to examine the issues for inclusion in a Province wide Alberta Commuter Air Strategy for open skies, to enable smaller regional centres to benefit from the Alberta Advantage.

Yours truly,

Mike Mihaly
Mayor

5



10511 - 103 Street
High Level, Alberta
T0H 1Z0
Tel (780) 926-2201
Cell (780) 926-0209
Fax (780) 926-2899
www.highlevel.ca

OFFICE OF THE MAYOR

April 11, 2007

Chris Warkentin MP
Peace River Constituency
#207, 10605 West Side Drive
Grande Prairie AB
T8V 8E6

Dear Sir:

RE ALBERTA COMMUTER AIR STRATEGY

The Town of High Level is once again experiencing the disruption of air service from High Level to the Edmonton City Centre Airport, which is a very vital link in our economy.

The smaller regional airports such as High Level, Peace River, Lethbridge, Cold Lake, Medicine Hat and Lloydminster are critical to the economic development and commuter traffic of the respective regions. At the heart of the matter is the link to the Edmonton City Centre airport.

It is critical that there is an Alberta wide open skies policy of commuter air services to enhance business efficiencies. The present imbalanced system is repeatedly hampered by the Edmonton Regional Airport Authority's control over the City Centre Airport, whereby an unelected, unaccountable body, and not the marketplace, controls access from regional airports into Edmonton. We fully support the ERAA's mandate to operate the Edmonton airports, but strongly oppose their tight restrictions on the size of aircraft, number of passengers capped at 9, and the number of flights into the City Centre airport for scheduled carriers. Private and charter aircraft have no such restrictions.

The residents and contract workers of our region, spread over a large land mass in northern Alberta, depend largely on air transportation for business, personal and medical needs. An open skies policy would enable them to travel to any airport in Alberta, and would give air carriers the ability to meet marketplace needs in the most economically viable manner.

The Government of Canada still has jurisdiction over many of the functions of Alberta's airports, including Edmonton. We understand that the ERAA has requested the ability to completely choose who they want to appoint to their Board, by requesting a change in the Canada Airports Act which is soon due for a review.

We urge you, as our MP, to ensure that a northern Alberta provincial representative be appointed to the ERAA, so that the interests of Grande Prairie, High Level, Peace River and Ft. McMurray be recognized and accommodated. And further that the Federal government exercise its

jurisdiction and direct that the Edmonton Regional Airport Authority immediately cease involving itself in licensing air carriers as this is a responsibility exclusive to the Federal government.

Yours truly,

A handwritten signature in black ink, appearing to read 'Mike Mihaly', with a stylized flourish extending from the end.

Mike Mihaly
Mayor



Suite 107, 4990-92 avenue
Edmonton, Alberta T6B 2V4
Tel: 780.415.5154
Fax: 780.463.5280

April 20, 2007

Honourable Ed Stelmach
Premier
Government of Alberta
307 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Dear Mr. Premier,

Once again the policies and actions of an urban organization single-handedly and detrimentally affect the economic and social well being of rural and regional centres in Alberta.

This time the effect is the discontinuation of air passenger service by Peace Air from Peace River, High Level, and Grande Prairie to the Capital City Centre Airport (CCCA). The cause is the restrictive policies of the Edmonton Regional Airport Authority (ERAA), supported by Edmonton City Council, to restrict commuter aircraft passenger service to the CCCA. All commuter flights from centres south of Edmonton have already been forced to fly to the Edmonton International Airport and only a limited number from Northern Centres are still allowed, but with constraints that make the service all but non-viable. This is truly discriminatory. Decisions that affect the rural communities, are made by an unelected and all but unaccountable Board of Directors, but supported by Municipal Councils in the greater Edmonton Region.

The seat of the Alberta Government is in Edmonton, and all Albertans should have efficient access to the Capital City. The airport authority responsible for operating CCCA has publicly stated that it is open for business, but operational practices certainly contradict that statement.

We would appreciate your Government's involvement, to ensure that commuter service is restored as quickly as possible to these northern communities, either by Peace Air or an alternate carrier. Efficient access to the CCCA is essential for medical and government services as well as general business.

It is time for the Alberta Government to encourage the ERAA Board of Directors and the municipalities of the Capital Region to accept an Alberta Open Skies Policy, to ensure a Commuter Air Strategy that provides all Albertans with reasonable access.

There is renewed discussion about rapid rail transit between Edmonton and Calgary, and during the past few days we have been hearing warnings that speed infractions on the highway between those two cities are going to be strictly enforced because of the excessive amount of traffic now generated. We already have the means to provide rapid commuter transport between our two largest centers, at virtually no cost to government, but it has been shut down by ERAA's refusal to allow the City Centre Airport to be used for this purpose. In most major centres in North America and Europe such a facility would be considered invaluable, but here we are allowing it to be slowly eroded to extinction.

Thank you for your continued interest in ensuring that rural Alberta centres remain strong and continue to contribute to the total Alberta economy.

On behalf of our members across the province, I look forward to working with you and your government and we wish you well as you continue in your initial year of Office.

Sincerely,

Gary Friedel
Chairman

cc: Luke Ouellette, Minister of Infrastructure and Transportation

Manager of Utilities and Facilities Report

For April 25, 2007

Regular Council Meeting

Utilities:

- ISL Engineering called to inform the County they will be up to tour some facilities on May 7th and 8th /07 and will join Council for lunch on the 8th in order to answer any questions Council may have for them at that time.
- Met with School Division to discuss sewer issue at La Crete Public.
- The card lock at FV water plant stopped functioning and in order to minimize lost revenue we need to replace ASAP.

Facilities/Parks and Playgrounds:

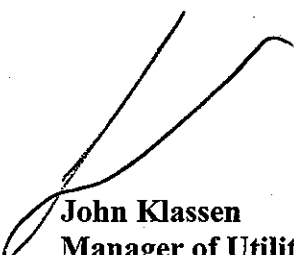
- Waste Transfer Station contractor for Rocky Lane informed the County that he does not wish to renew his contract, therefore the County will need to retender for that particular site.
- The Facilities Leadhand is opening the buildings at our parks and is finding there is a fair amount of maintenance needed.
- Met with the owner of Mustus Lake Center to discuss transfer of utilities and caretaking contract.

La Crete and Zama Public Works

- Met with the Reeve, Paul D and members of the MPC to discuss access for Richard Jack.
- Administration was made aware of a mistake with one of the road request applications when the applicant called to discuss the approved road requests.
- Road bans were implemented at 75% on April 16, 2007.
- Met with EXH to discuss projects and the County's expectations.
- Attended Urban Systems presentation on LiDAR imaging in High Level.
- Attended Management meeting in FV.
- Met with CAO and FV roads department on April 19th.
- Drove the bus for the road tour on April 20, 2007.

Attachments:

1. Managers calendar for April and May 2007.
2. Requisitions as per budget items.
3. Letter from AMA
4. Approved campground letter from AHLA for Wadlin Lake.
5. Legal review for the Sale of Undeveloped Road Allowance Policy.
6. Legal opinion of Master Road Protection Agreement.
7. Mackenzie County's current Master Road Protection Agreement.



John Klassen
Manager of Utilities and Facilities
Mackenzie County

April 2007

April 2007							May 2007						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14			4	5	6	7	8
15	16	17	18	19	20	21			7	8	9	10	11
22	23	24	25	26	27	28			10	11	12	13	14
29	30								13	14	15	16	17
									16	17	18	19	20
									19	20	21	22	23
									22	23	24	25	26
									25	26	27	28	29
									28	29	30	31	

John Klassen

May 2007

May 2007							June 2007						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	May 1 9:30am Project Meeting with EXH (FV Office)	2 1:00pm Managers Meeting (Fort Vermilion) 3:00pm Meet with Focus (FV Office)	3	4	5
7 Meeting with with ISL (Mackenzie County)	8 10:00am Council Meeting (Fort Vermilion)	9 10:00am ALT Meeting 697 (Heritage Center La Crete)	10	11	12
14 5:30pm Meet DGL for supper (High Level)	15 Zama Meet with DGL (Zama)	16 10:00am Managers Meeting (Fort Vermilion)	17	18 Wedding (Saskatchewan)	19
21 Wedding (Saskatchewan) Victoria Day (Canada)	22	23 10:00am Operations Committee Meeting (Fort Vermilion) 6:00pm Council Meeting	24	25	26
28	29	30	31		27
					20 Wedding (Saskatchewan)

Mackenzie County

FIELD REQUISITION 1055

Requested By: John Kleas

Estimated Cost: \$ 2500.00

Remarks & Recommendations: The facilities leadhand

needs to be able to carry tools with

him in order to do maintenance on

County facilities

Suggested Supplier: HOME HARDWARE AND NORPINE

Special Instructions: _____

Materials: TOOLS FOR FACILITIES LEADHAND

Council Decision Date: _____

Resolution No.: _____

☒ Approved

☐ Not Approved

☐ Deferred

Date Completed: _____

Cost: _____

Comments: _____

File: _____

Date: APRIL 16/07

Division: FACILITIES AND UTILITIES

Location: LOCKET



31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

ACCOUNTING CODE

632-30-53-511

(Attached costing sheets - Invoices, P.O.'s etc.)

FIELD REQUISITION
1056

John H. H. H.

4600 00

This tool is needed in

order for our mechanic to maintain
country vehicles under these error codes

Special Instructions:

SCAN/DIAGNOSE TOOL

Resolution No.:

Not Approved

☐ **Deferred**

Cost:

(Attached costing sheets - Invoices, P.O.'s etc.)

ACCOUNTING CODE

6-32-30-53-511

THE PRINT SHOP (780) 532-9017

W/White	CAN	Vallani	Cincoas Paramount	Dink Cilina	Tae Paramount
---------	-----	---------	-------------------	-------------	---------------

Mackenzie County

Requested By:

John Klassen

(Requisitioner MUST sign here)

Estimated Cost: \$

\$65,000.00

Remarks & Recommendations:

Was budgeted to replace runway lights at CC airport due to high maintenance cost of electronic lights.

Suggested Supplier:

Special Instructions:

Materials: *SOLAR-POWERED RUNWAY LIGHTS*

Council Decision Date:

Resolution No.:

☒ Approved

☐ Not Approved

☐ Deferred

Date Completed:

Cost:

Comments:

ACCOUNTING CODE

6-33-30-01-511

FIELD REQUISITION
1057

File:

Date: *APRIL 16/07*

Division: *PUBLIC WORKS LAKE*

Location: *LACRETE AIRPORT*



31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

Mackenzie County

Requested By: Jel Klown

(Requester MUST sign name)

Estimated Cost: \$ 5200.00

Remarks & Recommendations:

HWD FPN 60310 ELECTRIC PORTABLE

PRESSURE WASHER X60 PUMP

3.5 GPM @ 3000 PSI

Budgeted in 2007 LaCerte shop upgrade

Suggested Supplier: NORRINE AUTO-SUPPLY

Special Instructions:

Materials:

Council Decision Date: [Signature]

Resolution No.: _____

☒ Approved

☐ Not Approved

☐ Deferred

Date Completed: _____

Cost: _____

Comments: _____

(Attached casting sheets - Invoices, P.O.'s etc.)

ACCOUNTING CODE

6-32-30-03-511

FIELD REQUISITION
1058

File: _____

Date: APRIL 16/07

Division: PUBLIC WORKS

Location: LACERTE SHOP



31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

Mackenzie County

FIELD REQUISITION
1059

Requested By: John Klone

(Requester MUST sign name)

Estimated Cost: \$ \$34,630.00

Remarks & Recommendations: Budget was approved to replace one

truck in the Lacerte area. We are
asking for approval to purchase this
truck and move 1643 down to the
Facility Parks and Playgrounds level and

Suggested Supplier: QUALITY MOTORS

Special Instructions: _____

Materials: 2007 Dodge Ram 1500 4x4 Quad Cab

Council Decision Date: _____

☐ Approved

☐ Not Approved

☐ Deferred

Resolution No.: _____

Date Completed: _____

Cost: _____

Comments: _____

(Attached costing sheets - Invoices, P.O.'s etc.)

ACCOUNTING CODE

6-32-30-10-511

Mackenzie County

FIELD REQUISITION 1060

Requested By: _____

(Requisitioner MUST sign here)

Estimated Cost: \$

42,000.00

Remarks & Recommendations: _____

Three quotes were received for the
County culvert supply and FSI was
the lowest.

Suggested Supplier: FSI CULVERTS

Special Instructions: _____

Materials: CULVERTS

Council Decision Date: _____

Resolution No.: _____

☐ Approved

☐ Not Approved

☐ Deferred

Date Completed: _____

Cost: _____

Comments: _____

(Attached costing sheets - Invoices, P.O.'s etc.)

ACCOUNTING CODE

2-32-40-511



31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

Mackenzie County

[Signature]

(Requisitioner MUST sign here)

Estimated Cost: \$ 8,253.47 for quote

Remarks & Recommendations:

Mackenzie County annual sign order.

FIELD REQUEST

1061

File:

Date:

April 18/07

Division:

Public Works

Location:

Mackenzie County

Suggested Supplier:

VALLEY TRAFFIC SYSTEMS

Special Instructions:

Materials:

MACKENZIE COUNTY ROAD SIGNS

Council Decision Date:

Resolution No.:

☒ Approved

☐ Not Approved

☐ Deferred

Date Completed:

Cost:

(Attached costing sheets - Invoices, P.O.'s etc.)

Comments:

ACCOUNTING CODE

2-32-40-511



31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

Mackenzie County

FIELD REQUISITION 1091

Requested By: Dave Crichton
(Requester MUST sign here)

Estimated Cost: \$ 32,000.00

Remarks & Recommendations: VFD's for pumps and motors as per price quote.

[Signature]

Suggested Supplier: Pyramid Corporation

Special Instructions: _____

Materials: _____

Council Decision Date: _____ Resolution No.: _____
☐ Approved ☐ Not Approved ☐ Deferred

Date Completed: _____ Cost: _____

Comments: _____

File: _____

Date: April 18 2007

Division: Utilities (water)

Location: Fort Vermilion Water Treatment Plant.

31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1



ACCOUNTING CODE

(Attached costing sheets - Invoices, P.O.'s etc.)



15 March 2007

To: Administrators, Commissioners, Secretary Treasurers
All Counties, Municipal Districts, and Special Areas

As you may know, the AMA has been providing directional signs at rural and secondary roadway intersections for many years as a public service. Our practice in past years has been to remind you via letter of new sign availability early in the New Year and if received signage requests met program criteria, to install new signs during our annual inspection and maintenance cycle. This cycle typically runs from April to November annually.

Due to unavoidable circumstances, we are suspending operations for the 2007 season. This means that we won't perform our annual inspection and maintenance cycle and we will not have a crew in the field to satisfy new signage requests.

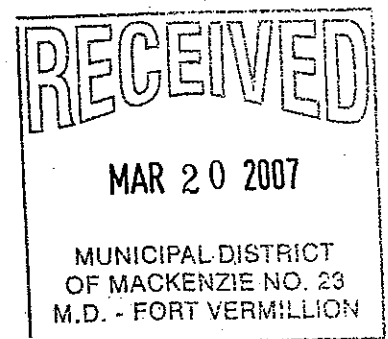
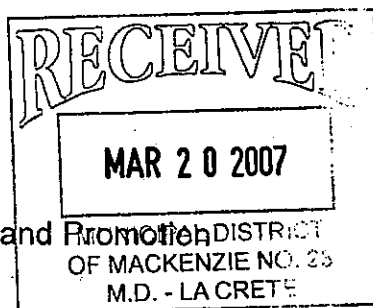
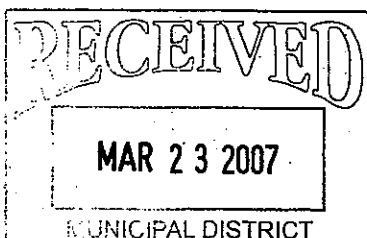
If existing signs in your area have been vandalized, obliterated or otherwise removed but remain largely intact, **please do not re-install them**. Please inform us by fax at (780) 430-4861 of such situations.

We regret any inconvenience this suspension of operations may cause. If you have questions or comments, feel free to call me at (780) 430-5523 during regular business hours.

If this letter has reached you in error, please forward to the appropriate individual.

Sincerely

Scott Wilson
Manager, Policy Development and Promotion



A L B E R T A M O T O R A S S O C I A T I O N

Administration Centre, 10310 G.A. MacDonald (39A) Avenue, Edmonton, AB T6J 6R7
Mail: Box 8180, Station South, Edmonton, AB T6H 5X0

RECEIVED

APR 11 2007

MUNICIPAL DISTRICT
OF MACKENZIE NO. 23
M.D. - FORT VERMILLION

April 2007

Dear Operator,

RE: APPROVED CAMPGROUNDS

Congratulations on being included in the 2007 Alberta Campground Guide as an Approved Campground! We are pleased to have your property listed in this valued publication and on the www.exploreAlberta.com website. Your continued support allows this program to be a success.

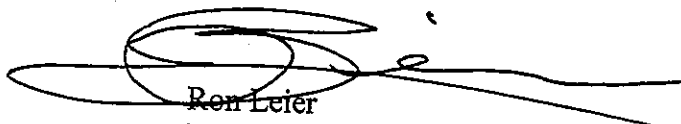


Enclosed is your "2007" Approved Campground decal for display at your property. Should you wish copies of the guide for distribution at your property, please contact Travel Alberta at 1-800-ALBERTA or visit their website.

The Alberta Hotel & Lodging Association has many resources for its members that may be of some assistance and value to your operation. We encourage you to contact us at 1-888-436-6112 or visit our website at www.ahla.ca for further information on the AHLA and all that we offer.

We would like to express our thanks for the time and hospitality you extended to our Quality Assurance Team, and offer best wishes for a prosperous camping season.

Sincerely,


Ron Leier
Manager, Quality Assurance

Encl.



Alberta
APPROVED



EXPLORE
ALBERTA



**Hommy Park (Campsite)**

10001-84 Ave T0H 0W0 Clairmont

Sites : 22

Op
Me
N

Phone 780-354-8039

**Hutch Lake Rec. Area (Campsite)**

Bag 900-26, 9621 - 96 Ave T8S 1T4 Peace River

Sites : 13

Op
Se
N

Phone 780-624-6486 Telefax 780-624-6455

**Clairmont Park (Campsite)**

10001-84 Avenue T0H 0W0 Clairmont

Sites : 27

Op
Me
T
P
P

Phone 780-532-9727 Telefax 780-538-3801

**Engstrom Lake Prov. Rec. Area (Campsite)**

Box 14, Prov. Bldg., 9915 Franklin Ave. T9H 2K4 Fort McMurray

Sites : 12

Op
Se
N

Phone 780-743-7200 Telefax 780-743-7155

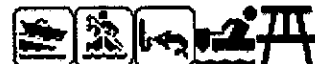
**Lawrence Lake Prov. Rec. Area (Campsite)**

2nd Flr., 4810 - 50 St. T9S 1C9 Athabasca

Sites : 27

Op
Oc
N

Phone 780-675-8213 Telefax 780-675-8203

**Wadlin Lake Park (Campsite)**

Box 640 T0H 1N0 Fort Vermilion

Sites : 55

Op
Me
Se
N

Phone 780-927-3718 Telefax 780-927-4266

**Hill and Hollow Campsite (Campsite)**

Box 7 T0G 0X0 Faust

Sites : 70

Op
Oc
P
N

Phone 780-355-2225 Telefax 780-355-2500

**Spruce Point Park (Campsite)**

P.O. Box 276 T0G 1K0 Kinuso

Sites : 200

Op
Se
P
N

Phone 780-775-2117 Telefax 780-775-2115



cc: John

Carol Gabriel

From: Randa, Lorne [lranda@brownleelaw.com]
Sent: Friday, January 19, 2007 1:26 PM
To: cgabriel@md23.ab.ca
Subject: Policy Review
Attachments: 71688-146 Lt to Bill Kostiw (Jan. 19-07) (E0552363).PDF; 71688-146 POLICY (19JAN07) (E0552216).DOC

Hi Carol,

Please find attached our opinion and review on the M.D.'s Sale of Undeveloped Road Allowances Policy for Bill Kostiw's attention.

Should there be any questions regarding the attached, please do not hesitate to contact the writer directly.
<<71688-146 Lt to Bill Kostiw (Jan. 19-07) (E0552363).PDF>> <<71688-146 POLICY (19JAN07) (E0552216).DOC>>

Lorne Randa
Associate
Brownlee LLP
2200 Commerce Place
10155- 102 Street
Edmonton, Alberta T5J 4G8
Phone: (780) 497-4832
Fax: (780) 424-3254

This message is intended for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure. If you are not the intended recipient or the employee responsible for delivering the message to the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone (collect if required), and return the original message to us by mail or, alternatively destroy this message. Thank-you.

1/19/2007



B R O W N L E E
L L P
B a r r i s t e r s & S o l l i c i t o r s

Suite 2200, Commerce Place
10155 - 102 Street
Edmonton, AB Canada T5J 4G8
Telephone: (780) 497-4800
Telecopier: (780) 424-3254
E-Mail: e-mail@brownleelaw.com
WebSite: www.brownleelaw.com

Refer to: Lorne I. Randa
Direct Line: (780) 497-4832
E-mail: lrand@brownleelaw.com
Your File#:
Our File#: 71688-146

BY EMAIL

January 19, 2007

M.D. of Mackenzie No. 23
P.O. Box 640
Fort Vermilion AB T0H 1N0

Attention: Bill Kostiw, CAO

Dear Sir:

Re: Review of Sale of Undeveloped Road Allowance Policy

Pursuant to your instructions of November 30th, 2006, we provide our comments on the Sale of Undeveloped Road Allowance Policy below.

Conclusion

We suggest revisions as discussed below. We have also redrafted the Policy inserting our suggested revisions for your assistance.

Discussion

1. The Legislation

According to the *Municipal Government Act* (the "MGA"), a Municipality has the direction, control and management of all roads within its boundaries. The definition of road includes a road on a plan of survey that is filed and registered with the Land Title's Office or land that is used as a public roadway. As such, this includes an undeveloped road allowance. It is under the MGA that the procedures which a Municipality may close roadways and dispose of lands are established.

However, Section 20 states that the Minister of Infrastructure has the direction, control and management of roads within a Specialized Municipality that is formed from an improvement district unless there is an agreement between the Minister and the Specialized Municipality that indicates otherwise. Since the M.D. was first created into a regional municipality from an improvement district and then into a specialized municipality, this provision will not apply. As such, the M.D. has the direction, control and management of all roads within its boundaries.

Section 22 states that any road that is under the direction, control and management of the Municipality may be closed only by Bylaw. In the case of the Municipality that is not a city, the Bylaw must be advertised and must be approved by the Minister of Infrastructure before it receives second reading. As well, the MGA requires any person who claims to be affected by the road closure to be given an opportunity to be heard by council before any decision is made regarding the passing of the Bylaw.

In terms of the sale of land allocated for a roadway, the MGA does not have any specific procedures for such a disposal or transfer. However, if the Municipality wishes to dispose of the land at less than fair market value, it must follow the procedures set out in Section 70. Under this Section, a Municipality must advertise the proposal and have it approved by council. Advertising is not required if the Municipality is selling the land for the purposes of supplying a public utility or for use by a non-profit organization.

Given the above, the process by which the M.D. wishes to sell undeveloped road allowances is largely at their discretion. However, the M.D. should keep in mind that it is required to ensure access to landowners and that the sale of undeveloped road allowances may make this difficult in some situations to ensure.

2. The Policy

We suggest the following revisions to the Policy:

- We suggest that the proposed Policy for the sale of undeveloped road allowances establish not only the criteria of who may purchase such lands, but also establish the general process to be followed. As such, we suggest that the Purpose Statement reflect this intention:

To establish the criteria and the process for the sale of undeveloped Road Allowances which are not needed for Municipal purposes.

- The Policy Statement should state the rationale of the Policy and need not provide the exact process or guideline – this is what the rest of the Policy should accomplish. As such, we would suggest the following rewording of the Policy Statement:

This Policy is to allow the M.D. to close and sell undeveloped Road Allowances that are not needed for Municipal purposes to an Adjacent Landowner.

- We recommend that the Policy be divided into the following sub-headings: General, Priority of Purchasers, and Process of Sale.
- Under the General heading we would suggest that a definitions section be included as well as the general guidelines for the sale of undeveloped road allowances.
- To assist with the interpretation of the Policy, we would suggest that a number of key terms be defined. The terms that may be defined are "Adjacent Landowner", "Fair Market Value", the "M.D." and "Road Allowance". We provide the following suggested definitions:

General

1. The following terms have the following meanings:

- (a) *"Adjacent Landowner" means a landowner who is the registered title holder of any land that immediately borders or connects to the subject Road Allowance;*
- (b) *"Fair Market Value" means the price of the land, as determined by the M.D., that reflects the actual cost of the land in comparison to like land in the area, condition and quality and at that point in time;*
- (c) *"M.D." means the Municipal District of Mackenzie No. 23;*
- (d) *"Road Allowance" means land that is identified on a plan of survey that is filed and registered with the Land Title's Office as a roadway.*

- The General section should also include a statement regarding the determination of which Road Allowances may be sold as well as the process of making a Road Allowance available for sale (ie. the Road Closure Bylaw). We would suggest the following provisions:

2. Property designated as a Road Allowance that is undeveloped, that is under the direction, management and control of the M.D. and that is not needed for any bona fide Municipal purposes may be sold to an Adjacent Landowner.

3. For an undeveloped Road Allowance to be sold:

- (a) *the M.D. Council must close the roadway pursuant to a Bylaw and receive approval by the Minister of Transportation in accordance with Section 22 of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended from time to time; and*

(b) the purchaser must be an Adjacent Landowner and have priority over any other interested purchaser in accordance with Section 4 below.

- In terms of Priority of Purchasers, the current wording of the Policy (to be renumbered as Section 4) setting out the priority of potential purchasers is acceptable. We would suggest, however, that the last sentence in subsection (b) that indicates that the price of the land to a second priority purchaser is to be fair market value, should be deleted. We would recommend that any discussion on the determination of price be discussed further in Process of Sale section of the Policy.
- We would also recommend that a statement be included which further indicates that any undeveloped Road Allowance will not be sold to anyone but an Adjacent Landowner. The Policy should contain some statement addressing the situation where there is no Adjacent Landowner interested in purchasing the said lands. We would suggest the following wording for such a provision:

5. If there are no Adjacent Landowners interested in purchasing the undeveloped Road Allowance, the undeveloped Road Allowance shall remain in the name of the M.D. as a Road Allowance or as land that may be leased for any suitable purpose.

We would advise that the M.D. not consider selling the undeveloped Road Allowance to a purchaser who is not an Adjacent Landowner as this may create conflict between landowners and raise issues regarding access to lands. In such situations, the municipality is often dragged into dealing with or is blamed for the situation.

Note that it is our understanding that the M.D. does not wish any undeveloped Road Allowances to be sold to a non Adjacent Landowner, regardless of any unique situation being proposed. If any other party is interested in the land for access purposes, it is our understanding that it is the M.D.'s general practice to enter into an access or right-of-way agreement to the undeveloped Road Allowance.

- We would recommend that the Policy establish a clear guideline in terms of the sale process and the determination of price of undeveloped Road Allowance. The proposed or current Policy contains a few provisions that relate to the process. However, we would suggest that these provisions be further developed and certain steps be added to the Policy. We would suggest the following:

Process of Sale

6. If the Adjacent Landowner has provided alternate land for Municipal purposes at low or no cost or developed and maintained the Road Allowance for some other purpose over a period of ten years, the undeveloped Road Allowance may be transferred to the Adjacent Landowner at a nominal value. Such a transfer shall be made in

accordance with Section 70 of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended from time to time.

7. Unless otherwise indicated, an undeveloped Road Allowance shall be sold at least at Fair Market Value, as established by the M.D., plus costs of sale and surveying.

8. A term of any transfer or sale of an undeveloped Road Allowance shall be that the title of the subject undeveloped Road Allowance be consolidated with the title of the purchaser's land immediately adjacent or connected to the undeveloped Road Allowance.

9. The property transfer must be finalized within 180 days of the acknowledgment of confirmation of the sale. If not, the M.D. retains the right to transfer or sell the undeveloped Road Allowance to another Adjacent Landowner in accordance with Sections 4 and 5 above.

10. All legal fees and consolidation costs incurred by the road closure and transfer of the undeveloped Road Allowance shall be borne by the purchaser.

- It is important that the Municipality be careful with the use of the terms "shall" and "may". It is recommended that the Policy allow for the discretion of the M.D. to follow the Policy as much as possible so as to deal with each purchase request individually and to ensure all landowners have access to their lands. It is for this reason that we would suggest any transfer of land for nominal value or any sale of undeveloped Road Allowance be discretionary. This will allow the M.D. to carefully consider each potential sale of undeveloped Road Allowances does not affect access to other landowners.

It is, however, our opinion that other aspects of the Policy be mandatory and strictly followed. This includes the requirement that any other transfer be at Fair Market Value, that the lands be consolidated, that the transfer be completed within a certain number of days, and that certain costs are borne by the purchaser. The reason for this is to ensure the M.D. is properly compensated for the sale and transfer of such, with minimal expense on its part, and such transfers are efficiently completed.

In closing, it should be noted that the passing of a policy sets out procedures in which the M.D. is required to follow and act in certain situations. It is important that when a policy requires the M.D. to do something, that the M.D. follow this procedure and make a record of it being done. A policy can only be as good as it is implemented. If the M.D. Policy is not followed it could result in liability to the M.D.

We trust that the above is in order. Should you have any questions or concerns, please feel free to contact the writer directly.

Yours truly,

BROWNLEE LLP

PER:

A handwritten signature in black ink, appearing to read "L. Randa", written over the printed name.

LORNE I. RANDA
BAS/LIR/ldz

Enclosure: Draft Revised Policy

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

SALE OF UNDEVELOPED ROAD ALLOWANCE POLICY NO. PW028

Purpose:

To establish the criteria and the process for the sale of undeveloped Road Allowances which are not needed for Municipal purposes.

Policy Statement Guidelines:

The Policy is to allow the M.D. to close and sell undeveloped Road Allowances that are not needed for Municipal purposes to an Adjacent Landowner.

General:

1. The following terms have the following meanings:
 - (a) "Adjacent Landowner" means a landowner who is the registered title holder of any land that immediately borders or connects to the subject Road Allowance;
 - (b) "Fair Market Value" means the price of the land, as determined by the M.D., that reflects the actual cost of the land in comparison to like land in the area, condition and quality and at that point in time;
 - (c) "M.D." means the Municipal District of Mackenzie No. 23;
 - (d) "Road Allowance" means land that is identified on a plan of survey that is filed and registered with the Land Title's Office as a roadway.
2. Property designated as a Road Allowance that is undeveloped, that is under the direction, management and control of the M.D. and that is not needed for any bona fide Municipal purposes may be sold to an Adjacent Landowner.
3. For an undeveloped Road Allowance to be sold:
 - (a) the M.D. Council must close the roadway pursuant to a Bylaw and receive approval by the Minister of Transportation in accordance with Section 22 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended from time to time; and

- (b) the purchaser must be an Adjacent Landowner and have priority over any other interested purchaser in accordance with Section 4 below.

Priority:

- 4. Sale of undeveloped Road Allowances shall be established in the following order:
 - (a) First priority shall be given to the Adjacent Landowner who has provided alternate land from the adjoining land for Municipal purposes;
 - (b) Second priority shall be given to the Adjacent Landowner who has cleared, with appropriate approval, and is using the undeveloped Road Allowance for agricultural purposes. The sale of the lands shall be at Fair Market Value as established by the M.D.;
 - (c) Third priority shall be given to the Adjacent Landowner who has cleared and developed the Road Allowance for a minimum of 10 years;
 - (d) Fourth priority shall be given to the Adjacent Landowner who put in the highest bid for the sale of the undeveloped Road Allowance
- 5. If there are no Adjacent Landowners interested in purchasing the undeveloped Road Allowance, the undeveloped Road Allowance shall remain in the name of the M.D. as a Road Allowance or as land that may be leased for any suitable purpose.

Process of Sale:

- 6. If the Adjacent Landowner has provided alternate land for Municipal purposes at low or no cost or developed and maintained the Road Allowance for some other purpose over a period of ten years, the undeveloped Road Allowance may be transferred to the Adjacent Landowner at a nominal value. Such a transfer shall be made in accordance with Section 70 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended from time to time.
- 7. Unless otherwise indicated, an undeveloped Road Allowance shall be sold at least at Fair Market Value, as established by the M.D., plus costs of sale and surveying.
- 8. A term of any transfer or sale of an undeveloped Road Allowance shall be that the title of the subject undeveloped Road Allowance be consolidated with the title of the purchaser's land immediately adjacent or connected to the undeveloped Road Allowance.

9. The property transfer must be finalized within 180 days of the acknowledgment of confirmation of the sale. If not, the M.D. retains the right to transfer or sell the undeveloped Road Allowance to another Adjacent Landowner in accordance with Sections 4 and 5 above.
10. All legal fees and consolidation costs incurred by the road closure and transfer of the undeveloped Road Allowance shall be borne by the purchaser.



B R O W N L E E
L L P
Barristers & Solicitors

Suite 2200, Commerce Place
10155 - 102 Street
Edmonton, AB Canada T5J 4G8
Telephone: (780) 497-4800
Telecopier: (780) 424-3254
E-Mail: e-mail@brownleelaw.com
WebSite: www.brownleelaw.com

Refer to : Michael S. Solowan
Direct Line (780) 497-4897
E-mail: msolowan@brownleelaw.com
Your File#:
Our File#: 71688-0161

April 17, 2007

Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Attention: John Klassen

Dear Sir:

Re: Master Road Protection Agreement

Further to your instructions in this matter, we have reviewed the County's Master Road Protection Agreement and are pleased to provide the following opinion regarding this Agreement. We have organized our advice so as to first provide some general comments on the legality and enforceability of "road use agreements", and then provide specific comments in relation to the County's Master Road Protection Agreement.

A. Summary of Conclusions

1. The legal authority of a Municipality to enter into a Road Use Agreement is questionable at law. That said it is a common practice in Alberta, based on the business interests of the parties.
2. The County's Master Road Protection Agreement is deficient in many respects and should not be used in its current form.
3. We recommend that legal counsel draft a new Road Protection Agreement that addresses the needs of the County and provides adequate legal protection.

B. Discussion

1. General Authority – Road Use Agreements

The authority of a Municipality to require a user of a public roadway to enter into a Road Use Agreement whereby the user has to contribute towards the maintenance and repair of the road is questionable at law. We are aware of no judicial authority to support such authority being vested in a Municipality. That said it has been common practice for Municipalities and companies to enter into such Road Use Agreements on the basis that intensive road use will have a greater detrimental impact on the road than the normal wear and tear caused by the public at large. The fact remains though if a company chooses not to enter into such an agreement the Municipality lacks legal authority to force them to do so.

Road regulation in Alberta is not neatly set out. Roads are governed by at least five different Acts, numerous Regulations and common law principles. The *Municipal Government Act (MGA)*, the *Traffic Safety Act (TSA)*, the *Public Highways Development Act* (to be repealed by the *Highways Development and Protection Act*), the *Public Lands Act*, the *Land Titles Act* and relevant Regulations there under must be considered. Additionally, the common law continues to apply in many respects to road regulation; for instance, the public generally has a right to access and use roads unless a statute specifically overrides the common law.

In Alberta, Municipalities have the direction, control and management of all roads within their boundaries pursuant to Section 18 of the *MGA*. This power is subject though to other parts of the *MGA* and other Acts. For example, the *TSA* sets out a Municipality's authority regarding use and restriction of use of highways under its direction, control and management:

General powers of municipality

13(1) Subject to this Act and the *Dangerous Goods Transportation and Handling Act*, the council of a municipality may, with respect to a highway under its direction, control and management, make bylaws that are not inconsistent with this Act, doing the following:

(a) governing the use of highways;

....

(f) classifying motor vehicles and other vehicles and pedestrians for any purposes involving the use of streets, lanes and other public places;

....

(n) governing closing or restricting the use of a highway;

....

(v) designating routes for vehicles or classes of vehicles;

(w) restricting the weight of vehicles or of vehicles and the goods being carried by the vehicles;

Under this authority a Municipality may impose road bans to protect highways under its jurisdiction from damage. A Municipality can regulate the weight of "commercial vehicles" that may be traveling on its roads and require that operators of commercial vehicles apply for a permit if they wish to move a vehicle exceeding the weight restriction. This power must however be exercised in good faith and in a manner consistent with the other provisions of the *TSA*.

For example, these powers are specifically restricted by s. 16 and 153 of the *TSA* which provides:

Restriction of powers

16 Unless specifically permitted by this Act or any other Act, a council of a municipality does not have any power to make a bylaw that does one or more of the following:

- (a) imposes any tax, fee, licence or permit respecting the use of highways by pedestrians or vehicles;
- (b) excludes pedestrians or vehicles generally from using highways;
- (c) prohibits the use of highways by pedestrians or vehicles;
- (d) affects in any way the registration or numbering of motor vehicles.

...

Restriction on municipality

153(1) The council of a municipality shall not impose a fee or charge in respect of the operation of a commercial vehicle by a person who is a carrier, a holder of a permit or an exempted operator, other than

- (a) a business tax, where the person maintains an office within the boundaries of the municipality, or
 - (b) a property tax, where a municipality is authorized to impose a property tax.
- (2) Subsection (1) does not apply to the imposition of a fee or charge by a council of an urban area on a person who is a carrier, a holder of a permit or an exempted operator carrying on business within the limits of the urban area if the major portion of that person's revenue is obtained within the boundaries of that urban area.

We believe that there is a reasonable argument that a Municipality can enter into an Agreement with a specific user of a road where that use of the road will cause extraordinary damage (i.e. damage beyond that which is caused by "normal" public use of the road). In our opinion, it is possible for two consenting parties to agree to whatever terms and conditions of use of the road that may be applicable to their situation, including the payment of extraordinary maintenance costs related to the excessive damage caused by the user's use of the road. We would argue that such cost recovery is distinguishable from the prohibition against tolls and user fees found in Section 16, the *Traffic Safety Act*. However, this position has not been considered by the Courts and it is uncertain how a Court would rule in this regard.

From a business perspective, it is in the road user's best interest to enter into a Road Use Agreement with a Municipality so as to avoid road restrictions. Absence such an Agreement, a

Municipality could, in good faith, institute a road ban in order to protect roads under its jurisdiction from extraordinary damage caused by heavy users. Of course, any decision with respect to road bans must be based only on legitimate concerns for the maintenance of these roads and road user safety.

As noted above, there is no legal authority for a Municipality to force the execution of a Road Use Agreement in the event an operator is unwilling to do so; this sort of Agreement is clearly a business decision. However, if a Road Use Agreement has been entered into arguably the contract is binding and the operator could be sued for breach of contract and damages. The issue could arise however as to whether or not the contracting party believed they were free to enter into the agreement or not. Similarly, an issue could arise with regard to the connection between the road user's activities and the damage that the Municipality applies the security to. If the Agreement is framed as requiring payment for usage of the road, the more likely it could be construed as a "fee" for use "imposed" by the Municipality (contrary to the TSA) and accordingly, the higher the likelihood of it being struck down if challenged in the Courts.

2. Mackenzie County Master Road Protection Agreement

As requested, we have reviewed the County's Master Road Protection Agreement (the "Agreement"). In so doing we have also briefly examined the County's Axle Loading Policy and Road Protection Agreement Policy. Our general comments are that the Agreement lacks clarity and sufficient detail to articulate the duties and obligations of the parties. Moreover, the Agreement fails to adequately protect the County in that the indemnity and hold harmless provisions are weak and there is no mention of security in the Agreement.

We note also that the Road Protection Agreement Policy is far more detailed than the Agreement itself. This is a concern given that the intent of a policy is to establish broad, general principles and guidelines to govern the entering into of the Agreement whereas the Agreement itself should detail the specific obligations of the parties. It is important to remember that the Agreement governs the relationship between the parties and it is the terms of the Agreement that would be at issue if an action for breach of contract were commenced.

We make the following specific comments respecting the Agreement:

1. We are advised that the County has no "Specific Haul Agreements". As such, we question the reference to such haul agreements as well as the use of the term "Master Road Protection Agreement" to describe the Agreement. We recommend that each Agreement entered into with a company identify the hauling route and the description of the haul, including weight.
2. Clause 5 of the Agreement refers to self-issuing a permit. Clause 6 outlines the procedure for doing so. It is unclear what the County's intention is in this regard given that this section contemplates the company has already entered into a Master Road Protection Agreement. Moreover, we have concerns with a company self-issuing an Agreement and question why the company cannot give reasonable notice of the haul to the County.

3. Clause 7 refers to the obligation to repair the roads and to indemnify the County. We recommend that these two obligations be drafted as separate clauses for clarity.
4. With respect to repairs, we note that the language "agrees to arrange for the repair of" may be construed to mean that the company is responsible for choosing who will conduct the repairs. The County may wish to retain control over this process and simply require the company to pay for any repairs undertaken by the County. Alternatively, if the company is to arrange for the repairs, the County may wish to add the words to the effect that the County must approve the choice of contractor, at its sole discretion.
5. The indemnity and save harmless provision should be greatly expanded to specify what it is the County is indemnified and saved harmless from. The protection should extend to not only the County, but also its councillors, directors, officers, employees, contractors, agents and representatives. This clause should contemplate all liabilities, losses, costs, damages, legal fees (we recommend specifying a solicitor and his own client full indemnity basis), disbursements, fines, penalties, expenses, all manner of actions, claims, demands related to the following:
 - i. misconduct, negligent action or negligent failure to act by the Company (its employees, subcontractors)
 - ii. costs of repairs, clean-up, restoration paid by the County; or any
 - iii. breach, violation, or non-performance of any representation, warranty, obligation, covenant or condition of the Agreement.
6. One of the inherent difficulties with this type of agreement is finding some objective way to determine the amount of damage being caused to a particular highway by a particular user. There is no easy solution to this problem and each situation depends upon the particular user and road in question. One method is to consider conducting a pre and post-use inspection of the route(s) designated in the Agreement by the County and the Company to assess road condition.
7. Clause 9 notes that the Agreement shall cease and terminate on the specified date. However, we would recommend adding language to the effect that provisions of this Agreement shall survive the termination or expiration of the Agreement as the context may require and shall not be merged therein or therewith. This is to ensure that if the County does not discover road damage caused by the party until after the Agreement is terminated, the County could still invoke the security. Moreover, the indemnity and save harmless provisions should survive to protect the County for any third party claims brought after the termination of the Agreement.
8. The Agreement does not contain a requirement that security in the form an irrevocable letter of credit or bond, with the County as beneficiary, be posted with a financial institution. We note that the Road Protection Agreement Policy provides that the requirement for security will normally be waived and it is at the discretion of the Director of Operational Services. This is a policy decision the County is free to

make however in our opinion posting security is an effective means of ensuring a company pays for the damage it caused to the County's roads.

9. As noted above, the County's Road Protection Agreement Policy contains specific obligations of parties not referenced in the Agreement under review. We recommend that the specific conditions and obligations identified in the Policy be incorporated into the Agreement as it is the Agreement that the Company executes and is obligated to perform. For example, the Policy requires 48 hours notice to the County prior to commencing hauling to enable staff to inspect the route (item 8). This should be referenced in the Agreement. As should the reference to suspension of the Agreement for violation of its terms (item 9, 11), the requirement to cease hauling during adverse weather conditions (item 18) and the obligation to clean up tracking material left on the County's roadway (item 21).

C. Recommendations

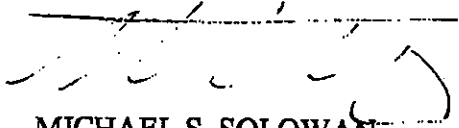
While our opinion is that a road user cannot be forced to enter into a Road Use Agreement, there is nothing preventing consenting parties from entering into such an Agreement to their mutual benefit. If freely entered into, the parties would arguably be subject to the law of contract and the Agreement would be enforceable. However, the County's Master Road Protection Agreement as it now reads is clearly deficient. In the interest of controlling costs we have elected to address only the most glaring concerns with the Agreement. It is our recommendation that legal counsel draft a new Road Protection Agreement to ensure that the needs expressed by the County are adequately addressed and sufficient legal protections are provided for.

We trust the above to be satisfactory. Once you have had an opportunity to review the above we would be pleased to discuss this matter with you and answer any questions or concerns you may have.

Yours truly,

BROWNLEE LLP

PER:


MICHAEL S. SOLOWAN
MSS/ldz

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

MASTER ROAD PROTECTION AGREEMENT

A COPY OF THIS AGREEMENT MUST BE CARRIED IN THE VEHICLE AT ALL TIMES. FAILURE TO PRODUCE THIS AGREEMENT FORTHWITH TO A PEACE OFFICER ON DEMAND RENDERS THE AGREEMENT NULL AND VOID. AGREEMENT IS NOT TRANSFERABLE.

Agreement No. MRP – LC – 06-00

THIS AGREEMENT made this ____ day of _____ A.D. 2007.

Municipal District of Mackenzie No. 23 (Party of the First Part)
and-

(Party of the Second Part)

(Address)

WHEREAS the Party of the Second Part desires to transport goods and materials over/on certain roads within the jurisdiction of Municipal District of Mackenzie No. 23.

AND WHEREAS the Party of the First Part has agreed to such activity in consideration of, and subject to the terms and conditions hereinafter set forth:

1. Haul must cease if road damage is evident.
2. If there is more than 1 or 2 loads per day the party of the Second Part may be required to provide a grader and water truck to keep the road in good condition and provide dust control as needed. **If gravel is required as part of keeping the road in good condition, the agreement holder will not be charged the Community Aggregate Payment Levy fee of \$0.25/m3, as outlined in Bylaw 569/06.**
3. If necessary, at the sole discretion of the Municipal District of Mackenzie No. 23, the Party of the second Part may be required to provide gravel to restore the road surface.
4. Maximum axle loading allowed will be as specified on the Specific Haul Agreement.
5. During the summer months, gravel, paved and oiled roads in Municipal District of Mackenzie No. 23 may have an axle loading restriction or road ban of 75% or 90%. The Party of the Second Part may self-issue a permit by following the steps in No. 6 and haul up to 90% if the Road Ban is at 75%, and can haul up to 100% if the Road Ban is at 90%.
6. If an Agreement is needed outside of the normal business hours of the Municipal District of Mackenzie No. 23 Public Works office the Party of the Second part may obtain a Self-Issuing Agreement by telephoning the Municipal District of Mackenzie No. 23 Public Works office at **780-928-3983** and provide the following information on the voice recording:
 - Master Road Protection Agreement Number
 - Date of the Haul and Firm doing the hauling
 - Firm for which the haul is being done
 - Contact Person and Phone Number for firm doing the haul
 - Haul Route: (Provincial Highway numbers and local road description or numbers)
 - Provincial Permit number, including date of issue and expiry
 - Origin of trip, including legal land description
 - Destination of Trip, including legal land description
 - Maximum or gross weight of vehicle hauling the equipment
 - Item being hauled including total weight in kilograms or gross weight of loaded truck

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

MASTER ROAD PROTECTION AGREEMENT

A COPY OF THIS AGREEMENT MUST BE CARRIED IN THE VEHICLE AT ALL TIMES. FAILURE TO PRODUCE THIS AGREEMENT FORTHWITH TO A PEACE OFFICER ON DEMAND RENDERS THE AGREEMENT NULL AND VOID. AGREEMENT IS NOT TRANSFERABLE.

Agreement No. MRP – LC – 06-00

7. In consideration of the permission hereby granted to it by the Party of the first Part, the Party of the Second Part covenants and agrees to arrange for the repair of and to pay for and discharge, any and all damages which may result to roads, bridges or other property during such activity and any expenses or out-of-pocket disbursements which may be incurred by the #7. Cont. - Party of the First Part in connection therewith whether they be for inspection, escort, supervision or howsoever; and shall indemnify and save harmless the Party of the First Part.
8. The Party of the Second Part shall notify the party of the First Part when they will be finished using the roads in question for each haul project.
9. This agreement shall cease and terminate on the 30day of April, A.D. 2007 and thereafter no such activities may continue except as may be authorized under a new and further agreement between the parties.
10. This agreement is non-transferable. The Party of the Second Part agrees to assume all damages resulting from the use of subcontractors.
11. This agreement is valid for over weight and over dimensional loads, which have been authorized by a Provincial Permit if the Specific Haul Agreement is obtained and all Provincial conditions are also complied with.
12. Provision of inaccurate information can result in cancellation of the Master Road Protection Agreement and/or prosecution.
13. Other Conditions _____

IN WITNESS WHEREOF the parties have hereunto caused their respective signatures to be affixed through their respective agents in that regard.

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

PARTY OF THE SECOND PART

Per: _____

Per: _____
(Signature of Authorized Representative)

Contact Person _____
(Please Print)

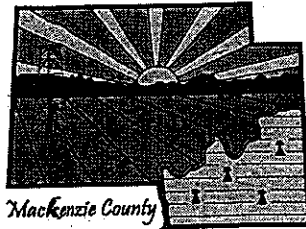
Telephone # _____

Fax # _____

Cellular _____

NOTE:

- (1) IT IS THE RESPONSIBILITY OF THE PARTY OF THE SECOND PARTY OF THE SECOND PART TO READ AND UNDERSTAND THIS AGREEMENT.
- (2) THIS AGREEMENT IS SUBJECT TO THE PARTY OF THE SECOND PART OBTAINING ANY NECESSARY PERMITS FROM ALBERTA TRANSPORTATION. FAILURE TO DO SO WILL VOID THIS AGREEMENT.
- (3) IT IS THE RESPONSIBILITY OF THE PARTY OF THE SECOND PART TO ADVISE THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23 IF AND WHEN A HAUL IS SUSPENDED OR COMPLETED.
- (4) This information is being collected in accordance with Part 2 of the Freedom of Information and Protection of Privacy Act and is being collected for the purpose of issuance of Road Protection Agreements for roads within the boundaries of the Municipal District of Mackenzie No. 23. Our Freedom of Information and Protection of Privacy Act Coordinator, Barbara Snurren is



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	Paul Driedger Director of Planning and Emergency Services
Title:	LiDAR Imaging

BACKGROUND / PROPOSAL:

Management met with the Town of High Level and Urban Systems some time ago to discuss planning in the IDP area and how LiDAR Imaging might benefit the County for planning our communities and a portion of the IDP area. LiDAR Imaging provides a 3-D dimensional image of the topography with or without trees, etc. (information attached).

OPTIONS & BENEFITS:

We previously discussed possibly getting LiDAR Imagery for our communities and the Hwy Corridor within the IDP area. With the current drainage problems within our communities having this type of data could assist us with proper planning by being able to see the topography of the communities and surrounding area. We looked at flying each community including a 2 kilometer radius outside the boundaries for Fort Vermilion and Zama and a 3 kilometer radius for La Crete due to all the adjacent development. We had discussed flying the corridor within the IDP area including 5 kilometers south of Footner Forest Products, 1 kilometer west of the highway and 2 kilometers east of the highway (quote attached).

COSTS & SOURCE OF FUNDING:

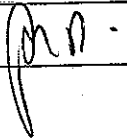
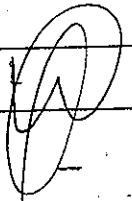
The cost for this project would be approximately \$73,000 which does not include flying the portion west of Zama to include the new water well area. This also takes into account that the Town of High Level will cost share 50% on the IDP area.

We should budget \$100,000 towards this project in case we have to pay for everything within the County.

Author:	P. Driedger	Reviewed by:		CAO	
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RECOMMENDED ACTION:

That the LiDAR Imaging Project be added to the 2007 Capital Projects and that \$100,000 be allocated to the project from the General Reserves Budget.

Author:	P. Driedger	Reviewed by:		CAO	
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LiDAR & Geospatial Solutions

Urban Applications

- **Transportation Planning**
- **3D City Modelling**
- **High Accuracy & Density DEM**
- **Storm Water Management**
- **Volumetrics**
- **Radio Wave Propagation Modelling**
- **Land Development**
- **Emergency Response Planning**

**AIRBORNE
IMAGING**



University of British Columbia - Full Feature GeoTiff with Detail Image Inserts



LiDAR Image with Intensity



Cadastre



City of Whitecourt - Floodplain Analysis

Airborne Imaging specializes in providing our clients with efficient and effective geospatial data solutions that meet budget, timeline and accuracy requirements. Our versatile Optech ALTM 3100 is the most advanced airborne LiDAR system which provides unparalleled capability in capturing data. We look forward to addressing your challenges and developing your solutions.

865-42nd Ave SE
Suite 130

Calgary, Alberta
Canada T2G 1Y8

info@airborneimaginginc.com
Tel: (403) 215-2960

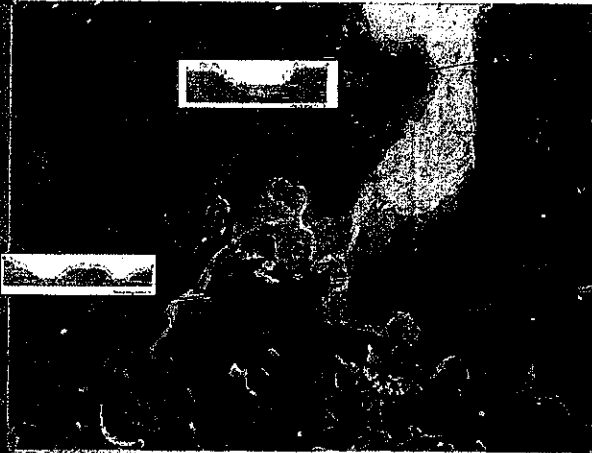
Visit us at www.airborneimaginginc.com

LiDAR & Geospatial Solutions

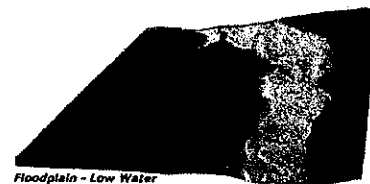
Floodplain Mapping

- **High Water Modelling**
- **Flood Water Management**
- **Fast & Accurate DEM Data**
- **Risk Assessment**
- **Emergency Response Planning**

**AIRBORNE
IMAGING INC.**



Floodplain Analysis Map



Floodplain - Low Water



Floodplain - High Water



Bare Earth - Colour by Elevation



Bare Earth - Shaded GeoTif



Bare Earth with Contours

Airborne Imaging specializes in providing our clients with efficient and effective geospatial data solutions that meet budget, timeline and accuracy requirements. Our versatile Optech ALTM 3100 is the most advanced airborne LiDAR system which provides unparalleled capability in capturing data. We look forward to addressing your challenges and developing your solutions.

665-42nd Ave SE
Edmonton, Alberta
Canada T2G 1Y8

info@airborneimaginginc.com
Tel: (403) 215-2960

Visit us at www.airborneimaginginc.com

AII provides high-resolution LiDAR data that is superior in accuracy, density and versatility.

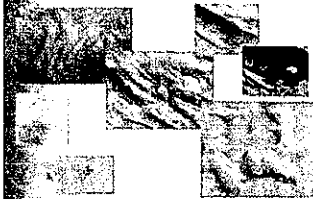
Your LiDAR Benefits & Savings

- **Cost Effective Alternative to Traditional Field Surveying & Photogrammetric Techniques:**
LiDAR will save significant costs since it does not require survey ground control and can cover vast areas while providing unparalleled data coverage.
- **Prompt Data and Final Solution Delivery:**
The turnaround time of our projects is prompt and therefore valuable for floodplain modeling and emergency planning.
- **Customized Products and Maps:**
We specialize in providing our clients with customized maps and plots. Digital deliverables are further expandable and versatile which empowers the client to use the data for more applications.
- **Superior Data Density and Accuracy:**
LiDAR detects even the subtlest changes in terrain and provides highly accurate and effective DEM surface model
- **Penetration of Tree Canopy and Vegetation Cover:**
The accurate representation of ground by LiDAR in heavily vegetated areas significantly saves money since no further survey is necessary.
- **Considerable Economic Savings:**
Fast turnaround saves project resources and enables client to apply data faster in the field. Inherent data versatility and accuracy

Other LiDAR Applications:

Geology Applications

Formation Modelling
Landslide Analysis
Glacial & Volcano Monitoring
Exposure of Bare Earth
Environmental Assessment
Natural Hazard Studies
3D Visualizations
Emergency Response Planning
Geomorphology Analysis



Powerline Mapping

Transmission Line Corridor Mapping
Encroachment Analysis
Power Line Catenary Analysis
Rapid Acquisition Time



Oil & Gas Industry

Pipeline & Seismic Survey Mapping
Survey Elevation Extraction
Radio Wave Propagation Modelling
Access & Utility Route Planning
Production Facility Mapping
Well Site Planning
View Shed Mapping
Slope Analysis



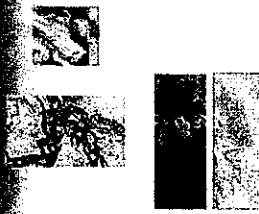
Urban Applications

Transportation Planning
3D City Modelling
High Accuracy & Density DEM
Storm Water Management
Volumetrics
Radio Wave Propagation Modelling
Land Development
Emergency Response Planning



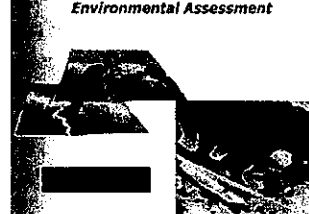
Agricultural Applications

Drainage Modelling
Selective Herbicide Application
Removal of Vegetation
Weed Detection
Crop Distribution



Forestry Applications

Cut Block Mapping
Slope Analysis Maps
Categorization of Tree Species
Access Road Planning
Tree Heighting
Biomass Calculation
Terrain Profiling
Environmental Assessment





March 23, 2007

Urban Systems
Suite 2300 Bell Tower
Edmonton, Alberta
T5J 0H8

Attention: Mr. Chad Fletcher

Dear Sir:

LiDAR Survey Proposal
High Level Town Site, La Crete, Zama City and Ft. Vermilion

Airborne Imaging is pleased to provide for your consideration the following proposal for acquisition and processing of LiDAR data for the above project area.

1. Program Location: High Level Town Site, La Crete, Zama City and Ft. Vermilion

Approximate Size: Approximately 461 square kilometers, as per maps provided

Changes to the size/outline of the areas can easily be incorporated prior to data acquisition.

2. Equipment and Method:

Optech ALTM 3100 mounted in a twin engine Navajo aircraft

Flight Height: approximately 1100 meters above ground

Scan Rate/Field of View: 34 per sec/±25 degrees

Pulse Rate: 71,000 per second

Aircraft Speed: 160 Knots (approximately 295 km/hour)

Swath Width (without overlap): 870 meters (lines will be flown twice in opposing directions to ensure sufficient swath width and density of points)

Airborne Imaging, A Division of River Valley Energy Services Ltd.

130, 885 - 42nd Avenue SE - Calgary, Alberta, Canada T2G 1Y8

Telephone (403) 215-2960 · Fax (403) 243-8681 ·

www.airborneimaginginc.com



Some parameters may change slightly due to variables which affect aircraft performance such as cloud heights, wind conditions, temperature etc. but will not significantly change the density or accuracy of the data set. All parameters and procedures are subject to input and approval by Urban Systems to achieve results consistent with your expectations.

Post-processing of the aircraft trajectory, attitude data, and ground coverage of the laser data will be verified on site to ensure completeness before system demobilization. With these parameters we will achieve a Digital Surface Model (DSM) with approximately 0.65 meter sampling in both the in-line and cross-line directions. After vegetation/structure classification and removal the data will be re-sampled to a grid interval of your choice. This DEM or "Bare Earth Model" is easily integrated into most visualization and modeling, engineering or GIS software packages.

Absolute accuracy of the data is 20cm. or better in the vertical and 40cm. or better in the horizontal. Point to point accuracy (RMS error) is 10cm. horizontally and 5 m. or better vertically. (Our experience indicates that nominal accuracy's are usually in the 10-15 cm. range vertically and 25-40 cm. horizontally as verified by independent ground truthing-reference the graph in Figure 1. at the end of this proposal). In addition, I refer you to the manufacturer's brochure attached to this proposal.

Quality control will include comparison with ground stations established with a Real Time Kinematic (RTK), Static or Kinematic GPS survey throughout the project area and at the airport of operations. We will identify our control network to facilitate use by other survey crews, ensuring compatibility with new and existing surveys. In addition, a complete calibration and bore sighting of the system to the manufacturer's specifications is done a few days prior to data acquisition to achieve the accuracy's outlined above.

3. Timing

The crew could mobilize to begin data acquisition once snow has completely melted, estimated at approximately May 1, 2007. The ground control crew would be available several days prior to this date, or earlier, if required.

Acquisition is estimated at 6-8 days (weather and suitable satellite constellations permitting).

Airborne Imaging, A Division of River Valley Energy Services Ltd.

130, 885 - 42nd Avenue SE · Calgary, Alberta, Canada T2G 1Y8

Telephone (403) 215-2960 · Fax (403) 243-8681 ·

www.airborneimaginginc.com



Processing is estimated at no longer than 18 days with the final data delivery approximately May 31, 2007 or earlier. In the interim we can provide grayscale GeoTiff images of the DSM at any desirable scale to be used for preplanning purposes, regulatory approvals etc. These can be prepared within a few days of acquisition.

4. Deliverables (Subject to input by Urban Systems)

The following data sets will be provided as a minimum:

- the DSM in an ASCII x,y,z,i format (NAD 83 UTM)
- the DEM in an ASCII x,y,z format (NAD 83 UTM) , grid interval 1 x 1 meter subject to approval by Urban Systems
- GeoTIFF images of the DSM and DEM
- quality control report including comparison with ground stations
- description of control methodology and benchmark documentation

5. Pricing Proposal – High Level Town Site, La Crete, Zama City and Ft. Vermilion

The following four areas totaling 461 square kilometers are offered per emailed request from Urban Systems of March 15, 2007 (maps attached)

For licensed LiDAR data, four areas totalling 461 square kilometres:

Price per square kilometre \$295.00

or \$135,995 for all projects

Airborne Imaging, A Division of River Valley Energy Services Ltd.

130, 885 – 42nd Avenue SE - Calgary, Alberta, Canada T2G 1Y8

Telephone (403) 215-2960 · Fax (403) 243-8681 ·

www.airborneimaginginc.com



For higher resolution and/or increased accuracy for specific areas (e.g. stream crossings, interchanges, etc.) please contact the undersigned. For more information on our company and our survey systems, I refer you to the following websites:

www.airborneimaginginc.com
www.optech.ca

Should you wish to review such items as our liability insurance or Workers' Compensation Coverage, safety manual, lost time injury history, financial references etc. they are certainly available on request.

I would like to take this opportunity to thank you for considering Airborne Imaging for your LiDAR requirements. We take great pride in our people and resources and sincerely appreciate the opportunity to present this proposal. In the meantime, if you have any questions or concerns regarding the proposal or any aspect of our company, please do not hesitate to contact me at your convenience.

Our experience has always been that our best ideas come from our clients, and I look forward to determining how we can be of service to Urban Systems.

Yours truly,

Owen G. Stephenson
General Manager

/hmc
Encls.

Airborne Imaging, A Division of River Valley Energy Services Ltd.

130, 885 - 42nd Avenue SE · Calgary, Alberta, Canada T2G 1Y8
Telephone (403) 215-2960 · Fax (403) 243-8681 ·
www.airborneimaginginc.com

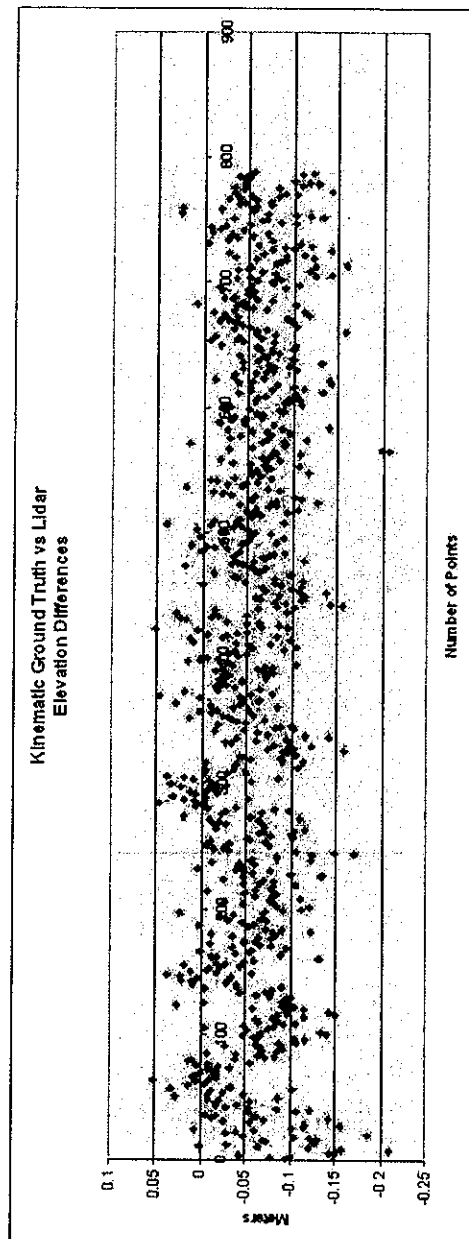


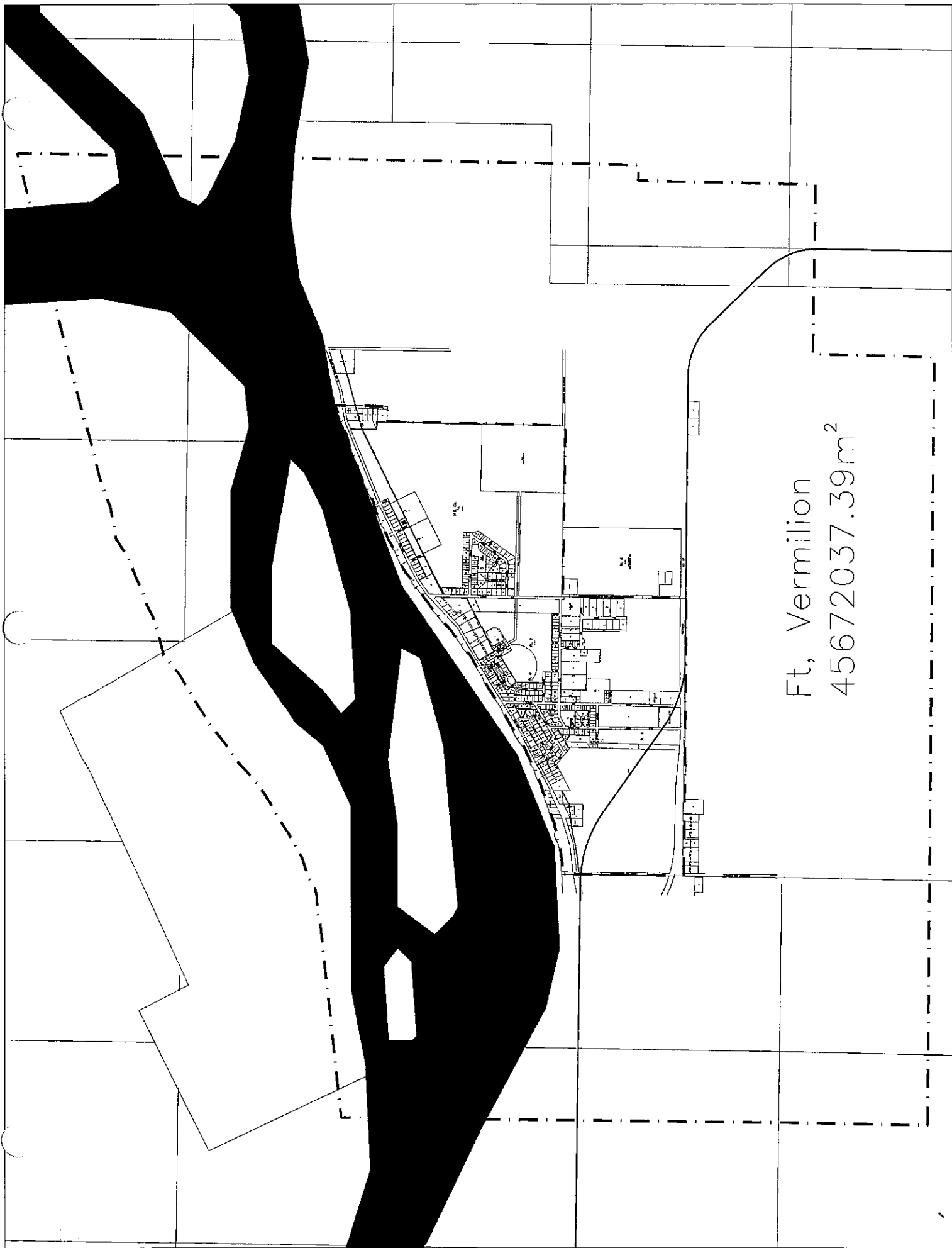
Figure 1.

Airborne Imaging, A Division of River Valley Energy Services Ltd.

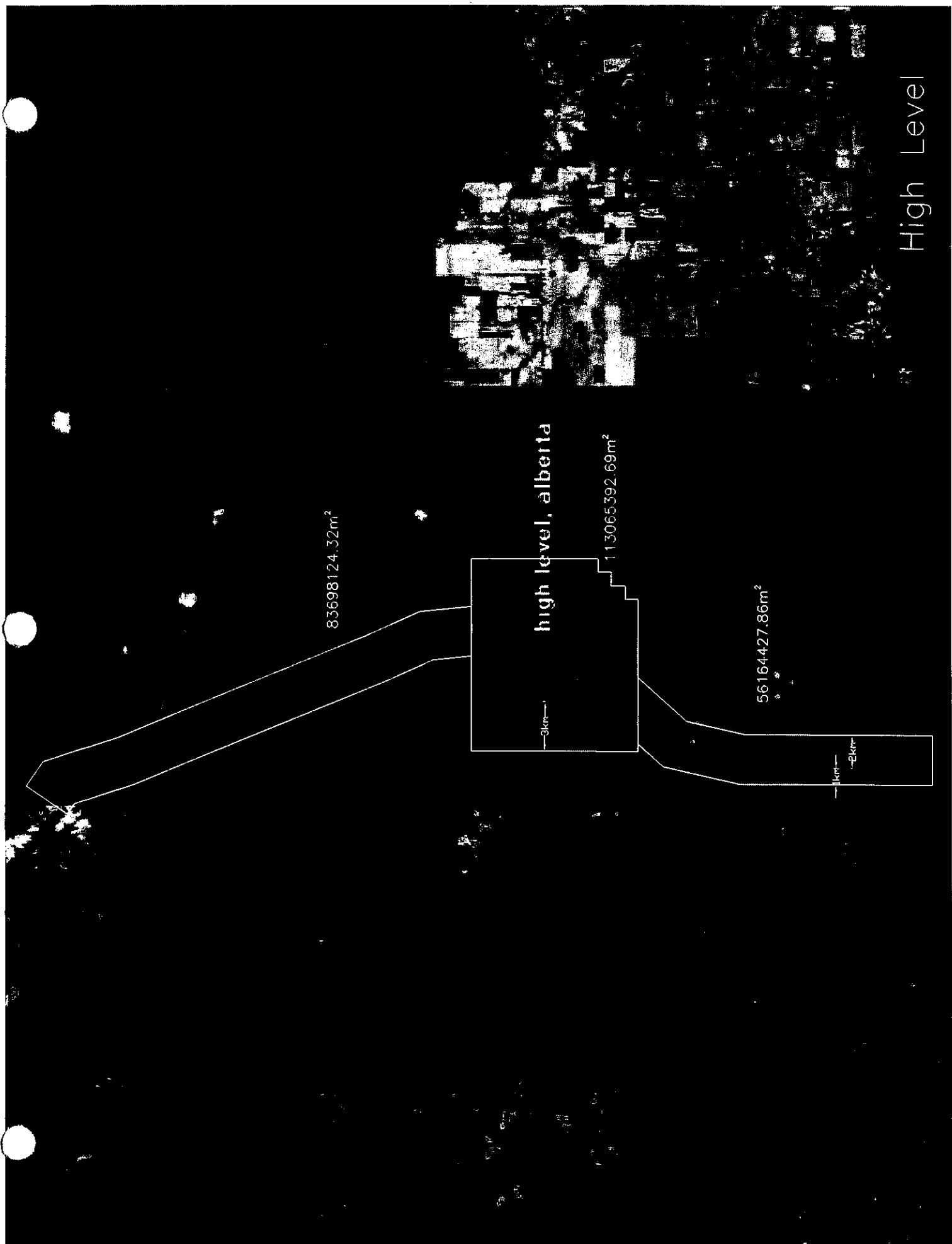
130, 885 - 42nd Avenue SE · Calgary, Alberta, Canada T2G 1Y8

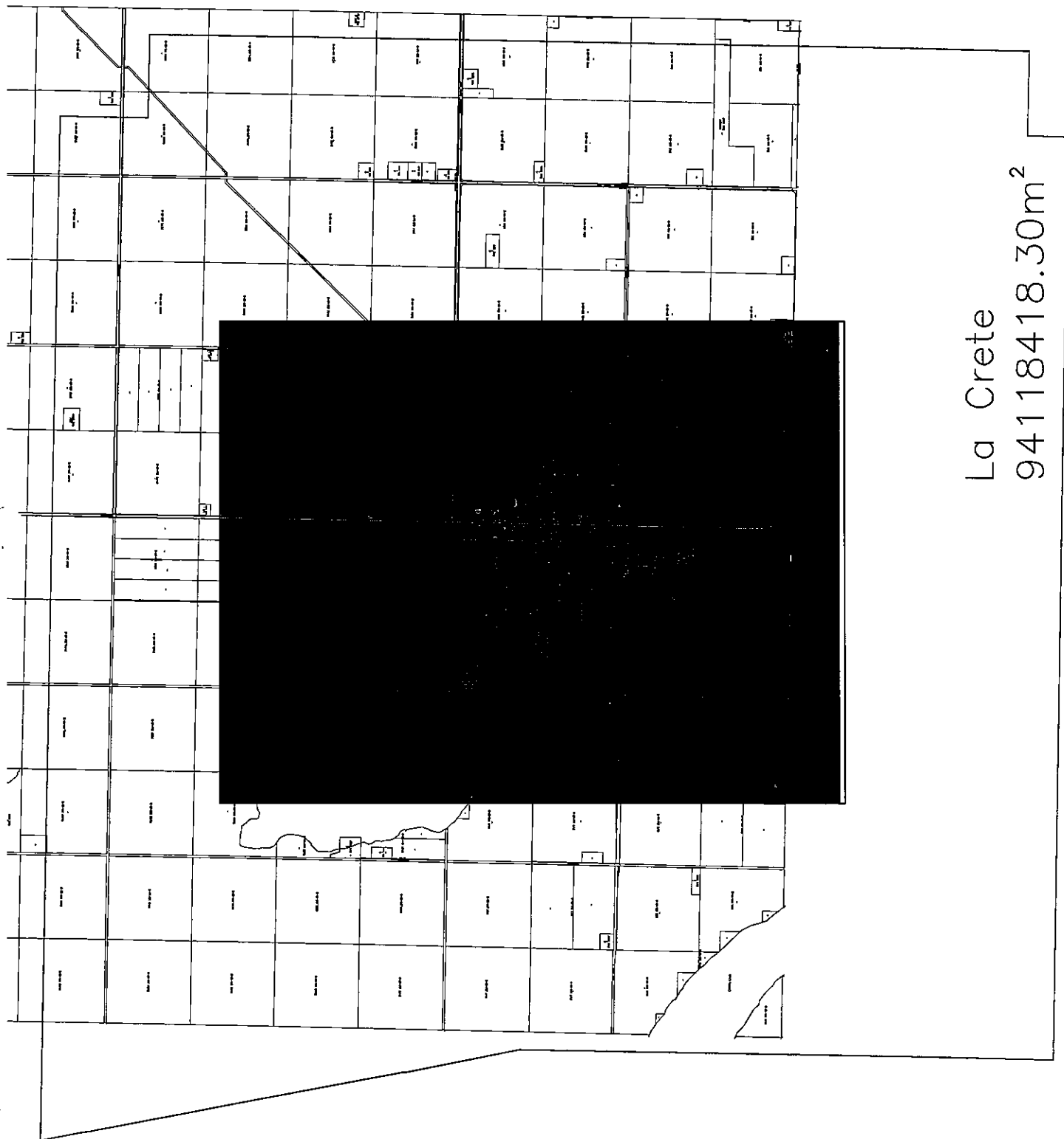
Telephone (403) 215-2960 · Fax (403) 243-8681 ·

www.airborneimaginginc.com



Ft, Vermilion
45672037.39m²

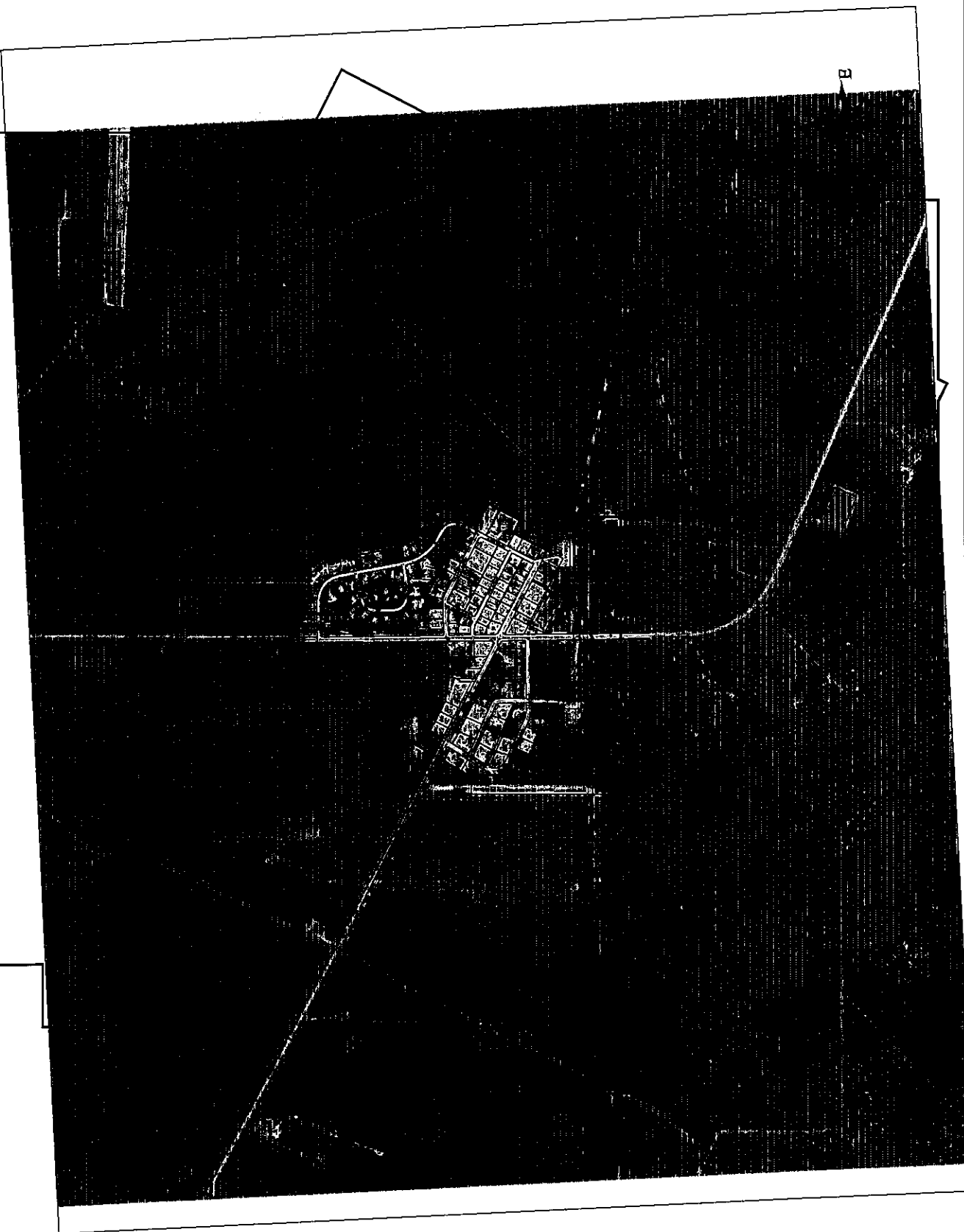




La Crete
94118418.30m²

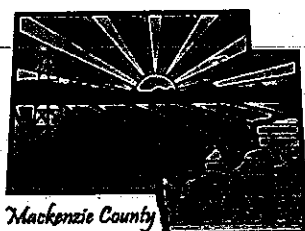
Zama

37126212.42m²



Zama
72327482.96m²





Mackenzie County

Request For Decision

Agenda Item # 10a

Meeting: Regular Council Meeting

Meeting Date: April 25, 2007

Presented By: John Klassen, Manager of Utilities and Facilities

Title: Dust Control

BACKGROUND / PROPOSAL:

Our current options for dust suppressants that we use for dust control are Calcium Chloride at \$0.215/liter and DC 100 at \$0.34/liter. DC 100 is no longer available and the price of Calcium Chloride has seen an increase since 2006. Administration would like to present Council with alternative options for dust control, so that Council can decide weather or not to proceed with a new method of dust control or to use the same methods as we have used in 2006.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Table 1 illustrates some of the different types of dust suppressants suppliers that are available, the dust suppressants they carry, how they work and their performance advantages, and cost per liter.

Table 1

<i>Supplier</i>	<i>Types of Dust Control</i>	<i>Description</i>	<i>Performance Advantages</i>	<i>Cost Per Liter Supply & Apply</i>
Western Road Management	LS - 2000 DL - 10 40 DL - 10 Special	<u>LS 2000</u> A water-soluble pulp and paper derivative. <u>DL 10 40</u> Powder Emulsion's is a slow setting emulsified asphalt. <u>DL 10 Special</u> Powder Emulsion's DL 10 Special is an anionic slow setting emulsified asphalt designed for mix-in-place application	<u>LS 2000</u> Has extremely good wetting characteristics, penetrates most typical road surfaces, and provides a consolidated surface <u>DL 10 40</u> Provides dust free surface and remains readily workable and water resistant. Will not wash away or leach away and resist hardening. <u>DL 10 Special</u> Provides a long term control of dust and can be worked with a motor grader if required.	<u>LS 2000</u> Zama - \$0.295 per liter Fort Vermilion - \$0.275 per liter La Crete - \$0.260 per liter High Level - \$0.265 per liter <u>DL 10 40</u> Zama - \$0.510 per liter Fort Vermilion - \$0.490 per liter La Crete - \$0.475 per liter High Level - \$0.480 per liter <u>DL 10 Special</u> Zama - \$0.656 per liter Fort Vermilion - \$0.636 per liter La Crete - \$0.621 per liter High Level - \$0.626
Tiger Calcium	Calcium Chloride Gold 35%	<u>Calcium Chloride</u> A dust control suppressant made from Calcium Chloride	<u>Calcium Chloride</u> Reduces Pot-holing and rutting, environmentally safe, cost competitive reduces aggregate loss, helps protect road base from winter freezing.	<u>Calcium Chloride</u> \$0.245 liter + Additional \$195/hr Standby rate
Universal Roads Services	Lignosulphonate Road binder	<u>Lignosulphonate</u> It is a wood resin that comes directly from trees.	<u>Lignosulphonate</u> It literally glues or binds dust together. It's the best environmental alternative.	<u>Lignosulphonate</u> \$0.56 liter Supply & Transport \$0.08 per liter application

Author:

Reviewed:

C.A.O.:

Supplier	Types OF Dust Control	Description	Performance Advantages	Cost for Supply & Apply
Universal Road Services	EDL	<u>EDL</u> It is an emulsified crude oil designed to capture and hold dust.	<u>EDL</u> The water portion helps oil to stay properly and penetrate the ground. Water portion quickly separates and evaporates.	<u>EDL</u> \$0.77 liter supply & transport \$0.17 per liter application
Ambertec	ADL 70 Crude	<u>ADL 70</u> Asphalt based product manufactured for spray application dust control <u>Crude</u> Pipeline quality oil.	<u>ADL 70</u> Requires minimal equipment, seals surface and prevents moisture from penetrating base. Reduces the application rate required resulting in reduced long term maintenance cost. <u>Crude</u> Come directly from batteries and has no sand or water mixture.	<u>ADL 70</u> High Level \$ 0.427 Liter Fort Vermilion \$0.418 Liter <u>Crude</u> High Level \$0.536 Liter Fort Vermilion \$0.54 Liter
Dust Control	Calcium Chloride 32%	<u>Calcium Chloride</u> A dust control suppressant made from calcium chloride.	<u>Calcium Chloride</u> Cost effective, Increases traffic safety, reduces dust that settles in adjacent bodies of water, retains moisture by resisting evaporation.	<u>Calcium Chloride</u> \$0.295 per liter Includes standby rate
Petra Products	RS 100C	<u>RS 100C</u> RS 100C is an asphalt oil and not an emulsion.	<u>RS 100C</u> Because this is oil and not an emulsion so application rate is 30% less.	<u>RS 100C</u> \$0.593 per liter * Includes storage of tank in High Level, for two months. \$120.00 per hour for transport.* * Estimated Cost, price may change due to supplier pricing.

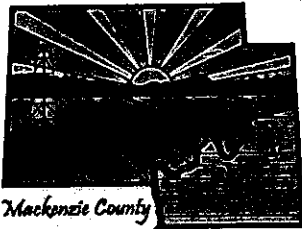
COSTS / SOURCE OF FUNDING:

To be funded from the 2007 operating budget.

RECOMMENDED ACTION:

That Council determines which supplier and or method of dust control to use for the 2007 dust control program.

Author:	Reviewed:	C.A.O.:
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Gravel Loading, Hauling, Spreading and Initial Grading

BACKGROUND / PROPOSAL:

This has been past practice for the County.

OPTIONS & BENEFITS:

We only have to manage one contractor and cost should be cheaper.

COSTS & SOURCE OF FUNDING:

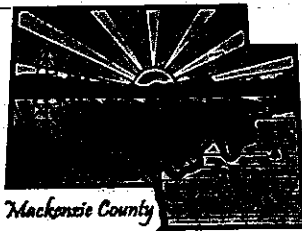
Tones and Grants for 2007 Budget.

RECOMMENDED ACTION:

Option a)
Extend 2006 contract to 2007

Or

Option b)
Re – tender for new contract.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: April 25, 2007

Presented By: William Kostiw, Chief Administrative Officer

Title: Hill Crest Community School – Traffic Impact Assessment

BACKGROUND / PROPOSAL:

Discussion item. Please see attached information regarding the Traffic Impact Assessment requires by Alberta Infrastructure and Transportation due to the increased capacity of Hill Crest Community School.

The Department is requesting a cost sharing arrangement for the required intersection improvements with a third of the costs being covered by the School Division, Mackenzie County, and Alberta Infrastructure & Transportation.

OPTIONS & BENEFITS:

Alberta Transportation requests Council to consider cost share at 50/50.

COSTS & SOURCE OF FUNDING:

Approximately \$400,000 total project cost for assessment and paving of turning lanes.

RECOMMENDED ACTION:

Discussion and Council recommendation.

Carol Gabriel

From: Bill Gish [Bill.Gish@gov.ab.ca]
Sent: Monday, March 26, 2007 11:23 AM
To: Bill Kostiw
Cc: John Engleder; David Kohut; Robert Lindsay; Wayne Franklin
Subject: Hillcrest School Development

Bill

As I understand the Hillcrest School is removing approximately 6 trailers and replacing them with 9 new trailers increasing the capacity of the school. However it is understood there is no increase in students for the time being. Being the development capacity of the school has increased the department requires a Traffic Impact Assessment projected over the next 20 years. The department is willing to move ahead with an assessment and possibly construct the required intersection improvements this summer provided we get a cost share arrangement with the County.

Is the County prepared to cost share the improvements whereby the county covers 2/3's of the construction costs and the department will cover the remaining 1/3? The thought is that the school division pick up a third, county a third and the department a 1/3. If the project is to proceed this year the department needs to know if the county is willing to proceed on this cost share basis. Please let me know ASAP if the county agrees to this proposal.

Bill

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.



March 19, 2007

Our File: 2512 (5-14-107-23 NE)

Mr. Daniel Dyck
C/O Fort Vermilion School Division No.52
Box 1331
LaCrete, Alberta
T0H 2H0

Dear Mr. Dyck:

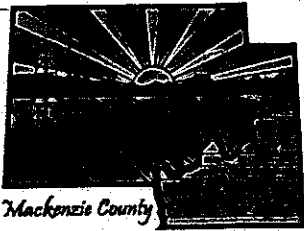
**Re: Proposed Modular Classrooms For The Hillcrest Community School
And Traffic Impact Assessment;
West of Highway 697, NE 23-107-14-W5M;
Mackenzie County**

Thank you for your March 4, 2007 email questioning the need of a traffic impact assessment (TIA) and the school division's responsibility to provide one. Alberta Infrastructure and Transportation is now uncertain what precisely the school division's development entails. Your roadside development permit application stated that the school division was removing two portable classrooms and adding nine new portables, whereas your e-mail states that the nine portables will replace six existing portable classrooms. Are two or six portables being removed and if only two, what is to happen with the other four existing buildings in the short and long term?

With regard to our earlier discussion, the department had a safety assessment for this intersection completed by our consultant in 2005. This study was prompted by the concerns about possible conflict between school buses and highway traffic and made recommendations to address the traffic volumes and operating conditions as they existed in 2005. Thus the school divisions proposed and future plans, and the additional traffic that that will be generated, was not taken into account in that study.

A TIA will look at the existing traffic and the anticipated traffic from the planned development and recommend what improvements are necessary over a 20 year design life. As the school division is proposing a development that will change the traffic volumes at the highway intersection, they are responsible for mitigating that impact. Mackenzie County too has a responsibility for mitigating the impact on the highway system of the developments they approve along their local road system. As the school division best knows its present and future plans for Hillcrest Community School and the traffic that this will generate, and because your development will change the traffic volumes, Alberta Infrastructure and Transportation asks that Fort Vermilion School Division No. 52 provide an acceptable TIA to recommend what improvements are necessary to safely accommodate the existing and proposed traffic at this location.

.../2



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Road Bans

BACKGROUND / PROPOSAL:

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Road Bans be received for information.

Author: B. Kostiw

Review Date: April 18, 2007

CAO 

Order by the

Mackenzie County

Highway Order No. **2007-01** Defining Maximum Allowable Weights permitted on
Certain County Roads

Pursuant to the Authority granted by the Axle Loading Policy of
Mackenzie County.

Under the Traffic Safety Act, the Chief Administrative Officer
orders that effective **April 16, 2007 at 10:00 a.m.**

Percentage Axle Weights for the following County Roads shall be:

Highway #	Location	Percentage Axle Weight Allowance
Rural Gravel Roads	South of and including Township 112 (High Level, Fort Vermilion & La Crete areas)	75 %
Zama Access	Zama Access From Highway # 35 to the Hamlet of Zama	75 %
Assumption Access	North Assumption Access From Highway # 58	75 %
Hamlet of Zama	All streets within the Hamlet of Zama	75 %

Weight restrictions are in effect between 10:00 a.m. and 10:00 p.m. daily.

This Order rescinds any previous orders and shall remain in effect until further notice.

SIGNATURE:


Chief Administrative Officer

County Road Ban Phone Lines

780-928-3983 – Master Road
Protection Agreement Holders to
Report Over Weight Activities
Leave message with Connie Friesen



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Grader Purchases

BACKGROUND / PROPOSAL:

The County has determined the best Grader option is to keep two Volvo Graders and Purchase new ones for the other Beats. We have purchased four cats and we need one more for the High Level Beat.

OPTIONS & BENEFITS:

Provides a complete Grader Operations Plan.

COSTS & SOURCE OF FUNDING:

Public Works Reserve 2007 Budget.

RECOMMENDED ACTION:

That 2007 Capital Budget include purchase of an additional All Wheel Drive Grader and consider a John Deere to allow for comparison evaluation.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Alberta Sustainable Resource Development

BACKGROUND / PROPOSAL:

Letter from Alberta Sustainable Resource Development is attached.

OPTIONS & BENEFITS:

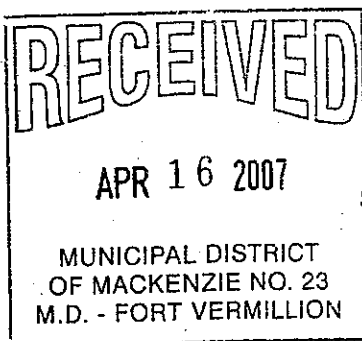
N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Alberta Sustainable Resource Development letter be received for information.



ALBERTA

SUSTAINABLE RESOURCE DEVELOPMENT

Office of the Minister

AR15137

APR 05 2007

His Worship Reeve Bill Neufeld
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Neufeld:

Thank you for your letter of March 7, 2007 on various concerns relating to the forest industry in your county. I am sorry we can not meet face to face at this point but I will try and address your concerns.

The forest industry throughout Canada is experiencing extreme pressure as the forest product markets are perhaps the worst in the last 25 years. Many mills are struggling to stay viable at present but the medium outlook is more positive as markets recover over the next year. My staff are currently working with the Alberta Forest Products Association to review a number of issues around their competitiveness.

One of the major issues is the extent and the cost of rail service for all of Canada's industry. It is a significant issue currently being discussed at the national level. Alberta is involved in these discussions. Unfortunately, there is no short-term solution to restoring the quality and cost of the rail service.

You have raised a number of operational concerns around logging practices. I urge you to raise these directly with Mr. Ken McCrae, Area Manager for Peace/Upper Hay Area, at (780) 624-6541 (toll free by first dialing 310-0000).

Sustainable Resource Development recognizes Mackenzie County's desire to facilitate agricultural expansion within the municipality. The ministry continues to work with municipal officials, First Nations and local stakeholders to develop a plan for public land use through the Mackenzie County Land Use Planning process. This will include an examination of existing commitments, forestry, land-use, conservation and First Nations interests, as well as other social and natural resource values.

.../2

In appointing me to the position as Minister of Sustainable Resource Development, Premier Ed Stelmach outlined his three priorities for the ministry: completion of the Land-use Framework to provide a vision for balancing economics, environmental and social concerns across public lands; implement an aggressive strategy to protect the long-term health of our forests; and develop a biodiversity strategy to enable sound and sustainable management of the province's natural resources. Development of the Land-use Framework is ongoing and the ministry intends to present the completed document to the public later this year.

The ministry is in the process of working through the development of the Land-use Framework. More detail on a timeframe for reviewing and updating plans in your area will become available after the larger framework is in place. In the interim your concern with agricultural land availability can be best addressed during the process of plan update and review.

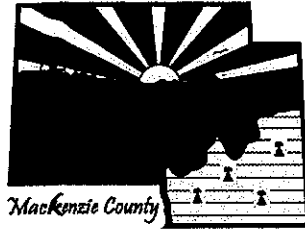
I trust this letter addresses your concerns. Thank you for taking the time to bring these points to my attention.

Sincerely,

A handwritten signature in black ink, appearing to read "Ted Morton". The signature is fluid and cursive, with the first name "Ted" and last name "Morton" clearly distinguishable.

Ted Morton
Minister

cc: Frank Oberle, MLA
Peace River



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	John Klassen, Manager of Utilities and Facilities
Title:	MADD Canada

BACKGROUND / PROPOSAL:

The MADD chapter for Mackenzie County has requested sponsorship from the County for placement of temporary rental signs at three High Schools in the County for a month prior to graduation as a reminder not to drink and drive. The three schools in Mackenzie County which MADD is proposing to advertise at are Rocky Lane, Fort Vermilion and La Crete.

OPTIONS & BENEFITS:

To promote safe driving during high school graduation.

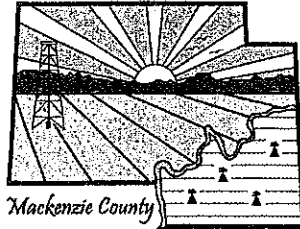
COSTS & SOURCE OF FUNDING:

Costs: \$189.00 per sign x 3 for a total of \$567.00

Funding to be determined by Council and or Finance department.

RECOMMENDED ACTION:

For discussion.



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Operations Committee Meeting
Meeting Date:	April 25, 2007
Presented By:	Bill Kostiw Chief Administrative Officer
Title:	Engineering Services

BACKGROUND / PROPOSAL:

As Council is aware, Engineering RFP's were requested by invitation and we received seven proposals. Upon reviewing them and meeting with some of the Engineering Firms we are recommending who should be providing the engineering services to the County.

OPTIONS & BENEFITS:

RECOMMENDATION	
Zama	DCL Siemens and Urban Systems
Fort Vermilion	ISL Engineering, Urban Systems, Focus
La Crete	Urban Systems (Planning & Inspections), EXH Engineering
High Level Rural (Special Projects)	Urban Systems, ISL Engineering
Rural Roads	EXH Engineering
Bridges	EXH Engineering
Gravel	Stewart & Wier Engineering
Structural	DCL Siemens (Zama), Urban Systems (Fort Vermilion & La Crete)
10 year Plan	Focus Engineering

drainage concerns (ASB)

Author:	P. Driedger	Reviewed by:		CAO	
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COSTS & SOURCE OF FUNDING:

As per proposals.

RECOMMENDED ACTION:

That the Engineering Services recommendations be accepted as presented.

Author:	P. Driedger	Reviewed by:		CAO	
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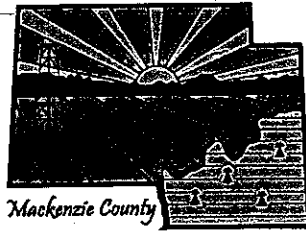
PROFESSIONAL ENGINEERING AND PLANNING SERVICE PROPOSALS

INTEREST	Urban Systems	Focus / GPEC	Stewart & Weir	ISL	EXH Engineering	DCL Siemens	AMEC
Civil Engineering (category I)	✓	?	?	✓	✓	✓	no
Materials Management (category II)		?	?		✓		no
Utilities (category III)	✓	?	?	✓		✓	no
Municipal Planning and Development (category IV)	✓	?	?	✓	✓	✓	no
Special Services (category V)	✓	?	?	✓		✓	no
Structural Engineering (category VI)		?	?				

FEE SCHEDULE \$\$	Urban Systems	Focus / GPEC	Stewart & Weir	ISL	EXH Engineering	DCL Siemens	AMEC
Civil Engineering (category I)	60-135/hr	47-120/hr+OT		76-170/hr	41-148/hr	?	n/a
Materials Management (category II)		47-120/hr+OT			41-148/hr		n/a
Utilities (category III)	60-135/hr	47-120/hr+OT		76-170/hr		?	n/a
Municipal Planning and Development (category IV)	60-135/hr	47-120/hr+OT		76-170/hr	41-148/hr	?	n/a
Special Services (category V)	60-135/hr	47-120/hr+OT		76-170/hr		?	n/a
Structural Engineering (category VI)		47-120/hr+OT					
Phone, fax, courier, office supplies, etc.	8% of fees	Cost+10%+?					
Disbursements (airfare, vehicle rental, accom, etc)	Actual+5%				125/day accom 51/day meal 3 rd party + 15%		
Mileage	0.58/km	0.75/km+Daily Rate			0.72/km or 164/day		

RECOMMENDATION	Urban Systems	Focus/GPEC	Stewart & Weir	ISL	EXH Engineering	DCL Siemens	AMEC
Civil Engineering (category I)							
Materials Management (category II)							
Utilities (category III)							
Municipal Planning and Development (category IV)							
Special Services (category V)							
Structural Engineering (category VI)							

* Urban Systems definitely put the most effort into preparing a proposal for Mackenzie County



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Heritage Awards – Alberta Historical Resources Foundation

BACKGROUND / PROPOSAL:

The Alberta Historical Resources Foundation is seeking nominations for its 2007 Heritage Awards Program.

OPTIONS & BENEFITS:

Please read the attachment for various award categories.

COSTS & SOURCE OF FUNDING:

NA

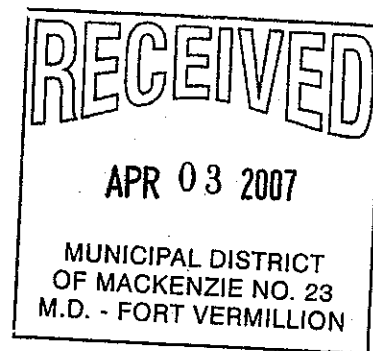
RECOMMENDED ACTION:

For discussion and information.



Working with Albertans to preserve and interpret our heritage

April 2, 2007



Dear Sir or Madam:

Re: HERITAGE AWARDS

The Alberta Historical Resources Foundation is seeking nominations for its 2007 Heritage Awards Program. The deadline for nominations is June 1st.

These awards recognize and celebrate outstanding accomplishments and projects by individuals, organizations, corporations and municipalities in the protection, preservation and promotion of Alberta's built heritage, history and archaeology.

Awards are presented to projects in **Heritage Conservation** and **Heritage Awareness**; to municipalities for **Municipal Heritage Preservation**; and to individuals for **Outstanding Achievement**. Enclosed please find the "Guidelines and Policies" as well as an application form. These are also available on our website at www.cd.gov.ab.ca/ahrf and if you have any questions please call 780/431-2305.

If you know of an exceptional building conservation project, a heritage awareness initiative, or individual in your community that merits recognition, please consider nominating them or pass this on to others who may be interested. We take pride in preserving and promoting awareness of our past and this is an opportunity to honour Albertans who have shown that they do too!

A handwritten signature in cursive script, reading "Irene J. Nicolson".

Irene J. Nicolson, Ph.D.
Chair



Alberta Historical Resources Foundation

HERITAGE AWARDS

Guidelines and Policies

The Alberta Historical Resources Foundation **Heritage Awards** recognize significant contributions by individuals, teams, organizations, corporations, congregations, institutions, Municipalities, First Nations or Metis Settlements, in the protection, preservation and promotion of heritage in the province.

CATEGORIES

- Heritage Conservation Award
- Heritage Awareness Award
- Municipal Heritage Preservation Award
- Outstanding Achievement Award

Heritage Conservation Award

Projects nominated in this category are outstanding examples of historic resource conservation. The award recognizes excellence in the preservation, restoration or rehabilitation of a historic place having local, regional or provincial significance and excellence in architecture, engineering or craftsmanship which contributes to the conservation of historic resources in Alberta.

Heritage Awareness Award

Projects nominated in this category have made an outstanding contribution to local, regional or provincial history through:

- interpretation and promotion of Alberta history
- excellence in research, writing or publishing

Municipal Heritage Preservation Award

This award recognizes a municipal government, which has demonstrated exemplary commitment to heritage conservation through its identification, protection and promotion of municipal historic resources.

Outstanding Achievement Award

This award recognizes an individual whose long term leadership and contribution to the preservation and presentation of Alberta history has been exemplary. Nominees should have a minimum of 10 years involvement with heritage in the province and have made personal contributions to the field well beyond the responsibilities of any heritage related employment. Their efforts to preserve,

promote, interpret, or otherwise encourage heritage preservation and awareness should demonstrate either exceptional diversity or high achievement. Achievements shall be identifiable as provincial in scope. Improved public understanding and appreciation of the province's heritage should be a consequence of their contribution.

SUBMITTING A NOMINATION

The nomination must be postmarked no later than June 1st.

Candidates may be nominated in only one category.

Projects nominated for an award should have been completed within the past two years.

Each nomination must be accompanied by the ***Nomination Form***. If hand written, please use **black ink**.

Provide as much information as possible about the nominee including:

- a one to two page description of why is this project, municipality or individual is being nominated
- a biography/profile of the individual(s), team, or organization involved
- press clippings, letters of support, or any other pertinent material
- photographs illustrating project where applicable

It is the responsibility of the nominator to provide sufficient and specific details and documentation in support of the project/candidate(s).

Incomplete submissions will be considered ineligible for consideration by the jury.

Nomination submissions and accompanying material will be retained by the Alberta Historical Resources Foundation. Please do not send original materials that you will want back.

AWARDS JURY AND PRESENTATION OF AWARDS

Beginning in 2005, awards will be offered biennially (every two years). Up to 2 awards may be presented in each category with the exception of the *Outstanding Achievement Award* for which only one award will be presented. The Foundation reserves the right to not give awards in any of the categories.

The Foundation will convene a jury to evaluate the contribution of the nominated candidates and the Board of Directors will select the final winners.

An Awards Ceremony will be held in the fall of the award year.

Eligible Nominees

- any individual(s), organization, corporation, congregation, institution, municipality, First Nations, Metis Settlements or other candidates deemed eligible by the Board of Directors

Ineligible Nominees

- posthumous awards are not given
- candidates who are unaware of or who disapprove of the nomination
- self-nominations
- Alberta Main Street Program projects that did not receive funding from the Foundation's Heritage Preservation Partnership Program
- Alberta Historical Resources Foundation board members and their immediate families
- Alberta Community Development staff and agencies

Ineligible Nominators

- Alberta Historical Resources Foundation board members and their immediate families

Submit Nomination to:

Heritage Awards
Alberta Historical Resources Foundation
8820 112 Street
Edmonton AB T6G 2P8
(780) 431-2305



Alberta Historical Resources Foundation Heritage Awards

NOMINATION FORM

CATEGORIES

Please read the Guidelines and Policies before completing this form.

Check one

- ☐ Heritage Conservation Award (Project) ☐ Municipal Heritage Preservation Award (Municipality)
☐ Heritage Awareness Award (Project) ☐ Outstanding Achievement Award (Individual)

NOMINEE

Project _____
OR
Municipality _____
OR
Individual _____

Contact Information

Name (if different from above) _____

Organization (if applicable) _____

Address _____
Street / P.O. Box No. City / Town Postal Code

Bus. Ph. () _____ Res. Ph. () _____ Fax: () _____

E-mail: _____

NOMINATOR(S)

Organization _____
OR
Individual(s) _____

Contact Information

Name (if different from above) _____

Address _____
Street / P.O. Box No. City / Town Postal Code

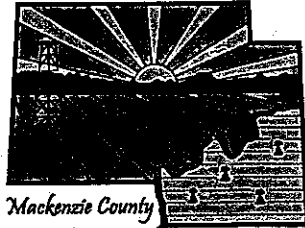
Bus. Ph. () _____ Res. Ph. () _____ Fax: () _____

E-mail: _____

ATTACHMENTS

- ☐ A one-page description of why this project, municipality or individual is being nominated
☐ A biography/profile of the individual(s), team or organization involved
☐ Press clippings, letters of support, or any other pertinent material
☐ Photographs illustrating project, where applicable

Submit nomination form and attachments to:
Heritage Awards
Alberta Historical Resources Foundation
8820 112 St. Edmonton AB T6G 2P8



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Rocky Lane Agricultural Society

BACKGROUND / PROPOSAL:

Mackenzie County sponsored the bibs purchase for the Rocky Lane Agricultural Society.

OPTIONS & BENEFITS:

We received a thank you letter (please see attached).

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

For information

Author: _____ Review Date: _____ CAO _____

Mackenzie County

THANK YOU

The Rocky Lane Agricultural Society, host of the 2nd Rocket Loppet cross country ski race, would like to thank you for your donation which helped us provide ~~bibs~~ ~~medals, etc.~~ for the race. On Saturday March 31, 2007 at the Rocky Lane Ag. Society trails we had 32 racers from 3 -68 yrs old, around 30 volunteers and many parents cheering. All braved tough conditions with 6-8cms of wet snow falling the entire time. In spite of the tough ski conditions, all racers completed their race of either 15, 10, 5, 2, 1 or 1/2km. Everyone enjoyed hotdogs, snacks and hot chocolate after the race, then medals and draw prizes were given. I believe a good time was had by all in spite of the weather. Thank you for helping make this day possible.

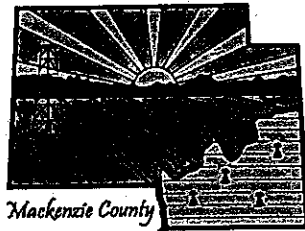
Race Coordinators:

Enola and Mike Alsterlund

Rocky Lane Ag. Society directors

Cross Country Ski Nuts





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: April 25, 2007

Presented By: Joulia Whittleton, Director of Corporate Services

Title: Advertising

BACKGROUND / PROPOSAL:

A request has been made for a listing of where we currently advertise and where we could place ads for the maximum exposure.

We currently have ads in:

- a) TRAVEL GUIDE (Experience the North Edition) distributed in Alberta North, Northwest Territories, British Columbia North and the Yukon, and
- b) Vacation Country TRAVEL GUIDE distributed in Alaska, Yukon, Northwest Territories, British Columbia, Alberta, Washington, Oregon, Idaho and Montana.
- c) Mighty Peace Country 2007 Visitors Guide

Widely distributed magazines for consideration of advertising are:

- a) **Trade and Commerce** – includes inserts in
 - a. Special Report Alberta (used by Sun Media and Alberta Government)
 - b. Trade & Commerce (distributed by subscription to businesses across Canada with remainder sent to smaller businesses)
 - i. Cost of a 4 page brochure 2000 copies \$6,995
 - ii. Cost of an 8 page brochure 2,000 copies \$11,895 (cost can be offset by selling 1/3 page adds at a suggested cost of \$2,000)
 - iii. Purchase a single page ad
 - 1. Black and White 1 page \$3,095; 2/3 page @2,695; ½ page \$2,050; 1/3 page \$1,495
 - 2. Colour add \$975

(If you buy ½ page ad you get another ½ page free which means that 1 page colour would cost \$3,025)

Author: _____ Review Date: _____ CAO

- b) **Northwest Business** – They will be at the Oil & Gas show in May. If we want an ad in the May issue the deadline is Apr 16th; the deadline for June is May 10th. The cost of a full colour ad is one page \$2,270; ½ page \$1,700; and 1/3 page \$1,300. We purchased the insert highlighting High Level, La Crete, Fort Vermilion, Rainbow Lake and the MD of Mackenzie in 2003. We also placed an ad in the publication (I do not know if the cost of the ad was \$1,990.20 or if that was the cost of the inserts we bought)
- c) **Recreation Magazines** – no prices available
- d) **Oil & Gas Inquirer** – Display ads

Display Ad B&W	1X	3X	6X	9X	12X
Double Page Spread	\$2,956	\$2,687	\$2,389	\$2,225	\$2,081
Full Page	\$1,773	\$1,612	\$1,433	\$1,335	\$1,248
2/3 Vertical	\$1,242	\$1,116	\$988	\$936	\$873
½ Vertical or Horizontal	\$913	\$821	\$728	\$688	\$636
1/3 Square or Vertical	\$716	\$647	\$566	\$543	\$521
¼ Vertical or Horizontal	\$543	\$480	\$433	\$405	\$376
1/6 Vertical or Horizontal	\$345	\$300	\$271	\$248	\$237
Colour Rates					
Process Colour	\$486				
Matched Colour (one colour only)	\$324				
House Colour (red, blue, or green)	\$162				

OPTIONS & BENEFITS:

Magazines are widely distributed which would create greater exposure of the County for recreation as well as to potential businesses.

COSTS & SOURCE OF FUNDING:

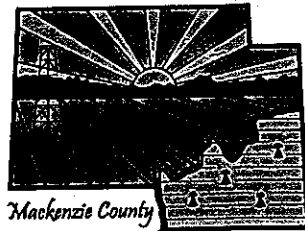
Operating Budget

Author: _____ Review Date: _____ CAO _____

RECOMMENDED ACTION:

For discussion.

[illegible]



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Mackenzie County – 2007 ratepayers meeting

BACKGROUND / PROPOSAL:

Council passed a motion to have Bar-B-Q open houses in conjunction with the ratepayers meetings in each area – FV, LC, Zama and HL rural:

June 7 – La Crete
June 8 – Fort Vermilion
June 11 – Zama
June 14 – High Level

OPTIONS & BENEFITS:

We estimate that the cost per open house could potentially reach \$2,000 per each plus the cost of purchasing new County flags.

The Finance Committee reviewed this request and passed the following motion:

That recommendation be taken to Council to amend the 2007 budget by including additional \$10,000 from General Operating Reserve towards the open houses, new flags purchase for each location and promotional material.

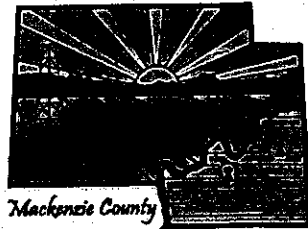
COSTS & SOURCE OF FUNDING:

Estimated \$10,000 from General Operating Reserve

RECOMMENDED ACTION:

That the 2007 budget be amended by including additional \$10,000 from General Operating Reserve towards the open houses, new flags purchase for each location and promotional material.

Author: _____ Review Date: _____ CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Alberta Seniors Advisory Council

BACKGROUND / PROPOSAL:

The County has received information from the Alberta Seniors Advisory Council declaring Seniors' Week on June 4 to 10, 2007.

Letter from Alberta Seniors Advisory Council is attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That June 4 to 10, 2007 be declared Seniors' Week.

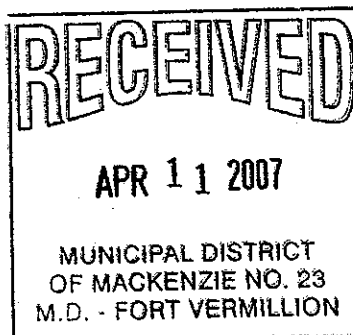
Author: B. Kostiw

Review Date: April 18, 2007

CAO

March 30, 2007

Reeve William Neufeld
Box 640
Fort Vermilion, Alberta
T0H 1N0



AC0535

Dear Reeve Neufeld:

Alberta is preparing to honour its seniors once again during Seniors' Week 2007 in June. As Chair of the Seniors Advisory Council for Alberta, I am pleased to request your community's formal recognition of this important celebration from June 4 to 10, 2007.

Enclosed you will find a Municipal Proclamation produced by the Ministry of Seniors and Community Supports and the Council. This proclamation was designed to help encourage even more communities to recognize Seniors' Week, generating greater awareness of the contributions of seniors in our communities. Last year, close to 90 of Alberta's cities and towns officially proclaimed Seniors' Week; and we're hoping to surpass that total in recognition of Seniors' Week 2007.

We appreciate your consideration of this request, and I sincerely hope that you decide to proclaim June 4-10, 2007 as Seniors' Week. Should your Municipal Council proclaim Seniors' Week, our Council would like to register it on our Seniors' Week website.

Please fax or e-mail the confirmation of your proclamation, or your event submission on the attached form to the Seniors Advisory Council for Alberta prior to Monday, April 30, 2007, to ensure that your event will be published on the Council's website. The Council's fax number is (780) 422-8762.

I hope that you will join us in celebrating the 21st anniversary of Seniors' Week in 2007.

Sincerely,

George VanderBurg
Chair

Enclosure



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAANA Annual General Meeting

BACKGROUND / PROPOSAL:

Letter from George de Rappard is attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion and recommendation from Council.

Wanita Mitchell

From: Anna Chandra [anna.chandra@aagi.ca]
Sent: Wednesday, April 11, 2007 4:14 PM
To: John Szumilas; Mary-Anne Stanway; Eugene Wauters; Wayne Ayling; Julian Koziak; George deRappard; Shaun Miles; Lloyd Johnston; Gary Friedel; Paul Gervais; Gordon Hay; Jane Hettinger; Mike Mihaly; Sylvia Kennedy; John Brodrick; Don Grimble; Jenny Wallace; Radjko Dodic; Denis Shigematsu; Bernadette Hebert; Ray Danyluk; Randy Hodgkinson; Don Good; Michele Baldwin; Tim Stone; John Watt; Jim Spalding; Melissa Blake; Barry Robinson; Peter Kyrilchuk; Paul Chalifoux; Roger Jackson; Allan Romeril; Diane Slater; Bob Miles; John Chadi; Neil Shelley; Graham Kedgley; Rene Bernier; Mike Rodzick; Luc Mercier; Ralph Henderson; Dale Monaghan; Rob King; Bob Hall; Leanne Beaupre; Bill Neufeld; Bill Kostiw; Mr. Denis Ducharme
Subject: To All CAANA Members

To: All members

Just a note, to advise you, that we have received a confirmed date from the Minister of Infrastructure and Transportation to attend the CAANA Annual General Meeting.

The date is May 16, 2007 in Edmonton from 8:30 AM till 2:00 PM. Minister Ouellette will attend from 10-11:00 AM with a presentation and discussion.

The Meeting will be at the Chateau Louis Hotel & Conference Centre, Commercial Room and Agenda will be forwarded shortly.

So, mark your calendars! With the Peace Air suspension of flights from High Level, Peace River, and Grande Prairie to the Capital City Centre Airport, this is a most important time to emphasis permanent, continuous, and efficient commuter travel throughout the Province, especially, from all regions of Alberta to/from the Capital City. We need "Open Sky" and your voice will help.

As at this time, Peace Air is no longer flying into CCA. We will keep you posted on events as they occur.

We are working in cooperation with the above mentioned municipalities in the contact with various organizations, government and municipalities for re-establishing continuous passenger service to where people want to fly.

Do not hesitate to contact your MLA, MP, Reeves and Councillors on this matter.

If you have any questions please contact us.

Regards,

George de Rappard



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for information purposes:

	Page
• Council Calendar (April – June 2007)	95
• Alberta Municipal Services Corporation	99
• Alberta Infrastructure and Transportation – REG: Old La Crete Ferry	101
• Fort Vermilion School Division No. 52 Long Service & Retirement Awards	103
• AAMDC REG: Minister's Council on Municipal Sustainability – Summary of AAMDC member Consultation	105
• Municipal Government Board – Assessment Appeal	107
• Ideas The Welch Way – Hiring Wrong – and Right	121

OPTIONS & BENEFITS:

For information.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: W. Kostiw

Review Date: April 3, 2007

CAO

C

April 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Managers Meeting 10:00 am (FV) CAO & Directors	4 REDI Board Meeting 5 pm Sarapuk, Braun	5 Finance Committee 10 am (FV) Reeve, Sarapuk, Braun, Watson, CAO, Joulia Zama Rec Board Wardley	6 Good Friday	7
8 Easter Sunday	9 Easter Monday	10	11 Council Meeting 10 am (FV) REDI Management Meeting Sarapuk, Braun	12 La Crete Rec. Board 6 pm—Braun Premier's Dinner 4 pm (Edm)	13 Chris Warkentin—MP (La Crete)	14 Noralta Spring Break-up Party (Zama) Wardley
15	16 MPC Meeting 10 am (LC) Braun, Froese, Paul	17 Volunteer Appreciation Supper (Fort Vermilion)	18 Managers Meeting 10:00 am (FV) CAO & Directors	19 HPRC 7 pm Driedger, Watson	20 <i>Annual Road Tour</i> 9:00 am (FV)	21
Manager's Meeting (PR) - CAO, Directors		22	23 SDAB Hearing 10 am (FV) Sarapuk	24	25 Operations Committee 1 pm (FV) Council Meeting 6 pm (FV)	26 MPC Meeting 6 pm (FV) Braun, Froese, Paul
ARMAA—CAO		Ranger's Regional Exercise—Paul		La Crete Trade Show		
Ranger's Regional Exercise—Paul		Northwest Mayors & Reeves (High Level) Reeve		Mackenzie Waste Management Meeting 10 am (FV) Braun, Watson John		
29	30					

May 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 AAMD&C Zone 4 Reeve's & CAO's Meeting 10 am (Grimshaw) Reeve, CAO	2 Ag Land Task Force 10 am (HL) Reeve, Sarapuk, Froese, Paul Managers Meeting 1:00 pm (FV) CAO & Directors	3 Union Negotiations Wardley, Driedger Zama Rec Board Wardley PC Annual General Meeting (Edmonton)	4	5
6	7	8 Council Meeting 10 am (FV) Fort Vermilion Recreation Board Thompson	9 Open House/ Ratepayers Meeting (La Crete) MPC MTG (La Crete) 10:00 am	10 La Crete Rec. Board 6 pm—Braun	11	12
13	14	15	16 Managers Meeting 10:00 am (FV) CAO & Directors	17 HPRC 7 pm Driedger, Watson	18	19
20	21 Victoria Day	22	23 Operations Committee 1 pm (FV) Council Meeting 6 pm (FV)	24 MPC MTG (FV) 6:00 PM	25 Northern Lights Forest Education Society Supper Sarapuk	26
27	28	29	30	31		
Pentecost						

June 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					FCM Annual Conference—Calgary Reeve, Braun, Wardley, CAO	
3	4	5	6	7	8	9
FCM Annual Conference—Calgary Reeve, Braun, Wardley, CAO			Managers Meeting 10:00 am (FV) CAO & Directors		Mackenzie Regional Governance Forum 10 am (FV) Council, CAO, Directors	
				open House / Ratepayers (LC)	open House / Ratepayers (FV)	
10	11	12	13	14	15	16
	Open House/ Ratepayers Meeting (Zama)	Council Meeting 10 am (Zama)		Open House/ Ratepayers MTG (HL)	Volunteer Appreciation Supper (La Crete)	Farmer's Day (La Crete)
17	18	19	20	21	22	23
			Managers Meeting 10:00 am (FV) CAO & Directors			
24	25	26	27	28	29	30
	Council Meeting 10am (FV)					
Council Workshop (Tentative Date) Council, CAO, Directors						

July 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Canada Day	2 County Offices Closed	3	4	5	6	7
8	9	10 Council Meeting 10 am (FV)	11	12	13 <i>Ray Donaghy 6044? 645-4899 Bill / Bill.</i>	14
15	16	17	18	19	20	21
22	23	24	25 Operations Committee 1 pm (FV) Council Meeting 6 pm (FV)	26	27	28
29	30	31				



ALBERTA MUNICIPAL SERVICES CORPORATION

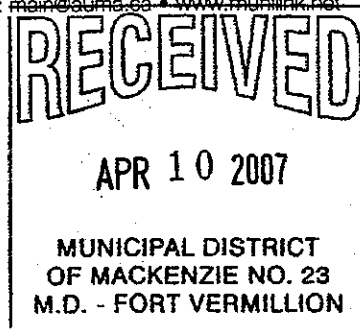
A Subsidiary of the AUMA

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1

Toll Free: 310-AUMA (2862) • Toll Free: 1-800-661-2862

Main: (780) 433-4431 • Fax: (780) 433-4454

e-mail: main@auma.ca • www.munilink.net



April 2, 2007

Attention: Mayors Councillors and CAOs

**Re: AMSC Municipal Energy Efficiency Conference
April 19-20, Edmonton Marriott River Cree Resort**

I am very excited and pleased to extend an invitation to you to join us at the AMSC Municipal Energy Efficiency Conference at the Marriott River Cree Resort in Enoch, on April 19-20, 2007. The Alberta Municipal Services Corporation is a wholly-owned subsidiary of the Alberta Urban Municipalities Association.

This important conference will bring together municipal and business leaders and will address ways in which municipalities can become more energy efficient. The conference will also focus on the important issue of climate change and what things can be done at the local level to help mitigate the effects of greenhouse gas emissions.

The Municipal Energy Efficiency Conference will accommodate a tradeshow that will enable municipal leaders to discuss first hand, the latest energy efficient technologies. AMSC has assembled a stellar cast of keynote speakers and industry experts to address a number of hot topics that you won't want to miss. I urge you to review our weekly Electronic Digest sent each Wednesday to find out more about our stellar line-up of speakers.

The detailed conference agenda and registration information is attached and posted on our website www.auma.ca. We encourage you to register online.

Please have your administrative staff contact Anita Kelm, Marketing Coordinator at 780-409-7495 or via e-mail akelm@auma.ca for more information. Again, I hope to see you there.

Sincerely,

Bob Hawkesworth
President

John McGowan
CEO



AMSC Energy Efficiency Conference

Agenda

April 19-20, 2007

Day 1

- 8:30 – 9:00 Registrations
9:00 – 9:15 Message from Chair Darren Aldous
9:15 – 9:45 Message from President Bob Hawkesworth
9:45 – 10:30 Keynote Speaker Scott Rouse – Energy @ Work
10:30 – 10:45 Break
10:45 – 11:15 Keynote Speaker Climate Change – Henry Hengeveld - Environment Canada
11:15 – NOON Keynote Speaker Natural Resources Canada – Anne Auger
NOON – 1:00 Lunch – Speaker Gary Holden, ENMAX
1:00 – 2:30 Concurrent Sessions

Making the Sun, Wind and Water Work Efficiently for You

Speakers:

- John Keating, Canadian Hydro Developers
- Dave Axford, Nexen
- Town of Vulcan

Making My Municipality more Energy Efficient

Speakers:

- Roger Ord, Golder Ecofys
- Scott Rouse, Energy@Work
- Anne Auger, Natural Resources Canada
- Russ Smith, City of Medicine Hat

Climate Change: “not just a theory anymore”

Speakers:

- Lianne Lefsrude, APEGGA
- Simon Knight, Climate Change Central
- Henry Hengeveld, Environment Canada

- 2:30 – 2:45 Break
2:45 – 4:15 Repeat Concurrent Sessions
4:15 – Free evening

Day 2

- 7:45 – 8:15 Registration – Continental Breakfast in Plenary
8:15 – 8:30 Message from the Chair
8:30 – 10:00 Concurrent Sessions

The Biofuel Advantage

Speakers:

- Peter Flynn, University of Alberta
- Peter Sydoruk, Biofuel Canada
- City of Edmonton (tentative)

Small Things Make Big Differences

Speakers:

- Dave Hunka, EPCOR
- Rob Kerr, BOSS online
- Todd Wyman, City of St. Albert

The LEED Advantage and Carbon Neutral Buildings

Speakers:

- Bill Temple, Stantec
- Brian Oakley, City of Edmonton
- Roger Smolnick, City of Spruce Grove

- 10:00 – 10:30 Networking Break
10:30 – Noon Repeat Concurrent Sessions
Noon – 1:00 Lunch
1:00 – 2:00 Tradeshow Winners / Close



Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone (780) 624 6280 Fax (780) 624 2440

April 4, 2007

Our File: 2140-MACK

Mr. William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

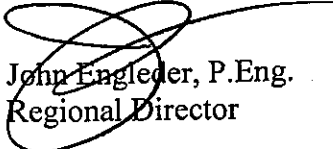
Dear Mr. Kostiw:

Re: Old La Crete Ferry

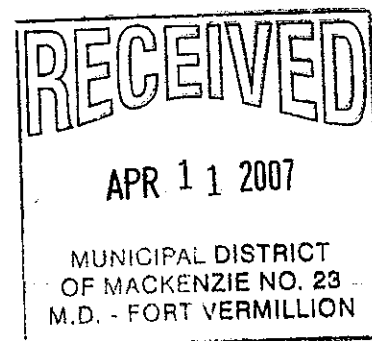
Your Council raised this at our meeting at AAMD&C on March 21, 2007.

I am advised that the La Crete Museum has acquired the ferry from the Government of Alberta and is presently looking into how to transport it from its current location near Peace River to La Crete.

Yours truly,


John Engleder, P.Eng.
Regional Director

JE/bc



Wanita Mitchell

From: Peter Braun [PeterB@fvsd.ab.ca]
Sent: Thursday, April 12, 2007 10:01 AM
Subject: Long Service Awards Invitation

***The Board of Trustees of the
Fort Vermilion School Division No. 52
invites you and your spouse/guest to attend
our long service & retirement awards presentation
and banquet on Friday, May 4, 2007.***

~~~

***Fort Vermilion Community & Cultural Complex  
Cocktails at 6:00 p.m.  
Banquet at 6:30 p.m.  
Awards presentation to follow.***

~~~

***Please contact Peter Braun at 927-3766
or peterb@fvsd.ab.ca by Friday, April 27, 2007
to confirm your attendance.***

April 12, 2007

The Honourable Ray Danyluk
Minister of Alberta Municipal Affairs and Housing
Government of Alberta
107 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Danyluk:

Re: Minister's Council on Municipal Sustainability - Summary of AAMDC Member Consultation

On behalf of the AAMDC Board of Directors and its members, I would like to thank you for the opportunity to consult our membership on this ground-breaking report. The AAMDC firmly believes that in-depth stakeholder consultation is a vital aspect of public policy development. To this end, an intense AAMDC member consultation process was undertaken over the past two weeks.

The consultation involved a two-phased approach that included a series of five (5) conference calls (one per association district) and a survey. The purpose of the conference calls was to clarify the Minister's Council on Municipal Sustainability (MCMS) report's recommendations. The purpose of the survey was to gather member feedback for consideration during the preparation of legislation and regulations relevant to the MCMS report.

We are pleased to report that 75 per cent of our members participated in this consultation process either through the survey, the conference calls or by direct correspondence. This represents a remarkable response rate especially considering the timeframe provided by your department. This level of participation reinforces the significance of the report's recommendations and how vital it is to ensure a transparent implementation plan.

Based on responses received during the consultation process, two-thirds (66 per cent) of respondents either agreed or strongly agreed that the MCMS report provides balanced recommendations that benefit Alberta's rural and urban municipalities. Other key findings include the following:

- 60 per cent of respondents felt that no major realignment of roles and responsibilities is required
- Nearly 80 per cent of respondents felt that the provincial land use and growth management model should remain in effect for municipalities already demonstrating collaborative land use planning efforts
- 59 per cent of respondents did not support the establishment of regional service delivery agencies

As outlined in our February 12, 2006 letter, many of the recommendations within the MCMS report will require in-depth clarification, analysis, legislative and regulatory amendments and consultation with Alberta's municipalities. In order to be truly transparent, it is important to demonstrate to affected stakeholders the process required to fully implement the report's recommendations.

The AAMDC continues to recommend that a glossary of terms be added to provide clarity as this initiative moves forward. In addition, the Association recommends the development of an implementation plan that outlines the consultation framework and achievable timelines. Finally, while the AAMDC still supports the notion of regional collaboration as it relates to planning within large metropolitan or high growth areas, it is evident that a thorough and comprehensive consultation process should be adopted when forming these regional bodies.

These recommendations were supported by the survey results as outlined below:

- Overall, over 70 per cent of respondents agree that an implementation plan would support a transparent and achievable process.
- Similarly, over 90 per cent of respondents expressed that a glossary of terms would provide clarity.
- With respect to recommendation three, nearly 40 per cent of respondents could not determine the impact to their municipality based on a lack of information. Further, over 20 per cent felt the impact of recommendation three would be negative. Overall, this shows that nearly two-thirds of respondents have significant concerns with this recommendation.

It is also worth noting that during the consultation process, the AAMDC received a number of letters from the membership expressing concern regarding the lack of stakeholder consultation utilized in the development of the MCMS report. The letters also emphasized that more involved consultation is crucial to implementing the report's recommendations. For specific recommendations, the survey illustrated that clarity regarding implementation is required in order to determine if the impact will be positive. **Therefore, the Association requests that future work by the Minister's Council on Municipal Sustainability include ample opportunity for municipal consultation on all recommendations contained within the report.**

The AAMDC is confident that the results of our member consultation will be incorporated into the implementation phase of the MCMS report initiative. This will ultimately address the varying perspectives of Alberta's municipalities. We look forward to discussing these recommendations with you and the other members of the Minister's Council on Municipal Sustainability.

Sincerely,



Donald W. Johnson
President

cc AAMDC Membership



Municipal Government Board (MGB)



15th floor, Commerce Place
10155 - 102 Street
Edmonton Alberta Canada T5J 4L4

Tel 780.427.4864 Fax 780.427.0986

STATUS OF COMPLAINT & NOTICE OF PRELIMINARY HEARING

April 10, 2007

Svend Andersen
Assessment Advisory Group
550 815 8 Ave SW
Calgary AB T2P 3P2
Complainant

Respondent
Steve White
Alberta Municipal Affairs and Housing
10155 102 St NW
Edmonton AB T5J 4L4

Re: 2007 (tax year) Linear Property Assessment Complaints
Compass Petroleum Partnership - MA ID 23608, Caribou Resources Corp
(Submission #1) - MA ID 3634, Defiant Resources Corp. - MA ID 3707, Innova
Exploration Ltd. - MA ID 3539, Peyto Exploration & Development Corp. - MA ID
23367

The Municipal Government Board (MGB) has reviewed your application for Linear Property Assessment Complaint and determined that it is complete.

The next step in the complaint process is to ask parties if the matters can be resolved informally or if actions are required to proceed to a merit hearing. **Starting the week of April 10, 2007**, the MGB will be conducting preliminary hearings for properties in which Assessee/Complainants have filed linear complaints. It is expected that all parties will come to these hearings prepared to fully address the matters under complaint. In order to achieve efficiencies at these preliminary hearings parties should be familiar with the expectations and steps outlined in Attachment A.

The date and time of your preliminary hearing is listed below. The MGB encourages you to contact the linear assessor prior to this date to determine if any resolution is possible before or at the time of the preliminary hearing.

Section 500(1) of the Municipal Government Act requires the MGB to hear and decide all 2007 complaints by June 30, 2007. The MGB understands that in practice time extensions will be needed, however, like last year the MGB intends to aggressively schedule all merit hearing on the 2007 linear complaints so that they take place prior to December 31, 2007.

This letter is to serve notice that a preliminary hearing is scheduled as follows.

DATE : Thursday, April 19, 2007
TIME : 09:00 AM
PLACE : Room D - MGB - Edmonton
15th fl Commerce Place

Page 2 of 5
Assessment Advisory Group
April 10, 2007
10155 - 102 Street
Edmonton, AB

If any of the parties wish to attend this hearing by telephone conference call, please contact Luisa Adams or Sean Sexton (see phone numbers below) no later than two business days prior to the hearing and provide a contact number where you can be reached.

For those municipalities wishing to participate actively in this complaint process, please read Attachment B for details. The MGB has attached an electronic copy of the subject complaints.

If parties are aware of any difficulties, including legal issues, that may arise or jeopardize the timelines, please contact Luisa Adams or Sean Sexton at (780) 427-4864.

Municipal Government Board

Attachment A: Preparation Required for Preliminary Hearing

Attachment B: Notice to Municipalities

- cc: - Gordon Frank, Municipal District of Greenview No. 16, PO Box 1079, Valleyview AB, T0H 3N0
- Kevin Milner, Saddle Hills County, PO Box 69, Spirit River AB, T0H 3G0
 - Terry Hager, Lacombe County, RR 3, Lacombe AB, T4L 2N3
 - Chris Uttley, Alberta Municipal Affairs and Housing, 10155 102 St NW, Edmonton AB, T5J 4L4
 - Al Harvey, Lamont County, 5303 50 Ave, Lamont AB, T0B 2R0
 - Peyto Exploration & Development Corp, 2900 450 1 St SW, Calgary AB, T2P 5H1
 - Innova Exploration Ltd, 800 407 2 Ave SW, Calgary AB, T2P 2Y
 - Jack Ramme, Yellowhead County, 2716 - 1 Ave, Edson AB, T7E 1N9
 - W.A Rogan, County of Grande Prairie No. 1, 10001 84 Ave, Clairmont AB, T0H 0W0
 - Bob Miles, Northern Sunrise County, PO Bag 1300, Peace River AB, T8S 1Y9
 - Bill Kostiw, Municipal District of Mackenzie No. 23, PO Box 640, Fort Vermillion AB, T0H 1N0
 - Dan Hatch, Cypress County, PO Box 108, Dunmore AB, T0J 1A0
 - Sutherland W.G.S., Strathcona County, 2001 Sherwood Drive, Sherwood Park AB, T8A 3W7
 - Doug Wright, Leduc County, 101, 1101 - 5 Street, Nisku AB, T9E 2X3
 - Cary Smigerowsky, Smoky Lake County, PO Box 310, Smoky Lake AB, T0A 3C0
 - Defiant Resources, 1800 800 6 Ave SW, Calgary AB, T2P 3G3
 - Len Szybunka, Lac Ste. Anne County, PO Box 219, Sangudo AB, T0E 2A0
 - Clarence Schile, Municipal District of Taber, 4900B - 50 Street, Taber AB, T1G 1T2
 - Caribou Resources, 1545 101 6 Ave SW, Calgary AB, T2P 3P4
 - Sandy Done, Compass Petroleum Inc., 600-603 7 Ave SW, Calgary AB, T2P 2T5
 - Larry Kirkpatrick, Sturgeon County, 9613 - 100 Street, Morinville AB, T8R 1L9

ATTACHMENT A

Preparation Required for Preliminary Hearing

2007 (tax year) Linear Property Assessment Complaints

The Municipal Government Board (MGB) has set dates for a preliminary hearing on the above noted linear assessment complaint(s). The purpose of this preliminary hearing is to determine the following:

1. If matters under complaint are fully understood by all parties;
2. If there is a need for supporting documentation to clarify the issues under complaint;
3. If there is a question on whether or not the Municipal Government Act, Regulations or Minister's Guidelines have been applied correctly or equitably;
4. If any previous MGB decisions affect the issue(s) under complaint;
5. If there is an opportunity for narrowing or reducing matters under complaint;
6. If an opportunity exists to resolve matters under complaint;
7. What are the earliest possible exchange dates (evidence, argument, will-say statements, list of witnesses);
8. What are the earliest possible merit hearing dates (or if necessary future preliminary hearing dates);
9. If there are any other issues or concerns that might impact the timing and hearing of all matters under complaint.

While not all of the above points may apply to the matters under complaint, it may be necessary to clarify the respective points before the MGB. Therefore, in order to determine what needs to be clarified, the MGB asks Complainants to be prepared at the preliminary hearing to discuss or present the evidence or circumstances that led them to making their complaint.

Further, the MGB asks that the Respondent be prepared to answer general questions and/or explain practices followed relative to how the assessment was prepared. Lastly, the parties to the complaint are asked to discuss the above issues with one another prior to the preliminary hearing.

Attachment B

NOTICE TO MUNICIPALITIES

Re: 2007 (tax year) Linear Property Assessment Complaints

The Complainant has filed the above linear property assessment complaints with the MGB that may affect your municipality.

If your municipality wishes to become an active participant in the complaint process, you must notify the MGB in writing with copies to the Complainant and the Respondent by **April 23, 2007**. Notice of formal intervention meeting the requirements of s. 508 of the *Municipal Government Act* may be submitted at a later date. The MGB may not continue to copy you on correspondence unless these procedures are followed.

All parties actively involved in this matter will be given an opportunity to review all the relevant material and exchange argument and evidence with the Complainant and the Respondent.

Should your municipality ask to become an active party but subsequently withdraw, your withdrawal should be confirmed immediately with the MGB, the Complainant and the Respondent. This will prevent unnecessary correspondence and communications by the other parties and the MGB.

If you have any questions, please contact Sean Sexton or Luisa Adams at (780) 427-4864.



Municipal Government Board (MGB)



15th floor, Commerce Place
10155 - 102 Street
Edmonton Alberta Canada T5J 4L4

Tel 780.427.4864 Fax 780.427.0986

STATUS OF COMPLAINT & NOTICE OF PRELIMINARY HEARING

April 10, 2007

Joe Thibault
JT Consulting
522-206 7 Ave SW
Calgary AB T2P 0W7
Complainant

Respondent
Steve White
Alberta Municipal Affairs and Housing
10155 102 St NW
Edmonton AB T5J 4L4

Re: 2007 (tax year) Linear Property Assessment Complaints
Devon Canada Corp. – MA ID 21384, Burlington Resources Canada Ltd. – MA ID
20731, Burlington Resources Canada (Hunter) Ltd. – MA ID 20841, ConocoPhillips
Canada Resources Corp. – MA ID 21159

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DATE : Thursday, April 19, 2007
TIME : 01:00 PM
PLACE : Room D - MGB - Edmonton
15th fl Commerce Place
10155 - 102 Street

Page 2 of 7
JT Consulting
April 10, 2007

Edmonton, AB

If any of the parties wish to attend this hearing by telephone conference call, please contact Luisa Adams or Sean Sexton (see phone numbers below) no later than two business days prior to the hearing and provide a contact number where you can be reached.

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Municipal Government Board

Attachment A: Preparation Required for Preliminary Hearing

Attachment B: Notice to Municipalities

- cc: - Joyce Mackenzie-Grieve, Burlington Resources Canada (Hunter) Ltd., 2100-250 6 Ave SW, Calgary AB, T2P 3H7
- Rod Krips, Town of Viking, PO Box 369, Viking AB, T0B 4N0
 - Gordon Frank, Municipal District of Greenview No. 16, PO Box 1079, Valleyview AB, T0H 3N0
 - Terry Hager, Lacombe County, RR 3, Lacombe AB, T4L 2N3
 - Charlie Cutforth, Ponoka County, 4205 - Highway 2A, Ponoka AB, T4J 1V9
 - Ken Porter, Brazeau County, PO Box 77, Drayton Valley AB, T7A 1R1
 - Glenda Thomas, County of Vermilion River No. 24, PO Box 69, Kitscoty AB, T0B 2P0
 - Allan Winarski, Municipal District of Lesser Slave River No. 124, PO Box 722, Slave Lake AB, T0G 2A0
 - Twyla Cyr, Municipality District of Ranchland No. 66, PO Box 1060, Nanton AB, T0L 1R0
 - Kim Heyman, County of St. Paul, 5015 - 49 Avenue, St. Paul AB, T0A 3A4
 - Joyce Mackenzie-Grieve, Burlington Resources Canada Ltd, 2100-250 6 Ave SW, Calgary AB, T2P 3H7
 - Kevin Nelson, ConocoPhillips Canada Resources Corp., PO Box 130, 401 9 Ave SW, Calgary AB, T2P 2H7
 - Chris Uttley, Alberta Municipal Affairs and Housing, 10155 102 St NW, Edmonton AB, T5J 4L4
 - Joe D'Onofrio, Red Deer County, 38106 Rge Rd 275, Red Deer County AB, T4S 2L9
 - Tim Fox, County of Stettler No. 6, PO Box 1270, Stettler AB, T0C 2L0
 - Noel Moriuama, Acting CAO, County of Newell No. 4, PO Box 130, Brooks AB, T1R 1B2
 - Ray Coad, Clear Hills County, PO Box 240, Worsley AB, T0H 3W0

- Larry Holstead, Town of Rocky Mountain House, PO Box 1509, Rocky Mountain House AB, T4T 1B2
- Paul Benedetto, County of Thorhild No. 7, PO Box 10, Thorhild AB, T0A 3J0
- Al Harvey, Lamont County, 5303 50 Ave, Lamont AB, T0B 2R0
- Jack Ramme, Yellowhead County, 2716 - 1 Ave, Edson AB, T7E 1N9
- Jay Slempe, Special Areas Board, Box 820, Hanna AB, T0J 1P
- Dan Hatch, Cypress County, PO Box 108, Dunmore AB, T0J 1A0
- W.A Rogan, County of Grande Prairie No. 1, 10001 84 Ave, Clairmont AB, T0H 0W0
- Cynthia Vizzutti, Municipal District of Willow Creek No. 26, PO Box 550, Claresholm AB, T0L 0T0
- Theresa McKelvie, Municipal District of Northern Lights No. 22, PO Box 10, Manning AB, T0H 2M0
- Margaret Jones, Beaver County, PO Box 140, Ryley AB, T0B 4A0
- Janice Wetzstein, Municipal District of Bonnyville No. 87, PO Bag 1010, Bonnyville AB, T9N 2J7
- Robert Jorgensen, Municipal District of Fairview No. 136, PO Box 189, Fairview AB, T0H 1L0
- Gordon Johnston, Mountain View County, PO Bag 100, Didsbury AB, T0M 0W0
- J. Kenneth Hollinger, Municipal District of Spirit River No. 133, Po Box 389, Spirit River AB, T0H 3G0
- Bob Miles, Northern Sunrise County, PO Bag 1300, Peace River AB, T8S 1Y9
- Bill Kostiwi, Municipal District of Mackenzie No. 23, PO Box 640, Fort Vermillion AB, T0H 1N0
- Gary Buchanan, Vulcan County, PO Box 180, Vulcan AB, T0L 2B0
- Robert Coon, Red Deer County, 38106 Rge Rd 275, Red Deer County AB, T4S 2L9
- Brian Irmen, Clearwater County, PO Box 550, Rocky Mountain House AB, T4T 1A4
- Irene Cooper, Birch Hills County, PO Box 157, Wanham AB, T0H 3P0
- Julie Falkenberg, County of Paintearth, PO Box 509, Castor AB, T0C 0X0
- David Marynowich, County of Minburn No. 27, PO Box 550, Vegreville AB, T9C 1R6
- Frank Coutney, County of Wetaskiwin No. 10, PO Box 6960, Wetaskiwin AB, T9A 2G5
- Kevin Miner, Kneehill County, PO Box 400, Three Hills AB, T0M 2A
- John Eriksson, Municipal District of Big Lakes, PO Box 239, High Prairie AB, T0G 1E0
- Shelly Armstrong, Flagstaff County, Box 358, Sedgewick AB, T0B 4C0
- Cary Smigerowsky, Smoky Lake County, PO Box 310, Smoky Lake AB, T0A 3C0
- Doug Wright, Leduc County, 101, 1101 - 5 Street, Nisku AB, T9E 2X3
- Harry Riva Cambrin, Municipal District of Foothills No. 31, PO Box 5605, High River AB, T1V 1M7
- Allan Romeril, County of Warner, PO Box 90, Warner AB, T0K 2L0
- Luc Mercier, Woodlands County, PO Box 60, Whitecourt AB, T7S 1N3
- Jim Woodward, County of Athabasca No. 12, 3602 - 48 Avenue, Athabasca AB, T9S 1M8
- Carol Lind, Brazeau County, P O Box 77, Drayton Valley AB, T7A 1R1
- Clarence Schile, Municipal District of Taber, 4900B - 50 Street, Taber AB, T1G 1T2
- Robyn Singleton, County of Lethbridge, 100, 905 - 4 Avenue South, Lethbridge AB, T1J 4E4
- Robert Doonanco, Municipal District of Bonnyville No. 87, PO Bag 1010, Bonnyville AB, T9N 2J7

April 10, 2007

- Rene Boutin, Mountain View County, PO Bag 100, Didsbury AB, T0M 0W0
- Kelly Buchinski, Municipal District of Wainwright No. 61, 717 - 14 Avenue, Wainwright AB, T9W 1B3
- Darcy Ferguson, Special Areas Board, PO Box 820, Hanna AB, T0J 1P0
- Dwayne Calliou, Municipal District of Opportunity No. 17, PO Box 60, Wabasca AB, T0G 2K0
- Kevin Milner, Saddle Hills County, PO Box 69, Spirit River AB, T0H 3G0
- Ross Rawlusk, Starland County, PO Box 249, Morrin AB, T0J 2B0
- Bill Newell, Regional Municipality of Wood Buffalo, 9909 Franklin Avenue, Fort McMurray AB, T9H 2K4
- Lucien Turcotte, Municipal District of Smoky River No. 130, PO Box 210, Falher AB, T0H 1M0
- Gary Popowich, County of Two Hills No. 21, PO Box 490, Two Hills AB, T0B 4K0
- Kelly Nelson, Devon Canada Corporation, 2000-400 3 Ave SW, Calgary AB, T2P 4H2

ATTACHMENT A

Preparation Required for Preliminary Hearing

2007 (tax year) Linear Property Assessment Complaints

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IdeasTheWelchWay

BY JACK AND SUZY WELCH

Hiring Wrong—and Right

How fast should you move when you sense you've made a hiring mistake?

—Magdalena Fernandez, Santiago, Chile

In a word, very. So fast, in fact, that if you're moving at the right speed in taking care of a hiring mistake, it will probably feel too fast. That's O.K. In every case, a rapid intervention is better for the organization, your own career, and even the person you're letting go.

Look, hiring great people is brutally hard. New managers are lucky to get it right half the time. And even executives with decades of experience will tell you that they make the right call 75% of the time at best.

The problem is, the stakes are so high. Never has it been so important to field a team with the best players. Every smart idea matters. Every ounce of passion makes a difference. You cannot have a black hole in your organization where a star should be.

So that's the first reason you need to face up to hiring mistakes quickly. Sure, maybe one individual's poor performance won't sink the company. But when your "mistakes" aren't doing their jobs, it invariably puts a strain on the whole team and makes work harder for everyone else. So resentment toward the underperformers—and toward you for hiring them—builds up.

And yet, as your question implies, too many managers procrastinate for too many months before acting on their hiring mistakes. They'll tell you they're hoping the mistake's performance will improve with time and experience. They might also moan about the time that's required to find someone new and bring him up to speed.

BUT THE REAL, UNSPOKEN REASON most managers don't act is that they fear looking stupid and worry that admitting they made a hiring mistake is career suicide. In any good organization, that logic is exactly backward. Any company worth its salt will reward managers when they acknowledge they've hired wrong and swiftly repair the damage. They get more positive buzz for the operational improvements that occur when the right person is finally in place. Indeed, recognizing mistakes—and fixing them boldly—builds a manager's credibility. Hoping against hope that the mistake will go away does the opposite.

Now, it is important to note that "boldly" doesn't mean harshly. Remember: You made the error. Don't blame the

person who persuaded you that he was right for the job. Break the news candidly, take responsibility for what went wrong, make a fair financial arrangement, and then give the departing employee time to look for a soft landing somewhere else. Both you and the person you hired need to feel as if you handled everything properly, especially should you ever meet again when your former "hiring mistake" happens to become a potential customer.

Of course, the best way to handle hiring mistakes is to not hire them in the first place. Yes, bringing in the right people is, as noted above, a tough business fraught with pitfalls. But you can really improve your chances if you fight like hell against the three main hiring impulses that most often get managers into trouble.

Fight like hell against the three hiring impulses that get managers into trouble most often

The first is using your gut. Don't! When you have a big, crucial job opening to fill, it's just too easy to fall in love with a shiny new candidate who is on his best behavior, telling you exactly what you want to hear and looking like the answer to all your prayers. That's why you can never hire alone. Make sure a team coolly analyzes the candidate's credentials and conducts interviews. And by all means, make sure the team includes at least one real hard-nose—the kind of naysayer who is particularly good at sussing out the job fit and sniffing out the phonies.

The second instinct you have to fight is what we call the "recommendation reflex," in which managers rationalize away negative references with excuses like: "Well, our job is different." You should seek out your own references to call, not just the ones provided by the candidate, and force yourself to listen to what they have to tell you even if it ruins the pretty picture you are painting in your head.

Finally, fight the impulse to do all the talking. Yes, you want to sell your job, but not at all costs. In interviews, ask candidates about their last job—and then shut up for a good, long while. As they describe what they liked and what they didn't, you will likely hear much of what you really need to know about fit.

True, you may still make a mistake, but at least it won't be because you rushed. Save the speed for fixing things if they unfortunately go awry. ■

Jack and Suzy Welch look forward to answering your questions about business, company, or career challenges. Please e-mail them at thewelchway@businessweek.com. For their weekly podcast, go to www.businessweek.com/search/podcasting.htm.



Partners in Advocacy & Business

PRESS RELEASE

April 25, 2007

FOR IMMEDIATE RELEASE

Rural Alberta Benefits from Municipal Sustainability Initiative

Rural municipalities set to receive over \$87 million in additional funding this year

This year rural Alberta will receive over \$87 million in additional funding thanks to the recently announced Municipal Sustainability Initiative (MSI).

On April 24, the Government of Alberta revealed the details of the MSI, including its guidelines and how the funds will be allocated. Key to rural Alberta is the announcement that capital funding will, for the most part, be allocated in proportion to municipal education property tax requisitions.

"When the budget was announced, we asked the government to use an allocation approach that effectively addresses the capacity of rural and other low population municipalities. I'm happy to say that our voice was heard – the government was listening," comments Donald W. Johnson, President of the Alberta Association of Municipal Districts and Counties.

The MSI, scheduled to replace the Alberta Municipal Infrastructure Program (AMIP) in 2010, was first announced in last week's provincial budget. Once fully implemented, the MSI will provide \$1.4 billion a year to Alberta municipalities. In 2007 – 08, the MSI will provide \$400 million to municipalities throughout Alberta.

Another highlight in the Government's announcement was the details of the Sustainable Investment portion of the MSI. In 2007, municipalities with limited local tax bases and high local tax rates will receive approximately \$12.5 million increasing to \$50 million by 2010. Funding allocation for this program is different for urban (equalized assessment per capita and local equalized tax rates) and rural municipalities (equalized assessment per kilometer of local road and local equalized tax rates).

"We are pleased to learn that more will be done to address municipal sustainability, particularly for municipalities with limited financial resources," comments Johnson. "The dual allocation model for this program will ensure that both urban and rural capacity will be addressed."

One caution for rural Alberta in the MSI announcement was the conditional nature of the funding. The final dollar figure assumes each municipality will meet all funding requirements, including devoting at least 20 per cent of their core capital funding and all Sustainable Investment funding to projects that are jointly planned and/or implemented with neighbouring municipalities.

"When you factor in core and community capital funding, along with coordination incentives, affordable housing and conditional operating grants the \$400 million becomes less effective," cautions Johnson. "While [the AAMDC is] in complete support of regional cooperation, affordable housing and other provincial initiatives, it has been shown that, in order to be most effective, grant dollars must be flexible."

Overall the Association was positive about today's announcement.

"As I said last week, the Premier has followed through with his commitment of providing municipalities with increased funding and this is commendable. We look forward to continuing to work with the province through initiatives such as the Minister's Council on Municipal Sustainability to ensure that rural and other low population municipalities continue to be well represented on the provincial scene," concludes Johnson.

Since 1909, the Alberta Association of Municipal Districts and Counties (www.aamdc.com) has been helping rural municipalities to achieve strong and effective local government.

Media enquiries may be directed to:

Lucas Warren, AAMDC
Communications & Web Coordinator
(780) 955.4075

Andre Tremblay, AAMDC
Director of Advocacy, Policy and Communications
(780) 955.4079

BACKGROUNDER ATTACHED

BACKGROUND:

RURAL MUNICIPAL SUSTAINABILITY INITIATIVE DISTRIBUTION

MUNICIPAL DISTRICTS AND COUNTIES

ACADIA NO. 34, M.D. OF	\$67,188
ATHABASCA NO. 12, COUNTY OF	\$763,635
BARRHEAD NO. 11, COUNTY OF	\$545,538
BEAVER COUNTY	\$738,221
BIG LAKES, M.D. OF	\$1,058,913
BIGHORN NO. 8, M.D. OF	\$375,199
BIRCH HILLS COUNTY	\$269,613
BONNYVILLE NO. 87, M.D. OF	\$1,425,831
BRAZEAU COUNTY	\$1,511,441
CAMROSE COUNTY	\$653,007
CARDSTON COUNTY	\$393,125
CLEAR HILLS COUNTY	\$612,381
CLEARWATER COUNTY	\$2,623,417
CYPRESS COUNTY	\$2,574,692
FAIRVIEW NO. 136, M.D. OF	\$221,358
FLAGSTAFF COUNTY	\$869,771
FOOTHILLS NO. 31, M.D. OF	\$2,570,884
FORTY MILE NO. 8, COUNTY OF	\$546,998
GRANDE PRAIRIE NO. 1, COUNTY OF	\$2,103,416
GREENVIEW NO. 16, M.D. OF	\$2,611,199
KNEEHILL COUNTY	\$773,353
LAC STE. ANNE COUNTY	\$679,724
LACOMBE COUNTY	\$1,819,887
LAKELAND COUNTY	\$962,375
LAMONT COUNTY	\$575,135
LEDUC COUNTY	\$1,954,135
LESSER SLAVE RIVER NO. 124, M.D. OF	\$756,252
LETHBRIDGE, COUNTY OF	\$833,605
MINBURN NO. 27, COUNTY OF	\$556,947
MOUNTAIN VIEW COUNTY	\$1,807,743
NEWELL NO. 4, COUNTY OF	\$2,103,799
NORTHERN LIGHTS NO. 22, M.D. OF	\$757,277
NORTHERN SUNRISE COUNTY	\$764,382
OPPORTUNITY NO. 17, M.D. OF	\$1,089,363
PAINTEARTH NO. 18, COUNTY OF	\$443,778
PARKLAND COUNTY	\$2,368,860
PEACE NO. 135, M.D. OF	\$190,778
PINCHER CREEK NO. 9, M.D. OF	\$355,997
PONOKA COUNTY	\$879,149
PROVOST NO. 52, M.D. OF	\$937,745
RANCHLAND NO. 66, M.D. OF	\$165,547
RED DEER COUNTY	\$2,139,880
ROCKY VIEW NO. 44, M.D. OF	\$4,862,988
SADDLE HILLS COUNTY	\$865,493
SMOKY LAKE COUNTY	\$448,858
SMOKY RIVER NO. 130, M.D. OF	\$285,445
SPIRIT RIVER NO. 133, M.D. OF	\$155,054

ST. PAUL NO. 19, COUNTY OF	\$692,689
STARLAND COUNTY	\$458,179
STETTLER NO. 6, COUNTY OF	\$692,957
STURGEON COUNTY	\$1,757,692
TABER, M.D. OF	\$988,758
THORHILD NO. 7, COUNTY OF	\$353,942
TWO HILLS NO. 21, COUNTY OF	\$367,816
VERMILION RIVER NO. 24, COUNTY OF	\$966,263
VULCAN COUNTY	\$654,353
WAINWRIGHT NO. 61, M.D. OF	\$1,167,619
WARNER NO. 5, COUNTY OF	\$470,922
WESTLOCK COUNTY	\$651,664
WETASKIWIN NO. 10, COUNTY OF	\$1,072,774
WHEATLAND COUNTY	\$1,461,258
WILLOW CREEK NO. 26, M.D. OF	\$505,804
WOODLANDS COUNTY	\$943,674
YELLOWHEAD COUNTY	\$2,897,149
M.D. & County Total	\$68,172,889

SPECIALIZED MUNICIPALITIES

REGIONAL MUNICIPALITY OF WOOD BUFFALO	\$4,384,712
STRATHCONA COUNTY	\$9,716,864
MACKENZIE COUNTY	\$1,282,748
JASPER, MUNICIPALITY OF	\$638,655
Specialized Municipality Total	\$16,022,979

IMPROVEMENT DISTRICTS AND SPECIAL AREAS

I.D. NO. 12 (JASPER NATIONAL PARK)	\$25,910
I.D. NO. 13 ELK ISLAND	\$4,519
I.D. NO. 24 WOOD BUFFALO	\$2,352
I.D. NO. 4 WATERTON	\$68,232
I.D. NO. 9 BANFF	\$401,809
KANANASKIS IMPROVEMENT DISTRICT	\$140,225
SPECIAL AREAS (2, 3 AND 4)	\$2,577,641
I.D./Special Areas Total	\$3,220,688

TOTAL	
TOTAL	\$87,416,556



Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone (780) 624 6280 Fax (780) 624 2440

April 12, 2007

Our File: 1560-AMIP-MACK
1560-NDCC-MACK
1560-NSIP-MACK
1560-RTG-MACK

Mr. Bill Kostiw, CAO
Mackenzie County
Box 640
Fort Vermillion, Alberta
T0H 1N0

Dear Mr. Kostiw:

**Re: 2006 Statement of Funding and Expenditures
Alberta Municipal Infrastructure Program, New Deal for Cities and Communities,
Rural Transportation Grant and Streets Improvement Program**

Thank you for the April 12, 2007 submission of your municipality's 2006 Statement of Funding and Expenditures (SFE) for the Alberta Municipal Infrastructure Program, New Deal for Cities and Communities, Rural Transportation Grant and the Streets Improvement Program.

Regarding your certified SFE for the Alberta Municipal Infrastructure Program, there is \$504,268 in grant funding being carried forward to 2007.

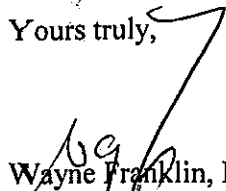
Regarding your certified SFE for the New Deal for Cities and Communities, there is \$100,645 in grant funding being carried forward to 2007.

Regarding your certified SFE for the Rural Transportation Grant, there is no carry forward to 2007.

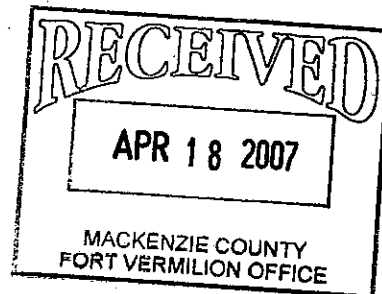
Regarding your certified SFE for the Streets Improvement Program, there is \$50,532 in grant funding being carried forward to 2007.

Your certified 2006 statements for the above mentioned grants are accepted by Alberta Infrastructure and Transportation, subject to a possible review by the Provincial Auditor General.

Yours truly,


Wayne Franklin, P.Eng.
Infrastructure Manager

GG:mlb



17th floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta, Canada T5J 4L4
Telephone (780) 427 2225

In Replying Please Quote:

April 12, 2007

Mr. William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

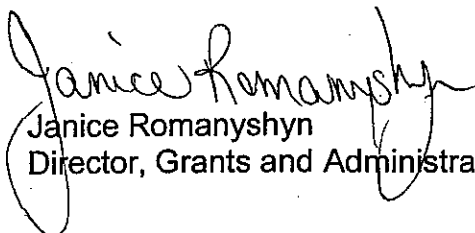
Dear Mr. ^{Bill}Kostiw:

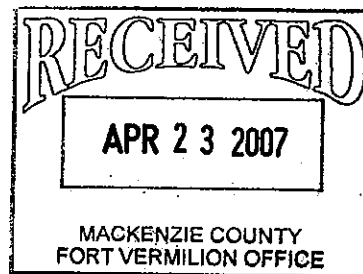
According to Statistics Canada, the 2006 population of your municipality is 10,002. The higher number resulting from the 2006 federal census or the 2006 municipal count conducted after May 16, 2006, will be used as your municipality's official population for the purpose of compiling the 2007 Official Population List, unless your municipality:

1. Conducts an official census under Alberta Regulation 63/2001, the Determination of Population Regulation, between April 1 to June 30 of this year; and
2. Reports the results of the official census to the Minister by September 1, 2007, and the results are accepted by the Minister.

Please call Ms. Lou Espino or me at (780) 427-2225, if you have any questions.

Yours truly,


Janice Romanyshyn
Director, Grants and Administration



Carol Gabriel

From: lgs.mail@gov.ab.ca
Sent: Thursday, April 19, 2007 4:46 PM
To: cgabriel@md23.ab.ca
Subject: Message from Minister Danyluk

Attachments: MunicipalFunding letter (3).doc



MunicipalFundin
g letter (3).do...

Please see the attachment

Today, the Minister of Finance, the Honourable Lyle Oberg, released the government's budget. It included \$400 million in new funding for municipalities for 2007.

On April 24, Premier Stelmach and I will be announcing details with respect to this investment that will include incentives to encourage collaboration and co-operation between municipalities.

This commitment fulfills government's promise to provide new funding of \$1.4 billion to municipalities which will be phased in over the next four years.

As Minister of Municipal Affairs and Housing, I look forward to working with you and your municipal council toward the common goal of predictability that contributes to strong, safe and sustainable communities for the benefit of all Albertans.

Thank you for your continued support.

Sincerely,

Ray Danyluk,
Minister
Municipal Affairs and Housing



ALBERTA
MINISTER OF INFRASTRUCTURE
AND TRANSPORTATION

AR31584

April 19, 2007

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

I am pleased to advise you and your council of the Alberta government cost-shared funding that will be provided to the Mackenzie County No. 23 under the following 2007 Infrastructure and Transportation grant programs:

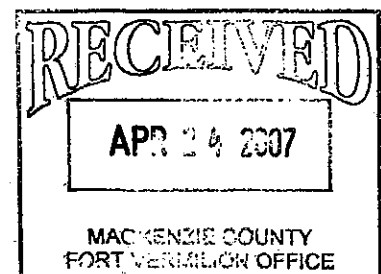
- The Alberta Municipal Infrastructure Program grant in the amount of \$1,857,336.
- The New Deal for Cities and Communities grant in the amount of \$236,193.
- The Streets Improvement Program grant in the amount of \$184,980 based on the current population of 3,083 in the eligible hamlets in the county.
- The Rural Transportation Grant in the amount of \$423,714.

My colleagues, Ms. Pearl Calahasen, M.L.A. for Lesser Slave Lake, Mr. Frank Oberle, M.L.A. for Peace River, and I are very supportive of these grants that continue to keep Alberta competitive.

Department staff will be in contact with your administration shortly regarding the necessary arrangement for processing these financial assistance grants.

Sincerely,

Luke Ouellette
Minister of Infrastructure and Transportation
M.L.A., Innisfail-Sylvan Lake



cc: Ms. Pearl Calahasen, M.L.A., Lesser Slave Lake
Mr. Frank Oberle, M.L.A., Peace River
Mr. John Engleder, Regional Director, Peace Region

Copy

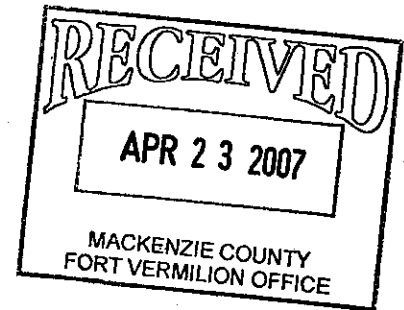


ALBERTA
MINISTER OF MUNICIPAL AFFAIRS AND HOUSING

*Office of the Minister
MLA, Lac La Biche - St. Paul*

April 19, 2007

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Reeve Neufeld:

As a follow-up to today's provincial budget announcement, attached is information regarding the provincial 2007 education property tax program.

The provincial education requisition is \$1.556 billion for the 2007-08 fiscal year. This is an increase of about 5.5 per cent from 2006-07. The government increased its revenue requirement to capture real growth throughout the province and to provide increased support for Alberta's basic education system.

Because the requisitions are calculated on a calendar year basis to coincide with the municipal budget process, the province will be collecting \$1.536 billion during the 2007 tax year.

The provincial uniform education property tax rates for the 2007 tax year are as follows:

- Residential/farm land 4.52 mills
- Non-residential 6.64 mills
- Machinery and equipment 0.00 mills

The formula for calculating each municipality's 2007 requisition is based on the least of:

- A 12 per cent requisition increase, by class, from the 2006 requisition,
- A four-year average (2004, 2005, 2006, and 2007) of the municipality's equalized assessment, by class, or
- The municipality's 2007 equalized assessment.

Alberta Seniors and Community Supports is continuing to provide a rebate to assist senior homeowners with increases in the education portion of their property taxes. However, seniors remain responsible for paying their education property taxes in full by the due date specified on your municipality's property tax notice before accessing the rebate.

Reeve Bill Neufeld
Page 2

Alberta Municipal Affairs and Housing is sending your chief administrative officer a complete information package, containing details of your municipality's 2007 education property tax requisition and how it was calculated.

I appreciate your cooperation and assistance with this program.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ray Danyluk', with a stylized flourish at the end.

Ray Danyluk
Minister

Carol Gabriel

From: Brice Daly [brice.daly@gov.ab.ca]
Sent: Tuesday, April 24, 2007 11:39 AM
To: undisclosed-recipients
Subject: Disaster Social Services Forum May 11-12, 2007
Attachments: DSS Conference Program1.pdf

FYI

Attached is updated information on the DSS Forum which will be held at NAIT in Edmonton on May 11-12. The conference theme is "Sharing Alberta Experiences" and the conference title is "The Alberta Reality...Lessons Identified". The registration fee is very reasonable at \$80. This conference is an initiative of the Provincial Disaster Social Services Working Group (e.g. DSS reps from the 7 large Alberta municipalities, Chair of the Alberta NGO Council, Sharon Robins at EMA, Jack McKendry from Alberta Employment, Immigration & Industry).

The deadline for registrations is May 4. After May 4, registrations will be accepted if space is available.

<<DSS Conference Program1.pdf>>

Brice Daly

EMA District Officer NW (Northwestern) AB
Office: (780) 538-5295 Long distance call, dial 310-0000, then office number
Cell: (780) 876-2930
Fax: (780) 833-4326
http://www.municipalaffairs.gov.ab.ca/ema_index.htm

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The Alberta Reality...Lessons Identified



**DISASTER SOCIAL SERVICES
FORUM 2007**

May 11th and 12th, 2007

Edmonton Campus

Northern Alberta Institute of Technology

Disaster Social Services Forum 2007

In April 2005, the individuals responsible for the Disaster Social Services (DSS) function in the municipalities of Calgary, Edmonton, Fort McMurray, Grande Prairie, Lethbridge, Medicine Hat and Red Deer met to discuss their concerns and successes. Emergency Management Alberta and Alberta Human Resources & Employment were invited to attend to provide input and become familiar with the DSS experiences, issues and concerns of the seven cities. At this meeting, the Provincial DSS Working Group arose. Soon thereafter the Chair of the Alberta NGO Council was invited to join the group.

The purpose of the Provincial DSS Working Group continues to be to share information, learning experiences, best practices and to identify issues, concerns and solutions. In the course of the meetings, it was noted that smaller municipalities might welcome the same opportunity and the concept of the DSS Forum 2007 was developed. NAIT accepted the invitation to work with the group, not only in providing the venue, but also as a sponsor.

The Forum is intended to assist those persons responsible for the Disaster Social Services function in their municipalities to become more familiar with the various aspects of DSS and to network. We trust that the sessions will prove to be enjoyable learning experiences.

To ensure that the information provided is appropriate to each municipality, the sessions have been arranged in four streams:

S.1 Introductory Level

This stream will familiarize individuals with DSS roles and responsibilities, and will provide basic information on the development of DSS Plans.

S.2. Beginner Level

This stream will provide information and resources regarding the impact of an event on citizens, DSS staff and volunteers, as well as the design of various forms of exercises to test a DSS plan.

S.3. Intermediate Level

This stream will provide information with regards to ensuring adequate personnel and resources are available to meet a community's DSS needs.

S.4. Advanced Level

This stream will provide information and training in developing community resilience and preparedness, which is vital to the effective response in a disaster.

Please note that these streams have been identified to assist in registering for the sessions but delegates may register for any session that they feel best meets their needs.

The last sessions on May 12th will be various conversation cafes intended to provide delegates with an opportunity to share experiences and concerns. Your input in these sessions will contribute to future directions and efforts.

Disaster Social Services Forum 2007

SPONSORS

This Forum would not have been possible without the support and assistance of the sponsors. On behalf of the working group, I would like to thank the following:

Emergency Management Alberta (EMA)
Northern Alberta Institute of Technology (NAIT)
Alberta NGO Council
The Salvation Army
The City of Calgary
The City of Edmonton
The City of Fort McMurray
The City of Grande Prairie
The City of Red Deer

THE CONFERENCE EXECUTIVE COMMITTEE

The individuals and organizations that had the privilege of organizing this conference are:

- Karen McAree, DSS Planning Officer, City of Edmonton (Chair)
- Arlene Baxendale, DSS Planning Officer, City of Calgary
- Donelda Laing, Manager, Family & Community Support Services, City of Grande Prairie
- Leslie Tanzi, Event Coordinator, City of Edmonton
- Sharon Robins, Emergency Management Officer, Emergency Management Alberta
- Marion Boon, Project Coordinator, Emergency Management Program, NAIT
- Brenda Wangert, Consultant & Project Manager, NAIT
- Roy Langer, Chair, NGO Council of Alberta

SHARING ALBERTA EXPERIENCES

The Conference's theme will allow all participating to learn from those events that have already occurred in Alberta. It is the hope of the committee that the sharing of the lessons noted and the actions taken in the affected municipalities will assist others in developing and re-evaluating their plans. Through sharing and networking, municipalities and organizations can better ensure they are able to meet the needs of individuals affected by a major emergency or disaster.

The Conference Committee looks forward to meeting you at the Forum and to hearing your success stories.

Karen McAree
Chair, Conference Committee
Disaster Social Services Forum 2007

Disaster Social Services Forum 2007

ADMINISTRATIVE DETAILS

DATE AND TIME: May 11, 2007 1:00 - 6:30 pm
May 12, 2007 8:00 am - 5:00 pm

LOCATION: Shaw Theatre, NAIT,
City of Edmonton

PARKING: Friday, May 11th - Lot A or B for \$3.00 for the day
Saturday, May 12th - All lots for free

MAP: See Map of NAIT Campus on next page - - - - ►

INTENDED PARTICIPANTS: Municipal DSS Staff and Volunteers
Family and Community Support Services
Staff from Alberta Employment, Immigration & Industry
NGO Staff and Volunteers

REGISTRATION FEES: \$80 per person¹
*includes reception (May 11th),
breakfast and lunch (May 12th)*
¹A maximum of 200 registrations will be accepted

ACCOMMODATION: Conference Hotel:
Ramada Hotel and Conference Centre
11834 Kingsway, Edmonton
780-454-5454 or 1-888-747-4114
Rate: \$91.00 per night
*Rate is valid until April 11, 2007.
Specify Disaster Social Services Forum to be eligible for this rate.*

Other Hotels in the area:

Best Western City Centre Inn
11310 109 Street , Edmonton
780-479-2042

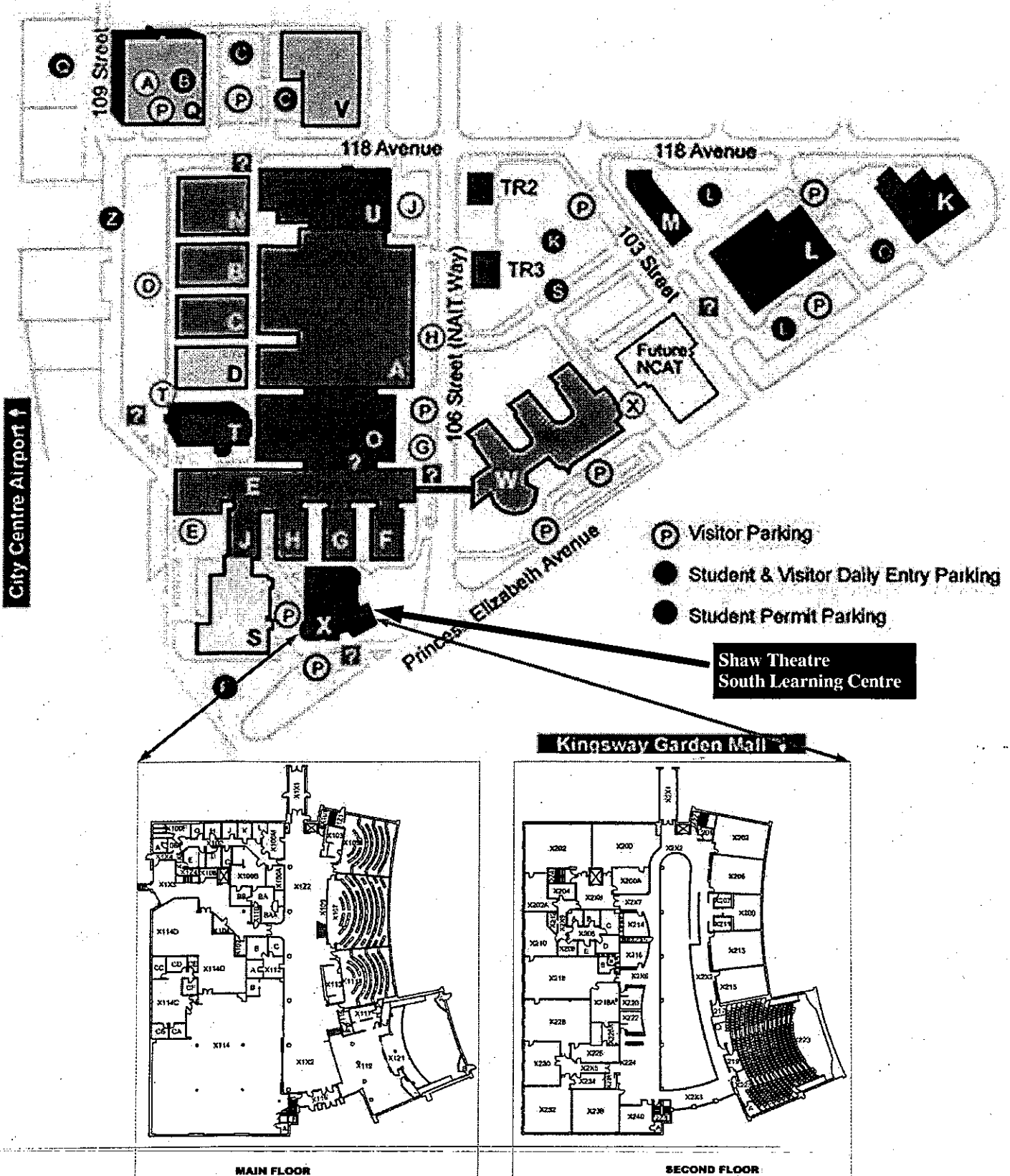
Chateau Nova Edmonton
159 Airport Road, Edmonton
780-424-6682

CONFERENCE THEME: SHARING ALBERTA EXPERIENCES

CONFERENCE TITLE THE ALBERTA REALITY....
LESSONS IDENTIFIED

Disaster Social Services Forum 2007

NAIT CAMPUS MAP



Disaster Social Services Forum 2007

PROGRAM AT A GLANCE

Day #1 - Friday, May 11th, 2007

- | | |
|----------------|---|
| 1:00 - 1:15 pm | Welcome
MC's - Paul Santos, Executive Council, Government of Alberta and Donelda Laing, City of Grande Prairie |
| 1:15 - 1:45 pm | Plenary Session - "2004 Crowsnest Pass"
Shirley Blume, Alberta Employment, Immigration and Industry |
| 1:45 - 2:15 pm | Plenary Session - "2005 Wabamun CN Derailment and Spill"
Bill Purdy, Mayor, Village of Wabamun |
| 2:15 - 2:45 pm | REFRESHMENT BREAK |
| 2:45 - 3:15 pm | Plenary Session - "Seniors in Distress - The October Crisis"
Cathy Middelhoek, Town of Hinton |
| 3:15 - 3:45 pm | Plenary Session - "SUNCOR Apartment Fire"
Rick Kanik and Arlene Baxendale, City of Calgary |
| 3:45 - 4:15 pm | Question Period |
| 4:15 pm | Wrap-up |
| 4:30 - 6:30 pm | RECEPTION |

Disaster Social Services Forum 2007

PROGRAM AT A GLANCE

Day #2 - Saturday, May 12th, 2007

7:00 - 8:00 am **CONTINENTAL BREAKFAST**

8:00 - 9:00 am Keynote Speaker - "Influenza Pandemic Planning"
Dr. James Young

9:15 - 10:15 am Concurrent Workshops

S.1 - "DSS Roles and Responsibilities in Alberta" (*Room X105*)
Sharon Robins, Alberta Emergency Management Agency

S.2 - "Impact of a Traumatic Event on Evacuees" (*Room X107*)
Andy Kwak, President, Emotional and Spiritual Care Counselling

S.3 - "Identifying Community Partners and Developing Service
Agreements" (*Room X205*)
Karen McAree, City of Edmonton

S.4 - "Ensuring an Effective Recovery Phase" (*Room X213*)
Shelley Napier, Manitoba

10:15
- 10:45 am **REFRESHMENT BREAK**

10:45 am
- 12:00 pm Concurrent Workshops

S.1 - "Developing A DSS Plan For Your Community And Knowing Myth
From Reality" (*Room X105*)
Sharon Robins, Alberta Emergency Management Agency

S.2 - "Care for the Caregiver" (*Room X107*)
Bob van Goethem

S.3 - "Volunteers – Recruitment and Retention" (*Room X205*)
Jodi Evans-Urien, Canadian Red Cross

S.4 - "Providing Key Communication Messages To Use In A Disaster"
(*Room X213*)
Paul Santos, Executive Council, Government of Alberta

12:00 - 1:00 pm **LUNCH**

1:00 - 2:15 pm Concurrent Sessions

S.1 - "The Role of NGO Council in a Disaster" (*Room X105*)
Major Roy Langer, The Salvation Army; Job Denotter, Mennonite
Disaster Services; St. John's Ambulance

S.2 - "Designing a DSS Tabletop Exercise" (*Room X107*)
Arlene Baxendale, City of Calgary

.....continued next page.....

Disaster Social Services Forum 2007

PROGRAM AT A GLANCE

Day #2 - Saturday, May 12th, 2007 - cont'd

1:00 - 2:15 pm (cont'd) S.3 - "Identifying and Working With Vulnerable Populations" (*Room X205*)
Diane Bergeron, Premier's Council on People with Disabilities

S.4 - "Personal Preparedness" (*Room X207*)
Ron Jarrett, Training Officer, Alberta Emergency Management Agency

2:15 - 2:45 pm **REFRESHMENT BREAK**

2:45 - 4:00 pm Conversation Cafés

Table A - "Steps to Building Effective DSS Teams"

Table B - "Working with Vulnerable Populations"
Diane Bergeron

Table C - "The Role of Government in DSS"

Table D - "Donations Management Plans"
Brian Venables, The Salvation Army

Table E - "Provincial DSS Association"

Table F - "Pandemic Planning"

Table G - "Emerging Issue from the Forum"

4:15 - 5:00 pm Keynote Speaker - "DSS (Emergency Planning) in Alberta in 2007 and Beyond"
Hon. Ray Danyluk, Minister, Alberta Municipal Affairs and Housing

5:00 pm **HOMEWARD BOUND**

Disaster Social Services Forum 2007

PROGRAM DETAILS

Day #1 - Friday, May 11th, 2007

1:15 - 1:45 pm

Plenary Session - "2004 Crowsnest Pass"

Shirley Blume, Alberta Employment, Immigration and Industry

1:45 - 2:15 pm

Plenary Session - "2005 Wabamum CN Derailment and Spill"

2:30 - 3:00 pm

Plenary Session - "2005 Southern Alberta Flooding"

3:00 - 3:30 pm

Plenary Session - "Calgary Events over Past Several Years"

Rick Kanik , City of Calgary

Day #2 - Saturday, May 12th, 2007

9:15 - 10:15 am Concurrent Workshops

S.1 - "DSS Roles and Responsibilities in Alberta"

Sharon Robins, Alberta Emergency Management Agency

Following a major emergency or disaster, the volume, urgency and intensity of human needs and the degree of social disorganization are such that regular community resources are unable to cope. The situation requires the activation of the municipality's Disaster Social Services Response Plan to meet the urgent physical and personal needs until regular social services or special recovery programs are effectively in operation. This workshop will explain Alberta's emergency management framework, the components of a municipal DSS Response Plan. It will also provide information on DSS roles and responsibilities, a suggested organizational framework, players in a municipal DSS Plan and how DSS fits into the municipal emergency organization.

S.2 - "Impact of a Traumatic Event on Evacuees"

Andy Kwak, President, Emotional and Spiritual Care Counselling

Disaster Social Services Forum 2007

S.3 - "Identifying Community Partners and Developing Service Agreements" **Karen McAree, City of Edmonton**

In the event of a disaster a municipality may quickly find its social services resources overwhelmed affecting their ability to meet the needs of evacuees in a disaster. A municipality can benefit from identifying the potential gaps in service before a disaster as well as agencies and community resources that would meet these needs. This session will provide information on a process used by Edmonton's Disaster Social Services Planning Officer to establish relationships and formal agreements with supporting agencies and community organizations.

S.4 - "Ensuring an Effective Recovery Phase" **Shelley Napier, Manitoba**

Communities affected by large scale disaster must go through an extensive recovery phase to bring life back to normal. Recovery occurs much quicker and more effectively however, if the community, organizations and province work together in a united approach. During this hour you will learn the process necessary to assist in the recovery phase of an emergency.

10:45 am - 12:00 pm Concurrent Workshops

S.1 - "Myths from Realities" **Sharon Robins, Alberta Emergency Management Agency**

There are many misconceptions regarding what happens following an emergency or disaster. This session will focus on the impact a disaster can have on a community, common myths and how citizens are likely to respond.

S.2 - "Care for the Caregiver" **Bob Van Goethem**

The provision of DSS can have a negative impact on the workers providing this service. Critical Incident Stress Management (CISM) strategies can be easily tailored to meet the needs of the disaster workers who can easily become the "proxy victims" of disaster. This presentation will discuss disaster-related stress issues, the delivery CISM support for the disaster workers to minimize stress - a series of strategies that can be used while operations are on-going and stress mitigating strategies to be used after operations have concluded. A debriefing demonstration will also be provided, time permitting.

S.3 - "Volunteers – Recruitment and Retention" **Jodi Evans-Urien, Canadian Red Cross and Janice Bell, The Support Network**

Disaster Social Services Forum 2007

S.4 - "Providing Key Communication Messages To Use In A Disaster" **Paul Santos**

Strategies and techniques employed in crisis communications including interview skills, message crafting and media relations

1:00 - 2:15 pm Concurrent Sessions

S.1 - "The Role Of NGO's and Support Services in DSS" **Major Roy Langer, The Salvation Army; Job Denotter, Christian Reformed World Relief Committee; Sandi Misselbrook, Manager of Volunteer Services, St. John's Ambulance**

The Non-Government Council (NGO) Council was formed in 2000 to support municipalities in their response to major emergencies and disasters and to reduce the possibility of duplication of effort among member organizations that comes from an uncoordinated response. This session will identify who the member agencies of the NGO Council are, the services and resources are that they provide and how they can be contacted at the time of a disaster.

S.2 - "Designing DSS Exercises" **Arlene Baxendale, City of Calgary**

S.3 - "Identifying and Working With Vulnerable Populations" **Diane Bergeron, Premier's Council on People with Disabilities**

S.4 - "Community Resiliency - Personal Preparedness Program" **Ron Jarrett, Emergency Management Alberta**

2:45 - 4:00 pm Conversation Cafés

Table A - "Steps to Building Effective DSS Teams"

Table B - "Working with Vulnerable Populations" **Diane Bergeron**

Table C - "The Role of Government in DSS"

Table D - "Donations Management Plans" **Brian Venables, The Salvation Army**

Disaster Social Services Forum 2007

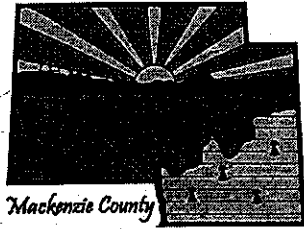
Table E - "Provincial DSS Association"

Table F - "Pandemic Planning"

Table G - "Emerging Issue from the Forum"

4:15 - 5:00 pm

Keynote Speaker - "DSS (Emergency Planning) in Alberta in 2007 and Beyond"
Municipal Affairs and Housing



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	ADDITION AAMDC Call for Peer Group Participants

BACKGROUND / PROPOSAL:

The AAMDC is looking for participants to assist in the development of course material for Emergency Preparedness Planning. The peer group is needed to identify core competencies.

See attached Member Bulletin for more information.

The deadline for expressing interest is Friday, April 27, 2007.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.



Partners in Advocacy & Business

MEMBER BULLETIN

April 24, 2007

AAMDC Call for Peer Group Participants

The AAMDC, in conjunction with the Alberta Urban Municipalities Association (AUMA), continues to develop the Elected Official Training Program. Among the 21 courses identified for development is a course dedicated to Emergency Preparedness Planning.

The Northern Alberta Institute of Technology (NAIT) has been commissioned to design the course. To assist in the development of the course materials, a small peer group is needed to identify core competencies.

The course will examine the key components of an Emergency Preparedness Plan and the responsibilities of an elected official. The overall objectives of the Emergency Preparedness Planning course include the following:

- Understanding Alberta's emergency management legislation and framework
- Understanding the key elements of disaster preparedness and understanding their roles in responding to emergency or disaster situations
- Understanding the preparation and maintenance of municipal emergency preparedness plans
- Understanding methods to identify and manage risks at the typically associated with municipal disaster planning

The 8- to 10-member peer group will have both rural and urban representatives. Ideal candidates will have been involved in an emergency response where the municipal emergency plan was activated.

The peer group will be required to participate in a questionnaire, a telephone conference call and possibly an in-person meeting as part of their commitment to this initiative.

Please indicate all interested participants and a brief (2 to 3 lines) outlining their fit to the criteria noted above by **Friday, April 27, 2007** to Michelle Hay at michelle@aamdc.com.

Enquiries may be directed to:

Andre Tremblay, AAMDC
Director of Advocacy, Policy and Communications
(780) 955.4075

Michelle Hay, AAMDC
Advocacy and Resolutions Coordinator
(780) 955.4085



Bill Hughes

Lakeland County – Town of Lac La Biche



MUNICIPAL GOVERNANCE

AMALGAMATION REVIEW

REPORT ON

COMMUNITY DISCUSSIONS

Public Meetings will be held at the following locations:

- | | | |
|-----------------------------|--------------------------|-----------|
| • Craigend Community Hall | Monday April 16, 2007 | 7:00 p.m. |
| • Plamondon Community Hall | Tuesday April 17, 2007 | 7:00 p.m. |
| • Lac La Biche Jubilee Hall | Wednesday April 18, 2007 | 7:00 p.m. |

A. OVERVIEW

This report attempts to summarize the wide range of discussion and varying interests evident at the seven meetings held throughout the region. While some participants came to the meetings with an established opinion on whether or not amalgamation should occur, many came to listen and provide their views on the matter.

With regard to the review process, a number of people and groups noted their appreciation for having the small discussion groups and the opportunity to speak and ask questions which they said would not happen as much, or as readily in a larger

meeting setting. Some people expected or wanted more information and detail in order to more meaningfully discuss the prospects of an amalgamation. A few people commented that the review process itself seems to be biased towards "promoting" amalgamation. Generally speaking, participants were comfortable with the review process and the information handouts.

The following summary reflects the common themes emerging from the seven community meetings, as well as significant comments and questions.

B. POTENTIAL BENEFITS

Many participants acknowledged the following in relation to the potential benefits of an amalgamation.

- A major interdependence already exists.
- There would be less time spent "doubling" of efforts; could "streamline processes".
- A larger unified single voice could have greater impact; avoids or reduces competition and "bickering".
- Should result in administrative and organizational efficiencies, and "economies of scale".
- Could lead to better long term planning and development, an increased ability to attract industry and additional services, and greater economic stability for the whole region.

Some people though, were skeptical of the anticipated benefits. Following are some relevant comments.

- Conflicts, differing interests, and bickering may likely still exist between urban and rural residents and their respective Councillors within a single municipality.
- By becoming a single municipality, would we potentially lose or no longer qualify for some government grants?
- There is no guarantee that the anticipated benefits will be realized.
- Why "fix something if it isn't broke"?
- Some suggested annexation by the Town and revenue sharing agreements as other considerations.

C. ISSUES – POTENTIAL CHALLENGES

Many participants confirmed some common concerns relevant to a prospective amalgamation.

- Rural residents who feel somewhat “marginalized” within the existing County are concerned they, would be even more so in a larger municipality.
- Loss of identity was a concern noted by both urban and rural residents.
- Many participants worry there could be a reduction of services, particularly in rural areas.
- A number of residents also worry that amalgamation will cause their taxes to increase.

E. TAXES / MILL RATES

This topic generated considerable discussion among the participants in the groups attending the meetings. Following are some of the major themes.

- Most of the group discussions favoured using the existing County mill rates to apply to both rural and urban residents.
- Many rural/farm residents noted their concern that water and sewer development in the County is going to be highly subsidized by the general revenues of the municipality and non-users.
- A number of comments were made that this topic was hard to discuss without more detailed information and examples.
- Some residents were concerned that municipal funds were unduly subsidizing developers building new subdivisions.
- Several commented that with regard to property taxes, there are a number of related items that need to be considered to help establish a fair mill rate. These items include: current debt levels, the amount and use of dedicated reserves, rates charged for consumer services (i.e. water and sewer), future infrastructure deficits, policies for off-site levies and local improvement levies.
- Others expressed their comfort in having the two Councils examining and considering the options and making the choice in the best interest of all ratepayers. Some worried that a new Council after an amalgamation might unfairly change the rates.
- Some other group discussions preferred that there be differential mill rates for the Town and the County, wanting to ensure all ratepayers are treated fairly.
- A number noted their concern that the Town urban zone not be made too large resulting in increased RCMP costs.

F. MUNICIPAL DEBT

The discussions on the management of current and future debt were naturally related to those on the mill rate.

- A significant number of discussion groups clearly favoured combining the debt of the Town and the County.
- Some participants felt the debt should follow the existing municipality.
- One comment sought the reassurance of both Councils that no new significant debt will be incurred prior to an amalgamation.
- Others noted there are a number of initiatives and projects that need to be pursued that will require longer term financing.

D. COUNCIL STRUCTURE

Should both municipalities vote in favour of amalgamation, most discussion groups reflected a broad general consensus as to how the prospective Council should be structured:

- Nine (9) member Council.
- Five (5) members from the current County area from established wards.
- Three (3) members elected at large from the current Town area.
- Mayor/Reeve to be elected at large by votes from the entire region.

Some participants felt that the initial Council should be larger (eleven members) to ensure fair representation, and that it could be reduced in size in subsequent years. Other participants and groups felt that a seven member Council would be adequate and more efficient.

There were a number of points of discussion of note:

- Some groups liked the idea of blending rural and urban areas (i.e. the pie shape wards), but most preferred keeping the Town and County areas separate.
- A few thought the Mayor/Reeve should be selected by the Councillors themselves from among elected Councillors.
- A number of groups discussed which title Mayor or Reeve should be used. Most participants were comfortable with either one.
- Some think that there would be increased conflicts that has both urban and rural Councillors on the same Council.
- A comment was made that the Mayor/Reeve position should be a full time salaried position to attract and fairly compensate good leaders.
- It was noted that the County area will continue to see major population growth over the next several years.

G. SERVICES

This item generated the largest number of comments and responses. In some of the discussion groups in the rural communities, considerable conversation focused on the adequacy (or lack thereof) of services currently provided by the County.

The following services are the ones that clearly were ones of importance to discussion participants, and which residents say need to be not only maintained but improved.

- Roads/Streets – Improved/higher level of service is wanted; snow plowing, grading, pot holes, paving.
- Emergency Services – Noted concern for high standard ALS ambulance services, and local area fire protection equipment and services.
- Environment Services – Concern for effective longer term planning, and this need is immediate; items needing attention include Field Lake sewage treatment, proper site for new safe regional landfill, rural staffed dumping stations, possible garbage “pick-up”, and closing/reclamation of Beaver Lake landfill.

G. SERVICES CON'T

- Affordable Housing – Emerging problem of affordable housing, particularly for senior citizens and average wage earners needs to be addressed.
- Recreation – Need for well planned and coordinated programs, and funds to support them. Particular need for new/updated facilities in Town and for the region. Concern that support continue to be provided for rural community halls. Varied comments were made regarding the Interpretive Centre.
- High Speed Internet – A significant number of discussion groups identified this item as being important.

Other varied discussions touched on the importance of effective police services, medical/hospital services, schools/education, natural gas utility services, and the airport.

Some groups also noted the importance of tourism services, protecting the fisheries, FCSS, libraries, and promoting economic development.

I. OTHER COMMENTS

Some additional comments evolved from discussions among participants that may be of interest to area residents.

- Some felt that having one governing body will streamline the whole political process.
- Comments were raised regarding the need for the two Councils to consult with Alberta Municipal Affairs ensuring we are advised of any required criteria and processes to carry out an amalgamation.
- It was noted in some groups that the Town and County have made good progress in working together and building relationships; there is a spirit of cooperation.
- Some questioned the need for a plebiscite at this time; that more time should be taken before having a vote.
- Some asked what the costs were to conduct the review, and what the costs would be to implement an amalgamation.
- A few individuals stated that from their perspective, the review process, use of inaccurate information, and "fear mongering" reflect a clear bias in favour of an amalgamation.
- Some participants commented they wanted more information and details to help make up their minds. Others commented that there was so much information; they would need more time to consider the matter.
- Some rural residents expressed an uneasiness about Lac La Biche having increased influence in the municipality, with the rest of the region getting "the short end of the stick".
- Some noted that with the number of agreements and arrangements already in place between the Town and County, it felt like we were already amalgamated; could be a "win-win" outcome.

Note:

Two additional information documents, Facts 'n Figures and AQ's – Frequently Asked Questions, are being attached to this report to provide more details and information.

H. POSSIBLE NAME

The discussion groups appeared to be evenly divided on the preference of a name for an amalgamated municipality. Some favored "Lac La Biche" while others favored "Lakeland".

- Lac La Biche – Those preferring "Lac La Biche" noted its long standing historic significance dating back over two hundred years. It is the "lake" not the "town" that is the predominant feature in the region. "Lac La Biche" generally has broader location identification and name recognition for people from other parts of the province. A number felt "Lakeland" would not be as well known and would be confused with other locations.
- Lakeland – Those preferring "Lakeland" for the name noted that this name is inclusive of Lac La Biche Lake and the many other lakes of the region. As well, the Lakeland Park and Recreation area has been established in this region. Some felt that "Lakeland" would feel more inclusive, particularly for rural residents.
- A number of additional comments were made in some groups in relation to this topic.
- The choice of name is not as critical as other amalgamation considerations, and should be left to the two Councils to determine.
- A number of participants proposed that the Councils conduct a specific poll or vote on the matter to help gauge residents' preference.
- Some suggested developing a name that included both "Lac La Biche" and "Lakeland".
- Several thought keeping "Lakeland" as the name made sense because it would avoid the costs of implementing a change.
- Some wondered if there would be a new logo.
- Most participants disagreed with the idea of having a contest, or with establishing a committee.

J. IN SUMMARY

Approximately 290 area residents (not including Council members and staff) attended the seven community meetings. Individual Councillors lead the discussions among the 25 discussion groups, and comments were recorded by Town and County staff (see attached).

While a common question guide was used to lead the discussions, the interests and priorities of participants varied from group to group, and community to community. Consequently, the discussion notes too, vary and differ.

The full set of discussion notes from all the community meetings are available to be reviewed at the Town and County offices.

While this report has not been able to capture every comment or question, it hopefully has reflected the more common themes and views of residents who participated in the discussions.

Respectfully submitted,
D.E (Ted) Langford
Amalgamation Review Facilitator

CRAIGEND

Todd Thompson – Cindy Rayment
& Helen Wells
Guy Piquette – Colette Borgun
John Nowak – Debbie Bowzaylo

PLAMONDON

Jeff Dechaine – Jessica Lemay
Guy Piquette – Cindy Rayment
Cecilia Ouist - Tania Reutov

Guy Piquette – Vanessa Rayko
Todd Thompson – Laurie Cadieux
Gordon Coutney – Debbie Bowzaylo
Jeff Dechaine – Christine Martin

“Facts and Figures”

Item	Town of Lac La Biche	Lakeland County
Population – 2001 Census	2776	5301
Population – 2006 Census	2758	6365
Residential Mill Rate - 2006	8.7252	4.7
Commercial Mill Rate - 2006	11.1901	12.0
Annual Operational Budgets	\$ 8,813,580.00	\$ 18,760,762.00
Annual Capital Budget	\$ 3,525,516.00	\$ 5,333,819.00
Revenue From Residential Taxes - 2006	\$ 905,563.69	\$ 1,347,376.97
Revenue From Agricultural Taxes - 2006	\$ 0	\$ 104,362.47
Revenues From Commercial Taxes - 2006	\$ 484,147.50	\$ 240,096.60
Revenues From Industrial Taxes - 2006	\$ 1,112.00	\$ 5,417,401.80
Revenues From Linear Taxes - 2006	\$ 57,498.00	\$ 8,685,151.32
Grant in Lieu - Federal	\$ 12,235.85	\$ 35,060.52
Grant in Lieu - Provincial	\$ 111,423.96	\$ 11,015.51
Current Municipal Debt	\$ 2,092,651.00	\$ 7,555,954.00
Current Reserve Funds	\$ 1,154,299.00	\$ 24,142,908.00
Number of Employees	23*	52

FAQ's – Frequently Asked Questions

1. Will an amalgamation cause my taxes to go up?

The two Councils are committed to applying the same mill rate to both municipalities. Accordingly, an amalgamation decision (independent of other considerations) would not create any increase or reduction in residential or commercial taxes in the Town or the County.

This does not preclude a future Council adjusting mill rates in the future if required.

The major factor that could cause tax increases is the change in assessment because of the increased market value of property, which would happen with or without amalgamation.

2. As County residents, we are very concerned about our level of services. Would an amalgamation cause reduction in services to rural areas?

No. Amalgamation itself should not cause any reduction of services to either County or Town residents. Both Councils have taken a firm stand in this regard.

If anything, proponents anticipate that through organizational efficiencies, economies of scale, and with well coordinated longer term economic development planning, services should likely improve.

3. If we amalgamate and the status of the Town becomes a hamlet, will this not be a loss of our name, our mailing address, and our community identity?

With an amalgamation, the Town would subsequently have hamlet status such as Fort McMurray and Sherwood Park, and would naturally continue to have its identity as a community. Plamondon, subsequent to its dissolution, still retains its identity as a community within the County. Mailing addresses will remain unchanged.

4. As a County resident, I don't see any benefits for the County resulting from an amalgamation. What are they?

County and Town residents, similar to most other rural-urban communities, have an unavoidable interdependence and co-existence that generally provides benefits for both municipalities.

Proponents of amalgamation believe that over time, having a single united municipality with one governing Council, the regional community will be stronger, provide better planning and development, and greater efficiency in the delivery of services.

In the short term, eliminating the need for negotiating joint agreements and significantly reducing competition will speed up decision making, the approval of projects, and consequently the delivery of services.

There are some longer term anticipated benefits for both County and Town residents; attracting new and additional business and professional services, and improved and increased municipal services (i.e. recreation) that will provide a strong foundation for future generations.

Some proponents believe sharing the County's strong industrial tax base with the Town at this time, will prevent or at least limit the future loss or reduction of this resource.

5. Why are we being asked to vote on the plebiscite now? This seems to be rushed. Why not vote on this in October?

The two Councils agreed in the fall of 2006 to formally review the possibility of an amalgamation, seek a decision from the residents of both the Town and County through a spring plebiscite, and move forward accordingly.

Amalgamation has been a matter of serious discussion between the two municipalities for some time, particularly with formal consideration in 1994 and 2004. Both Councils generally believe that residents have sufficient information and understanding of the possible benefits and issues to make an informed decision at this time.

6. Why Should the County share its industrial tax base with the Town?

90% of Lakeland County's assessment is from non-residential (commercial/industrial/linear) properties of which \$ 9.2 million dollars of taxation revenues for 2007 are realized from air weapons range located north of Cold Lake within Lakeland County. Sharing the industrial tax base will help ensure that all residents of the region benefit from the oil and gas tax base.

Lac La Biche and Plamondon are the main commerce, cultural and service centres for the region. Sharing the tax base will ensure continued growth and development to meet the social, recreational and infrastructure (roads, housing, services) needs. Strengthening the region will position the Town and County to reap the many benefits associated with the anticipated growth in the petroleum industry in and around the Lac La Biche/Lakeland region.

7. *Much has been said about equalized assessments, and assessments per capita. What are these numbers for the Town? For the County? How do we compare with other municipalities?*

**Population/Equalized Assessment Comparison
March 2006**

Neighbouring Municipalities	Population	Equalized Assessment (000)	Equalized Assessment per Capita
Town of Lac La Biche	2776	146,384	52,731
Lakeland County	5301	1,328,553	250,623
Town/County combined	8077	1,474,937	182,609
Athabasca County	7521	1,096,311	145,766
Town of Athabasca	2415	148,007	61,285
St. Paul County	6145	688,253	112,001
Town of St. Paul	5144	252,120	29,012
Smoky Lake County	2773	368,726	132,970
Bonnyville M.D.	8399	2,032,815	242,030
City of Cold Lake	11595	793,374	68,423
Town of Bonnyville	5896	301,092	51,067
Regional Municipality of Wood Buffalo (includes Ft. McMurray	78,792	11,788,705	149,618

2007

Town of Lac La Biche*	2768	166,821	60,267
Lakeland County**	6365	1,461,585 (est 2007)	229,628
Town/County combined	9133	1,628,406	178,299

* Includes actual 2006 census figures

** Includes estimated 2007 equalized assessment figures (10% increase for Lakeland County)

8. *Where would the administration offices and Council chamber be located?*

If there is a "yes" vote on the plebiscite, considerable planning will be required to develop an organizational structure for the newly amalgamated municipality.

This would require a full review of all current assets, including buildings. Such a review would result in assessing the best use of current office and meeting facilities, to then decide where the administration and Council Chambers would be located.



April 5, 2007

To Area Residents:

Last fall both Councils agreed to conduct a review of the possible amalgamation of Lakeland County and the Town of Lac La Biche.

A number of steps or activities have been identified and undertaken as part of the amalgamation review process.

- Terms of reference established to guide the review process.
- Facilitator engaged to assist with the amalgamation review.
- Information Handout on amalgamation mailed to residents and ratepayers.
- Detailed Amalgamation Study prepared by independent consultant.
- Seven community meetings held, with twenty-five discussion groups.
- Report on feedback from community meetings prepared by Facilitator. (enclosed)
- Two Councils agreed on model/key features of prospective municipality. (enclosed)
- Three additional community meetings to be held.
- Plebiscite vote to be held April 30th; advance poll on April 28th.

The process has been intended to share information with residents and to provide opportunities for discussion so that voters might be better informed in making a choice on the plebiscite vote.

We encourage all area residents to find time to exercise their vote on this very important decision.

Sincerely,

Peter Kirylchuk, Reeve
Lakeland County

Tom Lett, Mayor
Town of Lac La Biche





Lakeland County – Town of Lac La Biche

Municipal Governance Amalgamation Review



PROPOSED MODEL OF THE AMALGAMATED MUNICIPALITY

Following are the proposed model and features of what the amalgamated municipality “would look like” as agreed upon by the Town and County Councils.

A. Council Structure/Representation

- Nine(9) Member Council (Based on representation by population and recent census)
- Two(2) members elected at large from current Town boundaries
- Six(6) members elected from established wards from current County boundaries
- Mayor to be elected at large by all residents from both Municipalities

B. Taxation/Mill Rate

- The current existing (2007) mill rate structure will continue to apply to County ratepayers; 4.7 for residential/farm properties, and 12.0 for commercial properties.
- Mill rates for the Town for 2007 are being adjusted; the mill rate decreased to 4.7 for residential properties and the mill rate increased to 12.0 for commercial properties. (These adjustments are being made because of a large increase in the market value of residential properties, and because of a need to recover operating and capital costs of utility services.)
- With an amalgamation the mill rates would then be equal for all ratepayers in the County and the Town.

C. Municipal Debt

- Existing debt of both the Town and County will be combined, and be managed through the budget plans of the new municipality.

D. Municipal Services

- Both Councils have taken a position that there will be no reduction of any services to residents as a result of amalgamation.

- Some efficiencies and economies of scale should result in resources being available to expand or improve services.

E. Municipal Employees

- Both Councils have taken the position that no employee will lose his or her employment as a result of amalgamation.
- The roles and responsibilities for some existing employees would likely change as the organization is structured to serve the amalgamated municipality.
- Given the current and anticipated growth in the region the municipality will likely require more employees over time.

F. Possible Name

- The name of the amalgamated municipality will include either "Lac La Biche" or "Lakeland".
- The two Councils have agreed to seek further community input on this matter after the April 30th plebiscite vote, should both municipalities approve an amalgamation.
- Residents and ratepayers will then be asked to indicate their preference for the name through a subsequent vote or poll.
- The two Councils will consider the community feedback they receive, and will also assess the varying merits of the name from a historic and regional context, its practical value for location identity, and for its potential marketing value.
- The two Councils will make the final decision in selecting the name for the regional municipality.

G. Facilities and Assets

- A new Council will need to restructure its administration and delivery of municipal services.
- Decisions would then need to be made as how to make best use of existing buildings and facilities, and plan for changes or additions if required.

On April 30, 2007 voting will be from 10:00 a.m. to 8:00 p.m. at various locations throughout the Town and County. There will also be an advance vote on April 28, 2007 from 10 a.m. to 6 p.m. Please refer to upcoming issues of the Lac La Biche Post for further details and official notification.

Vision 2007 Conference Registration Form

Name: _____
Address: _____
Phone: _____
E-Mail: _____

REGISTERING FOR:

- ☐ **Full Registration** \$190.00
(After April 27, 2007)
- ☐ **Early Full Registration** \$175.00
(By April 27, 2007)
- ☐ **Student Registration** \$80.00
- ☐ **Thursday Only** (includes Banquet) \$130.00
- ☐ **Friday Only** (includes Breakfast) \$100.00
- ☐ **Banquet Only** \$30.00
- ☐ **AAEA Membership*** \$30.00

Do you wish to be an AAEA member for the 2007-08?

- ☐ **Yes** (Annual membership is included in full registration fee. For all others, annual membership fee is \$30.)

Please make cheques payable to "AAEA" and forward to:

AAEA
Rural Economy
University of Alberta
Edmonton, AB T6G 2H1

Registration can also be done online at:

www.aaea.ab.ca

"WEB Registration" can be paid by mail or on-site. Payment only by cheque or cash - no debit/credit cards.

Hotel reservations are to be made directly with the **Black Knight Inn** at 1-800-661-8793. Block of rooms held until April 13, 2007 at a conference rate of \$100 + tax.

Visions 2007 Program Thursday May 3rd, 2007

- 7:45 **Registration**
- 8:30 **Opening Remarks**
Dr. Sean Cash, AAEA President &
Dr. Ellen Goddard, Chair, Cooperative
Program in Agricultural Marketing
and Business

Session 1: "Trade and the Environment"

- 8:40 Session Chair: Dr. James Rude
- 8:45 **"Trade and the Environment: What do we know?"**
Dr. Brian Copeland, Professor,
University of British Columbia

9:30 **The State of the Environment Under Trade Liberalization**

Dr. Chantal Line Carpentier, NAFTA
Council on Environmental Cooperation

10:15 Break

10:40 **Pollution Havens - Do They Exist in Agriculture?**

Dr. Alfons Weersink, Professor,
University of Guelph

11:25 **The Biofuel Industry and Possible Trade Disputes**

Dr. Bill. Kerr, Professor,
University of Saskatchewan

12:10 Lunch (included in registration)

After Lunch - 1:20 Student Poster Viewing

Session 2: "Rural Development"

1:20 Session Chair: Robert Hornbrook
Senior Manager, Rural Initiatives & Research
Rural Development Branch,
Alberta Employment, Immigration & Industry
Rural Development Strategy

1:35 **Rural Canada: Drivers and Riders**
Dr. Ray Bollman, Statistics Canada

2:25 **Alberta's Rural Development Network**
Dr. Ron Woodward, President,
Red Deer College

3:15 **Rural Alberta's Development Fund**
Dr. Ken Nicol, Professor,
University of Lethbridge

4:05 Break

4:20 **AAEA Annual General Meeting**

6:00 **No-Host Banquet Reception**
/ Poster Viewing

6:30 **Visions 2007 Banquet**

*"The Story of BSE in North Central
Alberta... so far"*

Dr. Michael Broadway
Northern Michigan University

Presentation of Poster Awards

Interested in the Agricultural
Economy of Alberta?
Become an AAEA Member!
Annual Membership Only \$30
aaea.ab.ca

C



Friday May 4th, 2007

7:30-8:25 Breakfast -included in registration

7:30 AAEA Executive Meeting

Session 3: "Market Power in the Food and Beverage Industry"

Session Sponsor:
University of Alberta's Cooperative Program in Agricultural Marketing and Business

8:30 Session Chair: Dr. Ellen Goddard,
Co-operative Chair,
University of Alberta

8:35 *Market Power Issues in the U.S.*

Meat Packing Industry
Dr. Marvin Hayenga,
Professor Emeritus,
Iowa State University

9:25 *Market Power in Retailing*

Dr. Tirtha P. Dhar, Assistant Professor,
Sauder School of Business, UBC

10:15 Break

10:40 *Market Power Issues in Agricultural Input Industries*

Dr. Peter Goldsmith, Associate
Professor, University of Illinois

11:30 *Measuring Industry Concentration in Canada's Food Processing Sectors*

Dr. James Rude, Asst. Professor,
University of Manitoba

12:20 Closing Remarks

AAEA President
Ellen Goddard, Cooperative Chair

Visions 2007

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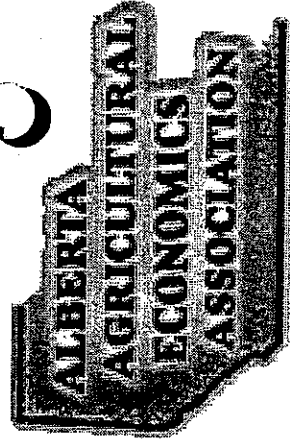
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Contact: Dr. Sean Cash

sean.cash@ualberta.ca 780-492-4562



and the



Present

VISIONS 2007

"Agriculture's Developing New Horizon"

May 3rd & 4th

Black Knight Inn

Red Deer

aaea.ab.ca

**MD of Mackenzie
2007 Budget**

Summary of Assessment and Municipal Revenue by Category

	2007 assessment	% increase from 2006	2007 Municipal Revenue	As % of total municipal revenue
Residential Property	\$316,666,240	18.62%	\$2,180,282	9.579%
Commercial Property	\$49,673,010	22.80%	\$547,645	2.406%
Industrial Property	\$107,131,240	9.66%	\$1,181,122	5.189%
Farmland Property	\$36,313,520	0.05%	\$250,019	1.098%
Machinery & Equipment	\$512,297,280	14.19%	\$5,648,078	24.815%
Linear	\$1,170,060,560	23.60%	\$12,899,918	56.676%
Grants in Lieu	\$6,421,870	73.21%	\$53,786	0.236%
Total Taxable Assessment	\$2,198,563,720	19.46%	\$22,760,849	
Tax exempt assessment	\$6,421,870	5.20%	\$0	
Total Assessment	\$2,338,399,420	18.50%	\$22,760,849	
Total Municipal Revenue \$22,441,247				

The projected municipal revenue is calculated at the municipal rates specified in the 2006 Tax Bylaw.

Total municipal revenue as per actual assessment	\$22,760,849
Total municipal revenue as previously estimated	\$22,441,247
Additional municipal revenue expected	<u>\$319,602</u>

Please note that the municipality may experience some loss of the municipal revenue due to assessment appeals and/or due to additional corrections of roll.

Total municipal revenue as per actual assessment	\$22,760,849
2006 actual municipal revenue	\$19,019,930
Additional municipal revenue expected	<u>\$3,740,919</u>

Mackenzie County
Assessment, Municipal Revenue and Rates Review

28-Apr-07

	2007 assessment	2007 municipal levy revenue
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Summary by category

Residential Property	\$316,666,240	\$2,180,282
Commercial Property	\$49,673,010	\$547,645
Industrial Property	\$107,131,240	\$1,181,122
Farmland Property	\$36,313,520	\$250,019
Machinery & Equipment	\$512,297,280	\$5,648,078
Linear	\$1,170,060,560	\$12,899,918
Grants in Lieu	\$6,421,870	\$53,786
Total Taxable Assessment	\$2,198,563,720	\$22,760,849
Tax exempt assessment	\$139,835,700	-
Total Assessment	\$2,338,399,420	\$22,760,849

2007

	Municipal-2006	School	Seniors	Total	% decrease from 2006 in combined
Residential	6.885	3.418	0.291	10.594	-3.658%
Farmland	6.885	3.418	0.291	10.594	-3.658%
Non-residential	11.025	4.585	0.291	15.901	-5.079%

2006

	Municipal	School	Seniors	Total	% decrease from 2005 in combined
Residential	6.885	3.872	0.239	10.996	-0.758%
Farmland	6.885	3.872	0.239	10.996	-4.007%
Non-residential	11.025	5.488	0.239	16.752	-1.470%

2005

	Municipal	School	Seniors	Total
Residential	6.75	4.131	0.199	11.080
Farmland	7.125	4.131	0.199	11.455
Non-residential	10.5	6.303	0.199	17.002

	2007	2006	\$ variance	% variance
School Requisition - request	\$7,008,894	\$6,770,928	\$237,966	
School Requisition adjusted to reflect over collections	(\$82,150)	(\$30,424)		
Actual to be collected	\$6,926,743	\$6,740,504	\$186,240	2.76%
Bridge Requisition - request (2007 estimated at 85% of \$757,141)	\$643,570	\$436,896	\$206,674	
Bridge Requisition adjusted to reflect over collections	(\$3,919)	(\$974)		
2007 Actual to be collected	\$639,651	\$435,922	\$203,729	46.74%

